

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD  
MEETING OF MARCH 4, 2013**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, March 4, 2013.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

**ROLL CALL BY CLERK BEREZCZ:**

**PRESENT:** Supervisor Linko, Clerk Berezcz, and Treasurer Warren. Trustees: Cronin, Eberth, Peters, and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, Economic Development Manager DiSanto, and Township Attorney Foley.

**MINUTE ACCEPTANCE:**

Motion of Cronin, supported by Walters, to accept the Regular Meeting Minutes of February 19, 2013, with a correction to show that Trustees Cronin and Walters voted “nay” on Item #6 – New Peddler Permit – Shy Enterprises, Inc. – Door-to-Door Sales of Kirby Cleaning Systems and Shampoos. All voting aye.

**AGENDA APPROVAL:**

Motion of Walters, supported by Eberth, to approve the Agenda of March 4, 2013, as submitted. All voting aye.

**PUBLIC FORUM:**

Public forum was held at 7:02 p.m. There was no public participation.

**2<sup>ND</sup> READING OF ORDINANCE #301-1; AN ORDINANCE TO AMEND ORDINANCE #301 – CODE OF ETHICS:**

Motion of Cronin, supported by Warren, to approve and adopt the 2<sup>nd</sup> Reading of Ordinance #301-1; an ordinance to amend Ordinance #301 – Code of Ethics to prohibit gifts. Roll call vote: Eberth, aye; Cronin, aye; Warren, aye; Peters, aye; Walters, aye; Berezcz, aye; and Linko, aye. Motion carried.

**RE-EVALUATE GASB 45 LIABILITY:**

Motion of Cronin, supported by Eberth, to approve Milliman, Inc. to perform a GASB 45 Actuarial Valuation for the Township at a cost of \$8,000.00 with a language change to the Consulting Services Agreement to allow for Third Party Distribution as required by law. All voting aye.

**SUPERVISOR:**

**WAIVE FORMAL BID PROCESS FOR REPLACEMENT OF FIRE DEPARTMENT STAFF EMERGENCY RESPONSE VEHICLE:**

Motion of Cronin, supported by Warren, to approve to waive the bid process and purchase a 2013 Chevy Tahoe 2-wheel drive, special service package vehicle through MIDeal at a cost of \$25,977.00 with funds to be split from Accounts #252.336.981 and 248.792.980.2. All voting aye.

Motion of Cronin, supported by Walters, to receive the balance of the Supervisor’s Report which consists of the Fire Department Report and the Police Department Report. All voting aye.

**CLERK:**

Motion of Cronin, supported by Walters, to accept the Clerk’s Report which consists of Disbursements. All voting aye.

**TREASURER:**

**DISBURSEMENTS – \$1,654,306.81:**

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$245,924.34; Fire Protection in the amount of \$193,998.71; Police Operations in the amount of \$235,931.54; Downtown Development in the amount of \$39,487.01; Police Capital in the amount of \$1,250.00; Road Capital in the amount of \$25,423.00; Drug Forfeiture Fund in the amount of \$12,957.00; Community Development Block Grant Fund in the amount of \$91.00; Debt Service Fund in the amount of \$6,148.96; DDA Township Campus in the amount of \$19,983.44; Sewer Fund in the amount of \$344,120.55; Water Fund in the amount of \$497,745.61; and Retiree Insurance in the amount of \$31,245.65, for a total amount of \$1,654,306.81. Roll call vote: Linko, aye; Eberth, aye; Peters, aye; Walters, aye; Cronin, aye; Warren, aye; and Berez, aye. Motion carried.

**COMMUNITY SERVICES DEPARTMENT:**

**BOND STATUS – 2013 STREET PATCHING PROGRAM:**

Motion of Walters, supported by Cronin, to approve to extend the Street Patching contract with C&L Enterprise for an amount not to exceed \$400,000.00; and seek proposals for resurfacing of Racho Road. All voting aye.

Motion of Cronin, supported by Walters, to receive the balance of the Community Services Department Report which includes the following: Planning Commission Meeting Minutes of January 28, 2013; Zoning Board of Appeals Meeting Minutes of January 17, 2013; Downtown Development Authority Meeting Minutes of January 17, 2013; and Downtown Development Authority Work Session Minutes of February 6, 2013. All voting aye.

**RECREATION:**

No Recreation Department Report submitted.

**PUBLIC WORKS:**

No DPW Department Report submitted.

**ADJOURNMENT:**

Motion of Cronin, supported by Walters, to adjourn the regular Township Board Meeting at 7:27 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berez, Clerk  
Charter Township of Brownstown

SAB/rlh