



CHARTER TOWNSHIP OF BROWNSTOWN

21313 Telegraph Road, Brownstown, MI 48183

Clerk's Office – 734-675-0910

BLOCK PARTY REQUEST FORM

PLEASE SUBMIT A MAP INDICATING THE AREA TO BE BLOCKED

(maps may be obtained at the Building Department)

Responsible Party:

Name _____ Phone: _____

Address _____

Signature _____

Block Party Information:

Date _____ Time _____ until _____

Subdivision _____ Street to be blocked _____

Cross Street(s) _____

Please list all names and addresses of those affected by the block party:

<u>Name</u>	<u>Address</u>	<u>Signature*</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

***All property owners affected by the road closure must give permission.**

NOTE:

An acceptable form of road barricade must be used. Township saw horses may be available upon request. Contact the Department of Public Works at 734-675-4000. Here are some guidelines about sawhorses:

- ✓ Sawhorses are to be picked up on the Friday prior to your Block Party between 12:30 p.m. and 3:00 p.m. at the Water Department.
- ✓ Sawhorses must be loaded and unloaded by the resident
- ✓ Please report to the Water Department when returning the sawhorses on the Monday following your Block Party by 3:00 p.m.

FOR YOUR INFORMATION:

All requests must be approved by Wayne County Permit Office, Brownstown Police Department and Fire Department. Upon approval, the Township Clerk may issue a block party permit.

<input type="checkbox"/> Memo to (Police & Fire	<input type="checkbox"/> Fax Wayne County w/Resolution	<input type="checkbox"/> Approval from Police Dept
<input type="checkbox"/> & Fire	<input type="checkbox"/> FAX returned from County	<input type="checkbox"/> Approval from Fire Dept
	<input type="checkbox"/> Clerk signed & FAX back to County	<input type="checkbox"/> Prepare Permit # _____
	<input type="checkbox"/> FAX returned from County	<input type="checkbox"/> Notify Resident – Date _____

