

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF APRIL 1, 2013**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, April 1, 2013.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL:

PRESENT: Supervisor Linko, and Trustees: Cronin, Eberth, Peters, and Walters. Also in attendance were Deputy Police Chief Matthews, Fire Chief Drouillard, Economic Development Manager DiSanto, DPW Director Gahry, Recreation Director Maxe, and Township Attorney Foley.

ABSENT AND EXCUSED: Clerk Berez and Treasurer Warren.

MINUTE ACCEPTANCE:

Motion of Cronin, supported by Walters, to accept the Regular Meeting Minutes of March 18, 2013; the Special Meeting Minutes of March 18, 2013; and the Closed Session Meeting Minutes of March 18, 2013, as submitted. All present voting aye.

AGENDA APPROVAL:

Motion of Cronin, supported by Walters, to approve the Agenda of April 1, 2013, with the removal of Item #5A1 – Personal Service Contract Renewal for Fire Chief Drouillard. All present voting aye.

PUBLIC FORUM:

Public forum was held at 7:01 p.m. There was no public participation.

RESOLUTION TO AMEND PURCHASING AND BID POLICY:

Motion of Walters, supported by Cronin, to approve and adopt Resolution #2013-05 to amend the Township Purchasing and Bid Policy. Roll call vote: Eberth, aye; Cronin, aye; Peters, aye; Walters, aye; and Linko, aye. Absent and excused: Berez and Warren. Motion carried.

RESOLUTION TO AMEND THE TOWNSHIP'S CREDIT CARD UTILIZATION POLICY TO REGULATE THE USE OF CREDIT/DEBIT/CHARGE ACCOUNT CARDS:

Motion of Cronin, supported by Walters, to approve and adopt Resolution #2013-06 to amend the Township's Credit Card Utilization Policy to regulate the use of credit/debit/charge account cards. Roll call vote: Peters, aye; Walters, aye; Cronin, aye; Eberth, aye; and Linko, aye. Absent and excused: Berez and Warren. Motion carried.

PROCLAMATION HONORING EAGLE SCOUT MICHAEL RAYMOND MENNA:

Motion of Cronin, supported by Walters, to approve and adopt the Proclamation honoring Eagle Scout Michael Raymond Menna. All present voting aye.

WOLVERINE FIREWORKS DISPLAY, INC. – REQUEST FOR LAKE ERIE METROPARK FIREWORK PERMIT FOR JULY 3, 2013:

Motion of Cronin, supported by Walters, to approve the request of Wolverine Fireworks Display, Inc. for a permit for the firework display to be held at Lake Erie Metropark on July 3, 2013, and to waive the permit fee. All present voting aye.

SUPERVISOR:

REQUEST FOR APPROVAL OF NEW TIME CLOCKS:

Motion of Walters, supported by Eberth, to approve the purchase of four new Velocity 850 – Finger Identification Biometric – Ethernet Communications time clocks in the amount of \$8,156.00. All present voting aye.

CLERK:

Motion of Walters, supported by Eberth, to accept the Clerk's Report which consists of Comcast correspondence and Disbursements. All present voting aye.

TREASURER:

DISBURSEMENTS – \$2,076,330.66:

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$173,707.03; Fire Protection in the amount of \$179,218.80; Police Operations in the amount of \$225,852.75; Downtown Development in the amount of \$18,992.57; Fire Capital in the amount of \$2,023.00; Community Development Block Grant Fund in the amount of \$3,738.00; Building Authority in the amount of \$561,296.88; Debt Service Fund in the amount of \$167,126.46; DDA Township Campus in the amount of \$341,811.69; Sewer Fund in the amount of \$263,405.13; Water Fund in the amount of \$102,020.10; School and County in the amount of \$1,968.00; and Retiree Insurance in the amount of \$35,170.25, for a total amount of \$2,076,330.66. Roll call vote: Cronin, aye; Walters, aye; Peters, aye; Eberth, aye; and Linko, aye. Absent and excused: Berez and Warren. Motion carried.

Motion of Cronin, supported by Walters, to receive the balance of the Treasurer's Report which consists of February 2013 Investment Report. All present voting aye.

COMMUNITY SERVICES DEPARTMENT:

SCHEFLER FARM BILLBOARD:

Motion of Walters, supported by Eberth, to authorize the Township Attorney and Economic Development Manager DiSanto to develop an agreement with Gibraltar Veterinary Clinic to partner to enhance the current billboard located at I-75 and Fort Street exit and bring agreement back for Board consideration. All present voting aye.

Motion of Walters, supported by Cronin, to receive the balance of the Community Services Department Report which includes the following: Downtown Development Authority Work Session Minutes of March 16, 2013; and Planning Commission Meeting Minutes of February 25, 2013. All present voting aye.

RECREATION:

APPROVAL TO ADVERTISE AND HIRE:

A.) SEASONAL PARK MAINTENANCE WORKER and B.) SEASONAL STAFF – EVENT BARN AND SPLASH PAD:

Motion of Walters, supported by Eberth, to approve to advertise and hire one (1) seasonal park maintenance worker to work mid-May through August at a rate of \$8.50 per hour, forty (40) hours per week; and four (4) seasonal workers for the splash pad and event barn to work starting late May through August for the splash pad and year-round for the event barn at a rate of \$8.00 per hour to be paid by the DDA. All present voting aye.

Motion of Cronin, supported by Walters, to receive the balance of the Recreation Department Report which includes the following: Community Center Update, 2013 Spring Programs, and Senior Programs. All present voting aye.

PUBLIC WORKS:

SHARED SERVICES AGREEMENT – ANIMAL CONTROL:

Motion of Cronin, supported by Walters, to approve the Animal Control Shared Services Agreement between the City of Melvindale and the Charter Township of Brownstown. All present voting aye.

EMPLOYEE FITNESS ROOM:

Motion of Walters, supported by Cronin, to concur with the construction and furnishing of the employee fitness room as requested by DPW Director Gahry. Ayes: Linko, Cronin, and Walters. Nays: Eberth and Peters. Absent and excused: Berez and Warren. Motion carried.

ADJOURNMENT:

Motion of Cronin, supported by Walters, to adjourn the regular Township Board Meeting at 7:20 p.m. All present voting aye.

Respectfully submitted,

Sherry A. Berez, Clerk
Charter Township of Brownstown

SAB/rlh