

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF SEPTEMBER 6, 2016**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Tuesday, September 6, 2016.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, Treasurer Eberth and Trustees: Cronin, Knappmann and Peters. Also in attendance were Public Safety Director Sclater, Fire Chief Droulliard, Township Attorney Foley, Economic Development Manager DiSanto and Woodworth with Wade Trim Associates.

ABSENT AND EXCUSED: Trustee Walters.

MINUTE ACCEPTANCE:

Motion of Cronin, supported by Peters, to approve the special meeting minutes of August 15, 2016; the closed session minutes of August 15, 2016 and the regular meeting minutes of August 15, 2016. All present voting aye.

AGENDA APPROVAL:

Motion of Cronin, supported by Knappmann, to approve the agenda of September 6, 2016, as submitted. All present voting aye.

PUBLIC HEARING:

ANNUAL SPECIAL ASSESSMENT DISTRICTS

Motion of Cronin, supported by Peters, to open the Public Hearing for the 2016 Annual Special Assessment Districts at 7:02 p.m. Roll call vote: Peters, aye; Cronin, aye; Linko, aye; Knappmann, aye; Eberth, aye and Berezcz, aye. Absent and excused: Walters. Motion carried.

No public comment was received.

Motion of Cronin, supported by Peters, to close the Public Hearing for the 2016 Annual Special Assessment Districts at 7:03 p.m. All present voting aye.

PUBLIC FORUM:

Public Forum was held at 7:04 p.m. There was no public comment.

RESOLUTION 2016-11 TO APPROVE RENEWAL OF .6032 MILL FOR SHVUA SEWER SYSTEM PLANT EXPANSION BONDS:

Motion of Cronin, supported by Knappmann, to approve and adopt Resolution 2016-11, as submitted for renewal of .6032 mill for South Huron Valley Utility Authority Sewer System Plant Expansion Bonds. Roll call vote: Berezcz, aye; Knappmann, aye; Eberth, aye; Linko, aye; Peters, aye and Cronin, aye. Absent and excused: Walters. Motion carried.

RESOLUTION 2016-12 TO APPROVE RENEWAL OF 4.5454 MILLS FOR ASSESSED PROPERTY:

Motion of Cronin, supported by Peters, to approve and adopt Resolution 2016-12, as submitted for the renewal of 4.5454 mills as follows: a) General Township Operations-.8705; b) Police Department Operations-1.7410 mills; c) Police Department Capital-.4772 mill; d) Fire Department Capital-.4772 mill; e) Road Improvement Capital-.4772 mill; f) EPA Levy-.5023 mill; for a total of 4.5454 mills. Roll call vote: Eberth, aye; Peters, aye; Berezcz, aye; Knappmann, aye; Cronin, aye and Linko, aye. Absent and excused: Walters. Motion carried.

RESOLUTION 2016-13 TO APPROVE RENEWAL OF 2016 INDUSTRIAL FACILITIES TAXABLE VALUE OF 5.1486 MILLS:

Motion of Cronin, supported by Peters, to approve and adopt Resolution 2016-13, as submitted for the renewal of 2016 Industrial Facilities Taxable Value of 5.1486 mills on the Taxable Value of the Township, said Value being \$13,429,756.00. Roll call vote: Cronin, aye; Berezcz, aye; Peters, aye; Eberth, aye; Linko, aye and Knappmann, aye. Absent and excused: Walters. Motion carried.

APPROVE STANDBY BOND PURCHASE AGREEMENT:

Motion of Eberth, supported by Knappmann, to approve a Standby Purchase Agreement from Comerica Bank for the Downtown Development Authority Town Center Bonds. This agreement will be a two year extension on the current agreement with the cost remaining the same. Also with recommendation that the Supervisor and Clerk be authorized to sign any necessary document and resolutions for said agreement. All present voting aye.

RESOLUTION 2016-14 TO ENTER AMENDMENT TO STANDBY BOND PURCHASE AGREEMENT WITH COMERICA BANK:

Motion of Cronin, supported by Knappmann, to approve and adopt Resolution 2016-14 To Enter Amendment to Standby Bond Purchase Agreement with Comerica Bank. This Resolution will extend the Agreement for an additional two year period. Roll call vote: Linko, aye; Berez, aye; Knappmann, aye; Peters, aye; Cronin, aye and Eberth, aye. Absent and excused: Walters. Motion carried.

PROCLAMATION – RECOGNITION FOR 50TH ANNIVERSARY BROWNSTOWN PLEASURE SEEKERS:

Motion of Peters, supported by Berez, to approve the Proclamation recognizing the 50th Anniversary for the Brownstown Pleasure Seekers. The Brownstown Pleasure Seekers Club was established on September 1, 1966 and has been an active part of events throughout the township as well as supporting Brownstown Youth Programs through financial sponsorships. All present voting aye.

ANNUAL SPECIAL ASSESSMENT DISTRICTS:

Motion of Cronin, supported by Eberth, to approve the 2016 Special Assessments as listed below;

Approve the 2016 Special Assessment for Emit Road – Road Maintenance in the amount of \$3,800; \$100.00 each for thirty-eight (38) lots.

Approve the 2016 Special Assessment for Legg Subdivision Road Maintenance in the amount of \$1,400.00; \$50.00 each for twenty-eight (28) lots.

Approve the 2016 Special Assessment for Sibley Road Maintenance in the amount of \$1,440.00; \$360.00 each for four (4) lots.

Approve the 2016 Special Assessment for Sylvia Avenue Road Maintenance in the amount of \$720.00; \$60.00 each for twelve (12) lots.

Approve the 2016 Special Assessment for Bonk's Bay Subdivision Street Lighting in the amount of \$3,598.70; \$67.90 each for fifty-three (53) lots.

Approve the 2016 Special Assessment for Cambridge Meadows Subdivision Street Lighting in the amount of \$1,777.05; \$4.95 each for three hundred fifty-nine (359) lots.

Approve the 2016 Special Assessment for Cattail Creek Subdivision Street Lighting in the amount of \$2,783.50; \$29.30 each for ninety-five (95) lots.

Approve the 2016 Special Assessment for Cedar Ridge Subdivision Street Lighting in the amount of \$3,458.70; \$42.70 each for eighty-one (81) lots.

Approve the 2016 Special Assessment for Clubview Estates Subdivision Street Lighting in the amount of \$0.00; \$0.00 each for one (1) lot.

Approve the 2016 Special Assessment for Crystal Crossing Condominiums Street Lighting in the amount of \$3,450.00; \$17.25 each for two hundred (200) lots.

Approve the 2016 Special Assessment for Fairway Villas Subdivision Street Lighting in the amount of \$5,035.21; three (3) double lots at \$104.90 each, two (2) one and one-half (1½) lots at \$78.68 each, and eighty-seven (87) single lots at \$52.45 each.

Approve the 2016 Special Assessment for Forest Heights Condominiums Street Lighting in the amount of \$2,103.76; \$13.75 each for one hundred fifty-two (152) lots, and \$6.88 each for two (2) one-half (1/2) lots.

Approve the 2016 Special Assessment for Fox Creek Site Condominiums Street Lighting in the amount of \$4,134.90; \$26.85 each for one hundred fifty-four (154) lots.

Approve the 2016 Special Assessment for Heatherwood Subdivision Street Lighting in the amount of \$743.40; \$12.60 each for fifty-nine (59) lots.

Approve the 2016 Special Assessment for Huron Pointe Site Condominiums Street Lighting in the amount of \$220.80; \$4.60 each for forty-eight (48) lots.

Approve the 2016 Special Assessment for Kensington Estates Subdivision Street Lighting in the amount of \$71.00; \$1.00 each for seventy-one (71) lots.

Approve the 2016 Special Assessment for Meadowbrook Village Subdivision Street Lighting in the amount of \$1,115.10; \$17.70 each for sixty-three (63) lots.

Approve the 2016 Special Assessment for Oakleaf Site Condominiums Street Lighting in the amount of \$2,500.20; \$46.30 each for fifty-four (54) lots.

Approve the 2016 Special Assessment for Pheasant Run Condominiums Street Lighting in the amount of \$2,670.70; \$78.55 each for thirty-four (34) lots.

Approve the 2016 Special Assessment for Pleasant Street, Street Lighting in the amount of \$668.20; \$25.70 each for twenty-six (26) lots.

Approve the 2016 Special Assessment for Prairie Creek Village Subdivision Street Lighting in the amount of \$191.00; \$1.00 each for one hundred ninety-one (191) lots.

Approve the 2016 Special Assessment for Roney Place Subdivision Street Lighting in the amount of \$4,295.20; \$38.35 each for one hundred twelve (112) lots.

Approve the 2016 Special Assessment for Silver Creek Estates Subdivision Street Lighting in the amount of \$5,373.00; \$39.80 each for one hundred thirty-five (135) lots.

Approve the 2016 Special Assessment for Stefano Meadows Subdivision Street Lighting in the amount of \$40.00; \$1.00 each for forty (40) lots.

Approve the 2016 Special Assessment for Timber Creek Subdivision Street Lighting in the amount of \$2,049.20; \$18.80 each for one hundred nine (109) lots.

Approve the 2016 Special Assessment for Wellington Estates Subdivision Street Lighting in the amount of \$5,023.50; \$59.10 each for eighty-five (85) lots.

Approve the 2016 Special Assessment for Wheatland Estates Subdivision Street Lighting in the amount of \$3,992.80; \$86.80 each for forty-six (46) lots.

Approve the 2016 Special Assessment for Whispering Woods Condominiums Street Lighting in the amount of \$6,812.10; \$39.15 each for one hundred seventy-four (174) lots.

Approve the 2016 Special Assessment for Woodside Village Condominiums Street Lighting in the amount of \$967.20; \$18.60 each for fifty-two (52) lots.

Approve the 2016 Special Assessment for Bonk's Bay Subdivision Detention Basin/Storm Water Control in the amount of \$265.00; \$5.00 each for fifty-three (53) lots.

Approve the 2016 Special Assessment for Bryce Commons Subdivision Detention Basin/Storm Water Control in the amount of \$220.00; \$5.00 each for forty-four (44) lots.

Approve the 2016 Special Assessment for Cambridge Meadows Subdivision Detention Basin/Storm Water Control in the amount of \$718.00; \$2.00 each for three hundred fifty-nine (359) lots.

Approve the 2016 Special Assessment for Cattail Creek Subdivision Detention Basin/Storm Water Control in the amount of \$475.00; \$5.00 each for ninety-five (95) lots.

Approve the 2016 Special Assessment for Clubview Estates Subdivision Detention Basin/Storm Water Control in the amount of \$1,200.00; \$1,200.00 each for one (1) lot.

Approve the 2016 Special Assessment for Fairway Villas Subdivision (cost split w/Flowers Creek & Sleepy Hollow) Detention Basin/Storm Water Control in the amount of \$460.00; \$5.00 each for ninety-two (92) lots.

Approve the 2016 Special Assessment for Flowers Creek Subdivision Detention Basin/Storm Water Control in the amount of \$2,000.00; \$5.00 each for four hundred (400) lots.

Approve the 2016 Special Assessment for Forest Heights Condominiums (cost split with Woodland Heights) Detention Basin/Storm Water Control in the amount of \$1,190.42; \$7.73 each for one hundred fifty-four (154) lots.

Approve the 2016 Special Assessment for Kensington Estates Subdivision Detention Basin/Storm Water Control in the amount of \$355.00; \$5.00 each for seventy-one (71) lots.

Approve the 2016 Special Assessment for Kings Highway Subdivision Detention Basin/Storm Water Control in the amount of \$932.10; \$31.07 each for thirty (30) lots.

Approve the 2016 Special Assessment for Maplewood Creek Subdivision Detention Basin/Storm Water Control in the amount of \$250.00; \$5.00 each for fifty (50) lots.

Approve the 2016 Special Assessment for Meadowbrook Village Subdivision Detention Basin/Storm Water Control in the amount of \$2,033.01; \$32.27 each for sixty-three (63) lots.

Approve the 2016 Special Assessment for Oakwood Estates Subdivision Detention Basin/Storm Water Control in the amount of \$9,778.02; \$157.71 each for sixty-two (62) lots.

Approve the 2016 Special Assessment for Prairie Creek Subdivision Detention Basin/Storm Water Control in the amount of \$950.00; \$5.00 each for one hundred ninety (190) lots.

Approve the 2016 Special Assessment for Silver Creek Estates Subdivision Detention Basin/Storm Water Control in the amount of \$835.65; \$6.19 each for one hundred thirty-five (135) lots.

Approve the 2016 Special Assessment for Sleepy Hollow Subdivision (cost split with Fairway Villa & Flowers Creek) Detention Basin/Storm Water Control in the amount of \$850.00; \$5.00 each for one hundred seventy (170) lots.

Approve the 2016 Special Assessment for Spring Gate Subdivision Detention Basin/Storm Water Control in the amount of \$396.44; \$7.48 each for fifty-three (53) lots.

Approve the 2016 Special Assessment for Stefano Meadows Subdivision Detention Basin/Storm Water Control in the amount of \$195.00; \$5.00 each for thirty-nine (39) lots.

Approve the 2016 Special Assessment for Timbercreek Subdivision Detention Basin/Storm Water Control in the amount of \$545.00; \$5.00 each for one hundred nine (109) lots.

Approve the 2016 Special Assessment for Wellington Estates Subdivision Detention Basin/Storm Water Control in the amount of \$425.00; \$5.00 each for eighty-five (85) lots

Approve the 2016 Special Assessment for Wheatland Estates Subdivision Detention Basin/Storm Water Control in the amount of \$423.20; \$9.20 each for forty-six (46) lots.

Approve the 2016 Special Assessment for Woodcreek Meadows Subdivision Detention Basin/Storm Water Control in the amount of \$195.00; \$5.00 each for thirty-nine (39) lots.

Approve the 2016 Special Assessment for Woodland Heights Subdivision (cost split with Forest Heights) Detention Basin/Storm Water Control in the amount of \$1,770.00; \$5.00 each for three hundred fifty-four (354) lots.

Approve the 2016 Special Assessment for Cambridge Meadows Subdivision Greenbelt Maintenance in the amount of \$19,963.30; \$55.30 each for three hundred sixty-one (361) lots.

Approve the 2016 Special Assessment for Cattail Creek Subdivision Greenbelt Maintenance in the amount of \$16,948.00; \$178.40 each for ninety-five (95) lots.

Approve the 2016 Special Assessment for Flowers Creek Subdivision Greenbelt Maintenance in the amount of \$4,500.00; \$11.25 each for four hundred (400) lots.

Approve the 2016 Special Assessment for Kensington Estates Subdivision Greenbelt Maintenance in the amount of \$0.00; \$0.00 each for sixty-nine (69) lots.

Approve the 2016 Special Assessment for Maplewood Creek Subdivision Greenbelt Maintenance in the amount of \$1,800.90; \$33.35 each for fifty-four (54) lots.

Approve the 2016 Special Assessment for Meadowbrook Village Subdivision Greenbelt Maintenance in the amount of \$2,050.75; \$31.55 each for sixty-five (65) lots.

Approve the 2016 Special Assessment for Oakwood Estates Subdivision Greenbelt Maintenance in the amount of \$6,200.00; \$100.00 each for sixty-two (62) lots.

Approve the 2016 Special Assessment for Prairie Creek Village Subdivision Greenbelt Maintenance in the amount of \$0.00; \$0.00 each for one hundred ninety (190) lots.

Approve the 2016 Special Assessment for Silver Creek Estates Subdivision Greenbelt Maintenance in the amount of \$0.00; \$0.00 each for one hundred thirty-five (135) lots.

Approve the 2016 Special Assessment for Sleepy Hollow Subdivision Greenbelt Maintenance in the amount of \$3,500.20; \$20.35 each for one hundred seventy-two (172) lots.

Approve the 2016 Special Assessment for Spring Gate Subdivision Greenbelt Maintenance in the amount of \$3,752.40; \$70.80 each for fifty-three (53) lots.

Approve the 2016 Special Assessment for Stefano Meadows Subdivision Greenbelt Maintenance in the amount of \$0.00; \$0.00 each for forty (40) lots.

Approve the 2016 Special Assessment for Wellington Estates Subdivision (formerly Choudhry Meadows) Greenbelt Maintenance in the amount of \$0.00; \$0.00 each for eighty-five (85) lots.

Approve the 2016 Special Assessment for Woodcreek Meadows Subdivision Greenbelt Maintenance in the amount of \$0.00; \$0.00 each for thirty-nine (39) lots.

Approve the 2016 Special Assessment for Woodside Village Condominiums (includes snow removal) Greenbelt Maintenance in the amount of \$29,952.00; \$576.00 each for fifty-two (52) lots.

Approve the 2016 Police Protection Millage in the amount of \$3,631,929.00

Approve the 2016 Fire Protection Millage in the amount of \$3,631,929.00

Approve the 2016 Special Assessment for Delinquent Weed Cutting in the amount of \$10, 579.00. (96)

Approve the 2016 Special Assessment for Delinquent Water in the amount of \$2,709.53 (10)

Approve the 2016 Special Assessment for Rubbish Collection/Yard Waste/Curbside Recycling in the amount of \$1,853,631.01; \$196.63 each for nine thousand four hundred twenty seven (9,427) single lots.

U.S. SILICA COMPANY – 2016 ANNUAL BLASTING PERMIT RENEWAL:

Motion of Cronin, supported by Berezcz, to approve the Renewal of the U.S. Silica Annual Blasting Permit for a period of 12 months commencing September 2017. All present voting aye.

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT RENEWAL:

Motion of Eberth, supported by Peters, to approve the renewal of the Uniform Video Service Franchise Agreement with AT&T, Michigan. The percentage fees within the agreement will remain the same as they were in prior agreements between Brownstown Township and AT&T. All present voting aye.

SANITARY EXTENSION BID AWARD:

Motion of Eberth, supported by Peters, to approve the Sanitary Extension Bid for the following areas of work throughout the Township as submitted by Township Engineer Wade Trim. The Sanitary Extension Bid award is recommended by DPW Director M. Gahry for the following areas; Area One: Sole Underground \$438,390.00; Area Two: Sole Underground \$215,525.00 and Area Three: D&D Water and Sewer \$120,950.00. Said payments shall be made from the Sewer Capital Account and any authorized documents can be signed by the Supervisor and Clerk. All present voting aye.

SUPERVISOR:

REQUEST FOR APPROVAL TO HIRE DPW DIRECTOR WILLIAM TURNER:

Motion of Cronin, supported by Peters, to approve to hire William Turner as the Department of Public Works Director, effective September 12, 2016. Starting salary for this position will start at \$65,000.00, then increase to \$67,500.00 on January 1, 2017 and \$70,000.00 on July 1, 2017. Pension is 10% Township with 5% employee contribution; vacation is according to Administrative Contract and Benefits will also be according to Administrative Contract. All present voting aye.

REQUEST FOR APPROVAL – MARK GAHRY CONTRACT POSITION:

Motion of Cronin, supported by Knappmann, to approve contract position for Mark Gahry to assist with transition of new DPW Director. This contract will pay \$40.00 per hour with a maximum of 80 hours within 35 days if needed. All present voting aye.

REQUEST PERMANENT PART- TIME CLERK IN TREASURER'S OFFICE

Motion of Cronin, supported by Peters, to approve to change the status of the temporary seasonal clerk to permanent part- time clerk. This position will not exceed 28 hours per week and this position does not include benefits. All present voting aye.

BOARD APPROVAL FOR PAYMENT FOR COMPUTER AIDED DISPATCH PAGING SOFTWARE AND INSTALLATION:

Motion of Cronin, supported by Eberth, to approve payment for Computer Aided Dispatch Paging software installation into existing New World CAD System. This software allows for dispatch CAD software to automatically send paging information to new fire response software called Active911. The cost of this software was \$8,000.00 with a required \$5,000.00 installation and setup fee by Tyler New World. The total cost of \$13,150.00 will be charged to department account #206.336.980.1. All present voting aye.

CLERK:

BOARD INFORMATION:

Motion of Cronin, supported by Peters, to accept the Clerk's report which consists of disbursements and Comcast Revenue Report. All present voting aye.

TREASURER:

DISBURSEMENTS – \$1,882,431.45

Motion of Cronin, supported by Peters, to approve the disbursements as follows: General Fund Disbursements in the amount of \$319,885.24; Fire Protection in the amount of \$84,709.10; Police Operations in the amount of \$106,385.30; Capital Projects in the amount of \$108.00; Downtown Development in the amount of \$49,748.37; Fire Capital in the amount of \$2,250.00; Housing Assistance in the amount of \$2,000.00; Community Development Block Grant \$2,685.00; Sewer Fund in the amount of \$737,298.79; Water Fund in the amount of \$165,036.22; Retiree Insurance in the amount of \$34,906.67; payroll dated August 12, 2016 – special payroll (run#180) in the amount of \$1,589.75; payroll dated August 26, 2016 – regular payroll (run #181) in the amount of \$375,829.01 for a total disbursement of \$1,882,431.45. Roll call vote: Eberth, aye; Linko, aye; Peters, aye; Knappmann, aye; Berezcz, aye and Cronin, aye. Absent and excused: Walters. Motion carried.

COMMUNITY SERVICES:

LETTER OF CREDIT FOR WETLAND MITIGATION/PRESERVATION MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, PERMIT NUMBER: WRP003645

Motion of Eberth, supported by Cronin, to approve Letter of Credit for Wetland Mitigation/Preservation Michigan Department of Environmental Quality, Permit #WRP003645. Brownstown Township Board of Trustees approves this Letter of Credit for the amount of \$412,000.00 with Fifth Third Bank as the approved lender and Vern Gustafsson, DDA Assistant Director, as an authorized signer of the Letter of Credit. Michigan Department of Environment Quality will release 50% of this financial instrument when conservation easements and Wetland Management Plans are submitted, with remaining half to be released with substantial compliance of the Wetland Management Plan on each site. All present voting aye.

BRIDGEWATER PHASE TWO – AMENDMENT TO PAVING SECTION:

Motion of Cronin, supported by Peters, to approve an amendment to the site plan for Bridgewater Phase 2 with recommendations from Pulte's Civil Engineer to modify the original approved cross section. The project would consist of pulverizing all existing base course, re-compact, and place a 4" bituminous section. The currently approved pavement section consists of 5" of asphalt over 10 inches of aggregate base. The proposed section is 4" of asphalt over 11 inches of aggregate base. The advantage of this method is that the entire base section can be placed in a controlled manner, rather than trying to compact irregular, small patches. Also, this method won't leave numerous cold joints to reflect through the new surface course. All present voting aye.

WAYNE COUNTY- 2016 F.R.R.P. PARCELS:

Motion of Knappmann, supported by Eberth, to approve the purchase of foreclosed parcels from Wayne County Treasurer that are offered to local governmental taxing jurist. Brownstown's Downtown Development Authority recommends that parcels known as 70-008-01-0038-000 and 70-044-02-005-000 are purchased in an amount not to exceed \$15,375.48 from account number 235.010.131 (Capital Projects) for the purpose that this purchase could foster other potential development near or adjacent to said parcels. All present voting aye.

BOARD INFORMATION

Motion of Eberth, supported by Peters, to receive the balance of the Community Services report which consists of Zoning Enforcement Log from July 2016. All present voting aye.

RECREATION:

No report submitted.

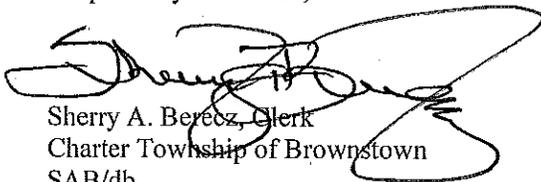
PUBLIC WORKS:

No report submitted.

ADJOURNMENT:

Motion of Cronin, supported by Peters, to adjourn the regular Township Board Meeting at 7:17 p.m. All present voting aye.

Respectfully submitted,



Sherry A. Berecz, Clerk
Charter Township of Brownstown
SAB/db