

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD  
MEETING OF OCTOBER 3, 2016**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, October 3, 2016.

Motion by Eberth, supported by Berez, to appoint Trustee Knappmann as temporary Supervisor.

The meeting was called to order by Trustee Knappmann at 7:00 p.m. and began with the Pledge of Allegiance.

**ROLL CALL BY CLERK BEREZ:**

**PRESENT:** Clerk Berez, Treasurer Eberth and Trustees: Knappmann, Peters and Walters. Also in attendance were Deputy Chief Matthews, Township Attorney Robinette, and Recreation Director Maxe.

**ABSENT AND EXCUSED:** Supervisor Linko and Trustee Cronin.

**MINUTE ACCEPTANCE:**

Motion of Peters, supported by Walters, to approve the work session minutes; special meeting minutes; closed session minutes and regular meeting minutes of September 19, 2016. All present voting aye.

**AGENDA APPROVAL:**

Motion of Berez, supported by Eberth, to approve the agenda of October 3, 2016, as submitted, with one amendment, the addition of Item 1A, Keene Clean Janitorial Services contract extension. All present voting aye.

**PUBLIC FORUM:**

Public Forum was held at 7:03 p.m. There was no public comment.

**PROCLAMATION HONORING NATIONAL AMERICAN INDIAN HERITAGE MONTH:**

Motion of Walters, supported by Peters, to proclaim November as National American Indian Heritage month at the request of the National Society of the Daughters of the American Revolution. All present voting aye.

**KEENE CLEAN JANITORIAL SERVICES – CONTRACT EXTENSION:**

Motion of Berez, supported by Eberth, to approve a four (4) year contract extension with Keene Clean Janitorial Services. This contract would include a 1% annually increase and would service the Township Hall, DPW Building, Animal Control Building and Fire Station #1. All present voting aye.

**SUPERVISOR:**

**APPROVE TO REIMBURSE POLICE DEPARTMENT PETTY CASH-\$113.80:**

Motion of Walters, supported by Peters, to approve that \$113.80 be reimbursed to the Police Department's petty cash, bringing the balance total to \$150.00. All voting aye.

**CLERK:**

**BOARD INFORMATION:**

Motion of Walters, supported by Peters, to accept the Clerk's report which consists of disbursements. All present voting aye.

**TREASURER:**

**DISBURSEMENTS – \$1,108,667.62**

Motion of Walters, supported by Peters, to approve the disbursements as follows: General Fund Disbursements in the amount of \$189,231.82; Fire Protection in the amount of \$63,796.32; Police Operations in the amount of \$66,679.38; Capital Projects in the amount of \$44.03; Downtown Development in the amount of \$24,344.81; Fire Capital in the amount of \$1,045.64; Drug Forfeiture in the amount of \$196.07; Building Authority in the amount of \$33,807.50; Sewer Fund in the amount of \$56,270.45; Water Fund in the amount of \$243,438.73; School & County in the amount of \$2,133.00; Retiree Insurance in the amount of \$37,784.21; payroll dated September 23, 2016 – regular payroll run (run#184) in the amount of \$389,895.66; for a total disbursement of \$1,108,667.62. Roll call vote: Walters, aye; Berez, aye; Peters, aye; Knappmann, aye and Eberth, aye. Absent and excused: Linko and Eberth. Motion carried.

**BOARD INFORMATION:**

Motion of Walters, supported by Peters, to approve the July & August, 2016 Investment reports. All present voting aye.

**COMMUNITY SERVICES:**

**BOARD INFORMATION**

Motion of Walters, supported by Peters, to receive the balance of the Community Services report which consists of Downtown Development Authority Meeting Minutes of August 18, 2016. All present voting aye.

**RECREATION:**

**APPROVE TO SCHEDULE PUBLIC HEARING – RECREATION PLAN UPDATE:**

Motion of Walters, supported by Berecz, to approve a public hearing for the proposed Recreation Plan for the November 21, 2016 regular meeting of the Township Board. All present voting aye.

**BOARD INFORMATION:**

Motion of Walters, supported by Peters, to receive the balance of the Recreation report, which includes the Community Center Summary, 2016 Fall Programs and Senior Programs. All present voting aye.

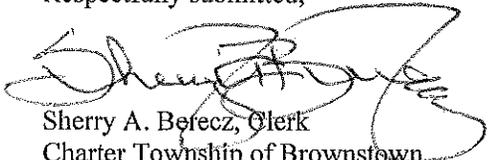
**PUBLIC WORKS:**

No report submitted.

**ADJOURNMENT:**

Motion of Peters, supported by Walters, to adjourn the regular Township Board Meeting at 7:12 p.m. All present voting aye.

Respectfully submitted,



Sherry A. Berecz, Clerk  
Charter Township of Brownstown  
SAB/db