

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD  
MEETING OF JANUARY 21, 2013**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, January 21, 2013.

The meeting was called to order by Deputy Clerk Whipple at 7:00 p.m. and began with the Pledge of Allegiance.

**ROLL CALL BY DEPUTY CLERK WHIPPLE:**

**PRESENT:** Treasurer Warren. Trustees: Cronin, Eberth, and Peters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, Assessor Doom, Residential Appraiser Williams, and Township Attorney Robinette.

**ABSENT & EXCUSED:** Supervisor Linko and Clerk Berez.

**ABSENT:** Trustee Walters.

Motion of Eberth, supported by Cronin, to appoint Treasurer Warren as chairperson pro tem. All present voting aye.

**MINUTE ACCEPTANCE:**

Motion of Cronin, supported by Peters, to accept the Regular Meeting Minutes of January 7, 2013; the Special Meeting Minutes of January 7, 2013; and the Closed Session Meeting Minutes of January 7, 2013, as submitted. All present voting aye.

**AGENDA APPROVAL:**

Motion of Cronin, supported by Peters, to approve the Agenda of January 21, 2013, as submitted. All present voting aye.

**PUBLIC FORUM:**

Public forum was held at 7:03 p.m. There was no public comment.

**2013-2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – SET PUBLIC HEARING FOR FEBRUARY 19, 2013:**

Motion of Cronin, supported by Peters, to approve to schedule a Public Hearing for the 2013-2014 Community Development Block Grant (CDBG) for Monday, February 19, 2013, at 7:00 p.m. All present voting aye.

**BROWNSTOWN LITTLE LEAGUE PARADE PERMIT:**

Motion of Cronin, supported by Peters, to approve the Brownstown Little League's request for permit approval for their 14<sup>th</sup> Annual Opening Day Parade scheduled for Saturday, April 20, 2013, at 11:00 a.m. starting at Hunter Elementary School and ending at Fort-Gibraltar Park. All present voting aye.

**SUPERVISOR:**

**PROMOTION OF S. WILLIAMS, RESIDENTIAL APPRAISER:**

Motion of Cronin, supported by Eberth, to approve the promotion of Scott Williams, Residential Appraiser, to Manager of Residential Appraisals with an annual salary of \$40,000.00, along with

additional job duties to include residential property inspections, assisting with preparation for defense of Small Claim Tribunals, and auditing of cell phone towers and buildings. Roll call vote: Cronin, aye; Peters, aye; Warren, aye; and Eberth, aye. Absent and excused: Linko and Berez. Absent: Walters. Motion carried.

Motion of Cronin, supported by Peters, to accept the balance of the Supervisor's Report which consists of a thank you letter to the Police Department from a resident expressing appreciation to Officer Morrison and Officer Kluft for their assistance after a hit and run accident. All present voting aye.

**CLERK:**

Motion of Eberth, supported by Peters, to accept the Clerk's Report which consists of Comcast correspondence – changes and additions to channel lineup, and Disbursements. All present voting aye.

**TREASURER:**

**DISBURSEMENTS – \$2,210,229.14:**

Motion of Cronin, supported by Peters, to approve General Fund Disbursements in the amount of \$509,696.50; Fire Protection in the amount of \$304,269.98; Police Operations in the amount of \$376,720.72; Downtown Development in the amount of \$251,674.06; Fire Capital in the amount of \$17,962.45; Road Capital in the amount of \$45,226.47; Drug Forfeiture in the amount of \$24,650.49; Community Development Block Grant in the amount of \$45.60; DDA Township Campus in the amount of \$122,235.65; Sewer Fund in the amount of \$90,853.80; Water Fund in the amount of \$439,427.15; and School and County Tax in the amount of \$27,466.27; for a total amount of \$2,210,229.14. Roll call vote: Peters, aye; Cronin, aye; Eberth, aye; and Warren, aye. Absent and excused: Linko and Berez. Absent: Walters. Motion carried.

Motion of Eberth, supported by Peters, to accept the balance of the Treasurer's Report which consists of the December 2012 Investment Report. All present voting aye.

**COMMUNITY SERVICES DEPARTMENT:**

Motion of Cronin, supported by Peters, to accept the Community Services Department Report which consists of the Planning Commission Meeting Minutes of October 9, 2012, and the Zoning Enforcement Log for December 2012. All present voting aye.

**RECREATION:**

**CONTRACT RENEWAL – ATHLETIC COORDINATOR:**

Motion of Cronin, supported by Peters, to approve the renewal of the employment contract for Athletic Coordinator Brown Coffee at the same 2012 contract rate of \$16,000.00 with no benefits. Roll call vote: Cronin, aye; Eberth, aye; Peters, and Warren, aye. Absent and excused: Linko and Berez. Absent: Walters. Motion carried.

Motion of Eberth, supported by Peters, to accept the balance of the Recreation Department Report which consists of the Community Center Update, 2013 Winter Programs, and Senior Programs. All present voting aye.

**PUBLIC WORKS:**

No DPW Report submitted.

**ADJOURNMENT:**

Motion of Cronin, supported by Peters, to adjourn the regular Township Board Meeting at 7:10 p.m. All present voting aye.

Respectfully submitted,

Sherry A. Berez, Clerk  
Charter Township of Brownstown

SAB/jj