

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF NOVEMBER 5, 2012**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, November 5, 2012.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, Treasurer Warren, and Trustees: Cronin, Eberth, Taft and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard and Township Attorney Foley.

MINUTE APPROVAL:

Motion of Walters, supported by Cronin, to approve the Regular Meeting Minutes of October 15, 2012, as submitted. All voting aye.

AGENDA APPROVAL:

Motion of Cronin, supported by Walters, to approve the Agenda of November 5, 2012, as submitted. All voting aye.

PUBLIC HEARING - TOWNSHIP GENERAL BUDGET FOR 2013:

Motion of Cronin, supported by Walters, to open the public hearing. Roll call vote: Taft, aye; Eberth, aye; Warren, aye; Cronin, aye; Linko, aye; Berezcz, aye and Walters, aye. Motion carried.

Jim Sute, 22332 Telegraph, Brownstown, made reference to the American Free Press report of August 1, 2011 and the IRS February 25, 2011, Announcement 2011-19 in relationship to a Township balance sheet dated December 31, 2006, suggesting that the Township may have been in violation.

Motion of Cronin, supported by Walters, to close the public hearing. All voting aye.

**PUBLIC HEARING - AMENDMENT TO SPECIAL ASSESSMENT – TOWNSHIP 2012
WINTER TAX ROLL: SIBLEY ROAD – ROAD MAINTENANCE:**

Motion of Cronin, supported by Walters to open the public hearing. Roll call vote: Walters, aye; Berezcz, aye; Taft, aye; Eberth, aye; Warren, aye; Cronin, aye and Linko, aye. Motion carried

There was no public comment. Motion of Cronin, supported by Walters, to close the public hearing. All voting aye.

**AMENDMENT TO SPECIAL ASSESSMENT – TOWNSHIP 2012 WINTER TAX ROLL:
GREENBELT MAINTENANCE – WOODSIDE VILLAGE CONDOMINIUM:**

Motion of Cronin, supported by Walters to open the public hearing. Roll call vote: Cronin, aye; Warren, aye; Eberth, aye; Taft, aye; Linko, aye; Walters, aye and Berezcz, aye. There was no public comment. Motion of Cronin, supported by Walters to close the public hearing. All voting aye.

**PRESENTATION: PLANTE AND MORAN – WATER AND SEWER RATE
PRESENTATION:**

DPW Director Gahry introduced Kristine Hunt from Plante and Moran, PLLC. She gave a brief presentation, explaining the many factors increase in the water and sewer rates. Each member received a print out highlighting the points of the explanation. Questions posed by the board were answered by Ms. Hunt and Mr. Gahry.

PRESENTATION: INSURANCE RENEWAL:

Judy Thomson-Torosian of the Michigan Municipal League gave an overview of the liability and property insurance proposal submitted to the Board for approval. Stephen R. Saph, Jr, of Nickel and Saph Insurance, gave his recommendation on the coverages presented.

PUBLIC FORUM:

Public Forum was held from 8:05 P.M. to 8:07 P.M.

TOWNSHIP GENERAL BUDGET FOR 2013:

Motion of Cronin, supported by Eberth, to approve the 2013 General Budget. Roll call vote: Eberth, aye; Taft, aye; Walters, aye; Warren, aye; Cronin, aye; Berez, aye and Linko, aye. Motion carried.

AMENDMENT TO SPECIAL ASSESSMENTS – TOWNSHIP 2012 WINTER TAX ROLL – SIBLEY ROAD – ROAD MAINTENANCE:

Motion of Cronin, supported by Walters, to approve the Sibley Road-Road Maintenance amendment to the Special Assessments on the Township 2012 Winter Tax Roll. All voting aye.

AMENDMENT TO SPECIAL ASSESSMENTS – TOWNSHIP 2012 WINTER TAX ROLL – GREENBELT MAINTENANCE – WOODSIDE VILLAGE CONDOMINIUM:

Motion of Cronin, supported by Walters to approve the Woodside Village Condominium Greenbelt Maintenance amendment to the Special Assessments on the Township 2012 Winter Tax Roll. All voting aye.

PROCLAMATION – NOVEMBER 2012 PANCREATIC CANCER AWARENESS MONTH:

Motion of Warren, supported by Walters, to declare November 2012 as Pancreatic Cancer Awareness Month. All voting aye.

INSURANCE RENEWAL:

Motion of Warren, supported by Berez, to approve the renewal of the Liability policy with a \$50,000 deductible at a premium of \$312,911.00 from Nickel and Saph Insurance. Roll call vote: Taft, nay; Eberth, aye; Warren, aye; Berez, aye; Cronin, aye; Walters, aye and Linko, aye. Motion carried.

SUPERVISOR:

REQUEST TO HOLD BROWNSTOWN GOODFELLOWS ANNUAL PAPER DRIVE – NOVEMBER 19-24, 2012:

Motion of Cronin, supported by Berez, to approve the Brownstown Goodfellows to hold their Annual Paper Drive between the dates of November 19-24, 2012. All voting aye.

REQUEST TO ADVERTISE FOR PART-TIME POLICE DISPATCHER TO FILL A VACANCY:

Motion of Cronin, supported by Warren, to advertise for a Part-Time Police Dispatcher, to fill a vacancy. All voting aye.

WAIVE BID PROCESS AND PURCHASE LSCAN 500 PALM SCANNER:

Motion of Cronin, supported by Walters to waive the bid process and purchase a LSCAN500 Palm scanner. All voting aye.

PURCHASE REPLACEMENT POLICE DEPARTMENT 800 MHZ RADIO SYSTEM:

Motion of Cronin, supported by Walters, to purchase a replacement Police Department 800 MHZ Radio System. All voting aye.

PURCHASE TWO (2) APX 6000 PORTABLE RADIOS:

Motion of Cronin, supported by Walters, to purchase two (2) APX 600 Portable Radios. All voting aye.

Motion of Cronin, supported by Warren to receive the balance of the Supervisor's Report which consists of: Police Department Report – correspondence from KS Management recognizing the efforts of the entire Police Department and Sergeant Kolonich for keeping the Association informed regarding the capture of the criminals involved in recent home invasions. All voting aye.

CLERK:

Motion of Cronin, supported by Walters, to accept the Clerk's Report as submitted, which includes Disbursements, Financial Reports thru September 2012, Comcast – changes to channel lineup and notice of enhancements to XFINITY Signature Support. All voting aye.

TREASURER:

DISBURSEMENTS - \$2,878,298.94:

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$306,409.80; Fire Protection in the amount of \$294,586.17; Police Operations in the amount of \$368,403.85; Capital Projects Fund in the amount of \$642.00; Downtown Development in the amount of \$39,414.57; Police Capital in the amount of \$21,333.99; Fire Capital in the amount of \$34,635.87; Road Capital in the amount of \$860,967.12; Housing Assistance in the amount of \$735.00; Debt Service Fund in the amount of \$31,871.14; DDA Township (Campus) in the amount of \$202,545.50; Sewer Fund in the amount of \$194,125.27; Water Fund in the amount of \$484,798.60; Vehicle Maintenance in the amount of \$1,884.61; School and County in the amount of \$4,230.00 and Retiree Insurance in the amount of \$31,715.45, for a total amount of \$2,878,298.94. Roll call vote: Walters, aye; Taft, aye; Cronin, aye; Eberth, aye; Warren, aye; Berecz, aye and Linko, aye. Motion carried.

COMMUNITY SERVICES:

Motion of Walters, supported by Cronin, to accept the Community Services Report, which includes Downtown Development Authority meeting minutes for September 20, 2012 and Downtown Development Authority Work Session Minutes of October 3, 2012. All voting aye.

RECREATION:

No Recreation report was submitted.

PUBLIC WORKS:

Motion of Warren, supported by Cronin, to approve the 9% Water and Sewer rate increase from \$7.49/1000 gallons to \$8.17/1000 gallons. All voting aye.

ADJOURNMENT:

Motion of Cronin, supported by Walters, to adjourn the regular Township Board Meeting at 8:24 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berecz, Clerk
Charter Township of Brownstown

SAB/lap

11/05/12