

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF SEPTEMBER 19, 2016**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Tuesday, September 19, 2016.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZC:

PRESENT: Supervisor Linko, Clerk Berezc, Treasurer Eberth and Trustees: Knappmann, Peters and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Droulliard, Township Attorney Foley, Economic Development Manager DiSanto, DPW Director Turner and Township Assessor Doom.

ABSENT AND EXCUSED: Trustee Cronin.

MINUTE ACCEPTANCE:

Motion of Walters, supported by Peters, to approve the regular meeting minutes of September 6, 2016. All present voting aye.

AGENDA APPROVAL:

Motion of Knappmann, supported by Peters, to approve the agenda of September 19, 2016, as submitted, with one amendment, the addition of Item 4, Resolution 2016-7. All present voting aye.

PRESENTATION:

A presentation was held in recognition of Brownstown's 2016 Downriver Senior Olympians.

PUBLIC FORUM:

Public Forum was held from 7:05 p.m. to 7:11 p.m.

KEENE CLEAN JANITORIAL SERVICES – CONTRACT EXTENSION:

Motion of Eberth, supported by Peters, to request to table this item for future discussion. All present voting aye.

ANNUAL TRAILER PARK OPERATING PERMITS ARTHURS, ESTEL SMITH, LLOYD'S, TELA-VALLEY, TANGLEWOOD:

Motion of Berezc, supported by Eberth, to approve the request of annual unit counts and inspections for permit renewal for the following: Arthur's Mobile Home Park – 44 Units (25821 Telegraph, Lot #26), Estel Smith Trailer Park – 13 units (22435 Dix-Toledo Road), Lloyd's Mobile Home Park – 94 Units (20665 Telegraph), Tela-Valley Mobile Home Park – 404 Units (17707 Telegraph) and Tanglewood P.U.D. – 143 Units (Telegraph Rd.) Permits will be issued upon satisfactory inspections. All present voting aye.

REQUEST FOR APPROVAL TO APPOINT WILLIAM TURNER, DPW DIRECTOR, AS BROWNSTOWN'S REPRESENTATIVE:

Motion of Knappmann, supported by Walters, to approve to appoint William Turner, DPW Director, as the representative for the following organizations, effective immediately: SHVUA (South Huron Valley Utility Authority), DUWA (Downriver Utility Water Authority), ADW (Alliance of Downriver Watersheds), JMC (Joint Management Committee) and GLWA (Great Lakes Water Authority). All present voting aye.

RESOLUTION 2016-17 APPROVING THE TRANSFER OF PROPERTY FROM THE CHARTER TOWNSHIP OF BROWNSTOWN TO THE CHARTER TOWNSHIP OF BROWNSTOWN DOWNTOWN DEVELOPMENT AUTHORITY:

Motion of Walters, supported by Knappmann, to approve and adopt Resolution 2016-7, Resolution Approving the Transfer of Property from The Charter Township of Brownstown to the Charter Township of Brownstown Downtown Development Authority. Roll call vote: Eberth, aye; Peters, aye; Linko, aye; Berezc, aye; Walters, aye; Knappmann, aye. Absent and excused: Cronin. Motion carried.

SUPERVISOR:

REQUEST TO HIRE PART-TIME CLERK FOR ASSESSING OFFICE:

Motion of Peters, supported by Berezc, to approve the request to hire a part-time clerk in the Assessing Office due to heavier workloads. This position is not a union position, provides no benefits, and will work no more than 28 hours per week. All present voting aye.

BOARD INFORMATION:

Motion of Walters, supported by Knappmann, to accept the Supervisor's report which consists of correspondence in the form of a thank you card from a Brownstown resident thanking Brownstown police officers for their help presenting the colors on the opening day of the 2016 Downriver Senior Olympics. All present voting aye.

CLERK:

BOARD INFORMATION:

Motion of Walters, supported by Knappmann, to accept the Clerk's report which consists of disbursements. All present voting aye.

TREASURER:

DISBURSEMENTS – \$1,269,032.09

Motion of Walters, supported by Peters, to approve the disbursements as follows: General Fund Disbursements in the amount of \$180,164.40; Fire Protection in the amount of \$27,370.92; Police Operations in the amount of \$6,248.39; Capital Projects in the amount of \$15,601.72; Downtown Development in the amount of \$45,497.06; Police Capital in the amount of \$1,412.76; Fire Capital in the amount of \$4,884.00; Road Capital in the amount of \$42,290.53; Drug Forfeiture in the amount of \$331.50; Building Authority in the amount of \$2,659.38; Sewer Fund in the amount of \$173,801.47; Water Fund in the amount of \$387,669.40; payroll dated September 7, 2016 – special payroll (run#182) in the amount of \$713.97; payroll dated September 7, 2016 – regular payroll (run #183) in the amount of \$380,386.59 for a total disbursement of \$1,269,032.09. Roll call vote: Walters, aye; Linko, aye; Peters, aye; Knappmann, aye; Eberth, aye and Berecz, aye. Absent and excused: Cronin. Motion carried.

COMMUNITY SERVICES:

FOURTH AMENDMENT TO PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS – APPROVAL

Motion of Eberth, supported by Peters, to approve the Fourth Amendment to the December 11, 2015 Purchase Agreement and Escrow Instructions between The Boutrous Companies LLC, the Brownstown Township Downtown Development Authority, and the Charter Township of Brownstown. The Brownstown Companies LLC desired to amend this Purchase Agreement by extending their Due Diligence Period by thirty days after September 6, 2016 to October 7, 2016 to allow their Engineering Team time to complete Engineering Plans for state and county agency review. All present voting aye.

THE BOUTROUS CO. LLC – FINAL SITE PLAN APPROVAL:

Motion of Berecz, supported by Walters, to approve The Boutrous Companies LLC Retail Development Final Site Plan, dated August 17, 2016, as well as the request to waive the execution of a Development Agreement, as required in the Purchase Agreement prior to closing; since the Site Plan addressed the Development Agreement requirements and conditions. Moving forward, any select site development provisions will be included in a post-closing Agreement. All present voting aye.

BOARD INFORMATION

Motion of Walters, supported by Peters, to receive the balance of the Community Services report which consists of Building Department August 2016 Month End Report, Planning Commission Meeting Minutes of July 11, 2016, and the Zoning Enforcement Log of August 2016. All present voting aye.

RECREATION:

No report submitted.

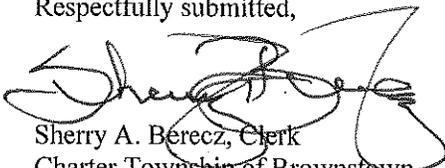
PUBLIC WORKS:

No report submitted.

ADJOURNMENT:

Motion of Peters, supported by Knappmann, to adjourn the regular Township Board Meeting at 7:18 p.m. All present voting aye.

Respectfully submitted,


Sherry A. Berecz, Clerk
Charter Township of Brownstown
SAB/ejh