

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD  
MEETING OF JULY 20, 2015**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, July 20, 2015.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

**ROLL CALL BY CLERK BEREZCZ:**

**PRESENT:** Supervisor Linko, Clerk Berezcz, and Trustees: Cronin, Eberth, Peters and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Droulliard and Township Attorney Foley.

**ABSENT & EXCUSED:** Treasurer Warren.

**MINUTE ACCEPTANCE:**

Motion of Cronin, supported by Walters, to approve the Regular Meeting Minutes of July 6, 2015; the Special Meeting Minutes of July 6, 2015 and Closed Session Meeting Minutes of July 6, 2015 as submitted. All present voting aye.

**AGENDA APPROVAL:**

Motion of Walters, supported by Cronin, to approve the Agenda of July 20, 2015 as submitted. All present voting aye.

**PRESENTATION:**

**PLANTE MORAN AUDIT PRESENTATION:**

Beth Bialy and Keith Szymanski from Plante Moran, PLLC presented the 2014 Township Audit.

**PUBLIC FORUM**

Public Forum was held from 7:30 until 7:39 p.m.

**2014 YEAR END FINANCIAL REPORT:**

Motion of Eberth, supported by Cronin, to approve the 2014 Year-End Financial Reports as submitted by Plante Moran, PLLC. All present voting aye.

**VEGETATION MANAGEMENT EASEMENTS TO INTERNATIONAL TRANSMISSION**

**COMPANY:**

Motion of Eberth, supported by Peters, to approve Vegetation Management Easements for seven parcels of property owned by Brownstown Township as recommended by Township Attorney Foley. Upon return of the Easements, ITC shall pay the Township \$46,653.75. All present voting aye.

**SUPERVISOR:**

**REQUEST FOR MONTHLY FEE INCREASE FOR DARNELL & MEYERING, P.C.**

Motion of Cronin, supported by Walters, to approve monthly fee increase of \$1,500.00 for Darnell & Meyering, P.C. to cover the balance of bank reconciliations and the additional payroll postings. All present voting aye.

**REQUEST FOR APPROVAL TO RENEW TECHNOLOGY SUPPORT AGREEMENT WITH WOODHAVEN-BROWNSTOWN SCHOOLS:**

Motion of Cronin, supported by Walters, to approve IT Technology Support Agreement with Woodhaven-Brownstown Schools for two additional years including the previous terms and monthly rate of \$4,500.00. All present voting aye.

**BOARD APPROVAL FOR FIRE DEPARTMENT'S (CAD) COMPUTER AIDED DISPATCH ANNUAL SOFTWARE SSMA:**

Motion of Cronin, supported by Walters, to approve the annual Computer Aided Dispatch software SSMA maintenance agreement for a total cost of \$9,210.00, which will be charged to account # 206.336.931. All

present voting aye.

**BOARD APPROVAL FOR PAYMENT TO EMPCO FOR SERGEANT PROMOTIONAL ASSESSMENT CENTER TESTING:**

Motion of Cronin, supported by Walters, to approve testing conducted by EMPCO (nationally recognized testing company) for the department's Sergeant Promotional Process in the amount of \$7,670.25, which will be charged to account #206.336.724.1. All present voting aye.

**AUTHORIZATION TO HIRE PART-TIME DISPATCHER S. MAXE AS A FULL-TIME EMPLOYEE:**

Motion of Cronin, supported by Walters, to hire Sarah Maxe as a full-time dispatcher who is currently working as a part-time dispatcher with funds available in the 2015 budget. All present voting aye.

**BOARD INFORMATION:**

Motion of Walters, supported by Cronin, to accept the balance of the Supervisors report which consists of thank you letters from City of Southgate Mayor Joseph G. Kuspa and Brownstown resident Kim A. McGlory. All present voting aye.

**CLERK:**

Motion of Walters, supported by Cronin, to accept the Clerk's report which consists of disbursements and 2<sup>nd</sup> Quarter Revenue and Expenditure Report for 2015. All present voting aye.

**TREASURER:**

**DISBURSEMENTS -- \$1,021,115.01**

Motion of Cronin, supported by Walters, to approve the disbursements as follows: General Fund Disbursements in the amount of \$117,008.51; Fire Protection in the amount of \$12,723.44; Police Operations in the amount of \$26,831.14; Downtown Development in the amount of \$4,141.93; Police Capital in the amount of \$127,120.00; Fire Capital in the amount of \$30,091.00; Drug Forfeiture in the amount of \$92.75; Sewer Fund in the amount of \$69,559.57; Water Fund in the amount \$231,059.68; payroll dated July 1, 2015 (run#128) in the amount of \$402,486.99 for a total disbursement of \$1,021,115.01. Roll call vote: Walters, aye; Cronin, aye; Berecz, aye; Peters, aye; Linko, aye; and Eberth, aye. Warren absent and excused. Motion carried.

**COMMUNITY SERVICES:**

**BOARD INFORMATION:**

Motion of Cronin, supported by Walters, to accept the board information which consists of Planning Commission Meeting Minutes of June 8, 2015. All present voting aye.

**RECREATION:**

Motion of Cronin, supported by Walters, to accept the Recreation Report which consists of Community Center Update, 2015 Summer Programs and Senior Programs. All present voting aye.

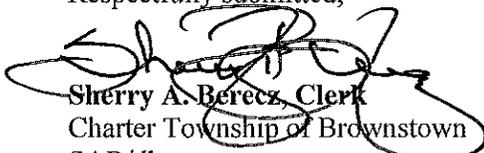
**PUBLIC WORKS:**

No Public Works report was submitted.

**ADJOURNMENT:**

Motion of Cronin, supported by Peters, to adjourn the regular Township Board Meeting at 7:48 p.m. All present voting aye.

Respectfully submitted,

  
Sherry A. Berecz, Clerk  
Charter Township of Brownstown  
SAB/db