

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF MARCH 7, 2016**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, March 7, 2016.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, Treasurer Eberth, and Trustees: Cronin, Knappmann, Peters and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, Economic Development Director DiSanto, Recreation Director Maxe and Township Attorney Robinette.

ABSENT: None.

MINUTE ACCEPTANCE:

Motion of Cronin, supported by Walters, to approve the Regular Meeting Minutes of February 16, 2016 and the Closed Session Meeting Minutes of February 16, 2016. All voting aye.

AGENDA APPROVAL:

Motion of Cronin, supported by Walters, to approve the Agenda of March 7, 2016 as submitted. All voting aye.

PRESENTATION:

A presentation was held by Fire Chief Drouillard to honor John Horvath as 2015 Firefighter of the Year and to recognize all Horvath's past awards and accomplishments from our Brownstown Police and Fire Department.

PUBLIC FORUM:

Public Forum was held from 7:05 to 7:11 p.m.

2nd READING ORDINANCE 229-15 INTERNATIONAL PROPERTY MAINTENANCE CODE:

Motion of Walters, supported by Cronin, to approve and adopt the Ordinance 229-15 International Property Maintenance Code, Regulating and Governing the Conditions and Maintenance of All Property, Buildings and Structures. Roll call Vote: Eberth, aye; Knappmann, aye; Cronin, aye; Berezcz, aye; Walters, aye; Linko, aye and Peters, aye. Motion carried.

APPOINT DENNIS BURGOR TO THE PLANNING COMMISSION TO FILL VACANCY:

Motion of Walters, supported by Berezcz, to appoint Dennis Burgor to the Planning Commission to fill vacancy with term to expire December 21, 2018. All voting aye.

PROCLAMATION RECOGNIZING THE 10TH ANNIVERSARY OF HENRY FORD HEALTH CENTER OF BROWNSTOWN:

Motion of Cronin, supported by Eberth, to approve and adopt a proclamation recognizing the 10th Anniversary of Henry Ford Wyandotte Hospital and Henry Ford Health Center of Brownstown for their excellence in service to Brownstown and all other downriver communities. All voting aye.

REQUEST APPROVAL TO PURCHASE NETWORK ADVANCED SECURITY APPLICATION AND SEVEN YEAR LICENSE SUBSCRIPTION:

Motion of Cronin, supported by Walters, to approve to purchase the Meraki MX 100 with a (7) seven year license in an amount not to exceed \$15,653. Funds would come from account #101.872.890, #590.386.980.300 and #591.537.980.300. All voting aye.

APPROVAL FOR PEDDLER PERMIT-USA, FIREWORKS:

Motion of Cronin, supported by Peters, to table the approval for peddler permit for USA, Fireworks until March 21, 2016 meeting. All voting aye.

ANNUAL OPERATING PERMIT-WOLVERINE SHOOTING SPORTS, 19999 DIX-TOLEDO:

Motion of Knappmann, supported by Cronin, to approve annual operating permit for Wolverine Shooting Sports, 19999 Dix-Toledo for 2016-2017. All voting aye.

BROWNSTOWN LITTLE LEAGUE ANNUAL PARADE PERMIT REQUEST:

Motion of Cronin, supported by Berecz, to approve the annual Brownstown Little League Parade permit which will be held on Saturday, April 30, 2016. All voting aye.

APPROVAL FOR PEDDLER PERMIT-MAGIC WINDOWS:

Motion of Eberth, supported by Peters, to approve peddler permit for Magic Windows for the soliciting of peddlers throughout the township for window installation and home improvements. All voting aye.

SUPERVISOR:

APPROVAL TO PURCHASE FOUR REPLACEMENT POLICE VEHICLES:

Motion of Berecz, supported by Eberth, to approve to purchase four replacement Chevy Tahoe police vehicles from Berger Chevrolet utilizing the Oakland Cooperative Bid Program for a total cost of \$145,136.00. The funds for this purchase are available from Police capital in account # 251.301.981. All voting aye.

BOARD INFORMATION:

Motion of Cronin, supported by Walters, to accept the board information which consists of correspondence containing thank you letters received from the Melvindale Police Department and also the Southgate Police Department. All voting aye.

CLERK:

BOARD INFORMATION:

Motion of Cronin, supported by Walters, to accept the Clerk's report which consists of disbursements, November 3, 2015 Special Election Reimbursement information and Comcast correspondence regarding change to the channel lineup. All voting aye.

TREASURER:

DISBURSEMENTS – \$1,577,089.62

Motion of Cronin, supported by Walters, to approve the disbursements as follows: General Fund Disbursements in the amount of \$209,159.80; Fire Protection in the amount of \$76,188.77; Police Operations in the amount of \$96,174.04; Downtown Development in the amount of \$8,022.11; Housing Assistance in the amount of \$1,200.00; Drug Forfeiture in the amount of \$76.50; Community Development Block Grant in the amount of \$4,520.00; Sewer Fund in the amount of \$342,329.03; Water Fund in the amount of \$86,979.43; School & County in the amount \$2,061.00; Retiree Insurance in the amount of \$15,959.24; payroll dated February 12, 2016 - regular payroll (run#162) in the amount of \$372,894.09; December 31, 2015 - Year End Adjustment (run#163) in the amount of 0.00; February 26, 2016 – Regular Payroll (run#164) in the amount of \$361,525.61 for a total disbursement of \$1,577,089.62. Roll call vote: Berecz, aye; Knappmann, aye; Peters, aye; Walters, aye; Cronin, aye; Eberth, aye and Linko aye. Motion carried.

APPROVE TREASURER'S PETTY CASH IN THE AMOUNT OF \$190.14:

Motion of Walters, supported by Cronin, to approve Treasurer's Office Petty cash in the amount of \$190.14. All voting aye.

BOARD INFORMATION:

Motion of Cronin, supported by Walters, to accept the balance of the Treasurer's report which consists of the January, 2016 Investment report. All voting aye.

COMMUNITY SERVICES:

2016 BROWNSTOWN DDA BUDGET AMENDMENT:

Motion of Eberth, supported by Cronin, to approve the 2016 Brownstown DDA Budget Amendment with an increase in requested budgets of \$31,500 and \$168,500 for DDA Assistant Advisors and Façade Grants and a decrease of \$200,000 for Community Center Update-Campus which will offset the two budget items. All voting aye.

APPROVE SUBDIVISION ROAD PASER RATINGS PROPOSAL:

Motion of Peters, supported by Eberth, to approve Wade Trim to conduct PASER rating for subdivision roads within the Township. This approval would be for an amount not to exceed \$9,480.00 and with funds to come from the Road Improvement Fund. All voting aye.

BOARD INFORMATION:

Motion of Cronin, supported by Walters, to accept the board information which consists of the Downtown Development Authority Meeting Minutes of January 6, 2016. All voting aye.

RECREATION:

APPROVE BID AWARDS FOR 2016 ATHLETIC EQUIPMENT AND 2016 GROUNDS

MAINTENANCE:

Motion of Knappmann, supported by Berez, to approve the 2016 Athletic Bid to BSN Sports, Park Athletic Supply, Monroe Sports Varsity Athletic and AKA Sports and to approve the 2016 Grounds Maintenance Bid to Denny's Maintenance. All items are included in the approved 2016 budget. All voting aye.

LEASE APPROVAL – SENIOR BUS REPLACEMENT:

Motion of Cronin, supported by Berez, to approve leasing a 32 passenger bus from Mid-West Bus for a two year lease with annual payments of \$23,375.00 and a delivery date of May 2016. Funds have been allocated from account #235.102.981.750 Vehicles/Recreation. All voting aye.

BOARD INFORMATION:

Motion of Walters, supported by Eberth, to accept the Recreation Report which consists of Community Center Update, 2016 Winter Programs and Senior Programs. All voting aye.

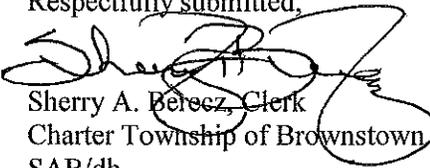
PUBLIC WORKS:

No report submitted.

ADJOURNMENT:

Motion of Cronin, supported by Walters, to adjourn the regular Township Board Meeting at 7:25 p.m. All voting aye.

Respectfully submitted,


Sherry A. Berez, Clerk
Charter Township of Brownstown
SAB/db