

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF OCTOBER 3, 2011**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, October 3, 2011.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, and Treasurer Warren. Trustees: Cronin, Eberth, Taft, and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, Economic Development Manager DiSanto, Building Official Earl, DPW Director Gahry, Township Attorney Robinette, and Township Engineer Woodworth.

MINUTE ACCEPTANCE:

Motion of Walters, supported by Cronin, to accept the Regular Meeting Minutes of September 19, 2011, the Special Meeting Minutes of September 19, 2011, and the Closed Session Meeting Minutes of September 19, 2011, as submitted. Ayes: Linko, Berezcz, Warren, Cronin, Eberth, and Walters. Nays: None. Abstain: Taft. Motion carried.

AGENDA APPROVAL:

Motion of Walters, supported by Cronin, to approve the Agenda of October 3, 2011, with the addendum of "Presentation by ITC to Brownstown Honor Guard". All voting aye.

PRESENTATION:

ITC presented a check for \$500.00 to the Brownstown Police and Fire Department Honor Guard.

PUBLIC FORUM:

Public forum was held from 7:04 p.m. to 7:09 p.m.

2ND READING ORDINANCE #220-4; TO AMEND ORDINANCE #220 – HUNTING AND DISCHARGE OF FIREARMS:

Motion of Cronin, supported by Walters, to approve and adopt the 2nd Reading of Ordinance #220-4; to amend Ordinance #220 – Hunting and Discharge of Firearms, an ordinance adopting the State of Michigan Department of Natural Resources hunting area control HC-82-04-001, and replacing current Hunting and Discharge of Firearms Ordinance #220, Part 103. Roll call vote: Taft, aye; Berezcz, aye; Warren, aye; Walters, aye; Eberth, aye; Cronin, aye; and Linko, aye. Motion carried.

2ND READING ORDINANCE #269-9; TO AMEND ORDINANCE #269 – ADOPTION OF INTERNATIONAL FIRE PREVENTION CODE OF 2009:

Motion of Cronin, supported by Walters, to approve and adopt the 2nd Reading of Ordinance #269-9; to amend Ordinance #269 – Adoption of International Fire Prevention Code of 2009 with insertions, changes and additions. Roll call vote: Warren, aye; Eberth, aye; Berezcz, aye; Walters, aye; Taft, aye; Cronin, aye; and Linko, aye. Motion carried.

TAVERN LICENSE REQUEST – SAMMY’S CUCINA, 23953 WEST ROAD:

Motion of Eberth, supported by Walters, to approve above all others to issue a new tavern license to Sammy’s Cucina located at 23953 West Road. All voting aye.

SET PUBLIC HEARING FOR PROPOSED SPECIAL ASSESSMENT DISTRICT FOR WOODSIDE VILLAGE:

Motion of Walters, supported by Warren, to approve and adopt Resolution #2011-28 to set the Public Hearing for a proposed Special Assessment District for Woodside Village to provide for snow removal, greenbelt maintenance and common ground maintenance to be held on Monday, November 7, 2011, at 7:00 p.m. Roll call vote: Warren, aye; Berez, aye; Cronin, aye; Walters, aye; Eberth, aye; Taft, aye; and Linko, aye. Motion carried.

SET PUBLIC HEARING TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT FOR THE SIBLEY ROAD EASEMENT:

Motion of Walters, supported by Taft, to approve and adopt Resolution #2011-29 to set the Public Hearing to establish a Special Assessment District to provide for road maintenance, repairs and easement maintenance for the four houses on the Sibley Road easement to be held on November 7, 2011, at 7:00 p.m. Roll call vote: Walters, aye; Cronin, aye; Warren, nay; Taft, aye; Eberth, aye; Berez, aye; and Linko, nay. Motion carried.

ZONING BOARD OF APPEALS APPOINTMENTS: LARRY G. LEWIS AND BRIAN C. PETERS:

Motion of Berez, supported by Cronin, to concur with the recommendation of Building Official Earl and approve to appoint Larry G. Lewis to fill the vacant position of Alternate Member of the Zoning Board of Appeals with the term to expire on May 31, 2014; and approve to appoint Brian C. Peters to fill the vacant position of Alternate Member of the Zoning Board of Appeals with the term to expire on May 31, 2013. All voting aye.

DOWNRIVER MUTUAL AID (DMA) POLICE AND FIRE SERVICES AGREEMENT:

Motion of Warren, supported by Cronin, to approve the Downriver Mutual Aid (DMA) Police and Fire Services Agreement. All voting aye.

REQUEST TO REPLACE CLERK'S OFFICE COPIER:

Motion of Cronin, supported by Taft, to approve to lease a new MP C5501 copier for the Clerk's Office from Ricoh Business Solutions at a cost of \$338.66 per month for sixty (60) months with funds to come from Account #101.872.983. All voting aye.

REQUEST TO PURCHASE DOCUMENT MALL – DOCUMENT MANAGEMENT PROGRAM:

Motion of Cronin, supported by Warren, to approve to purchase Document Mall Document Management Program for the Clerk's Office for the amount of \$14,355.00 with funds to come from Account #101.215.7271. All voting aye.

SUPERVISOR:

APPROVE NOTICE AND SCHEDULE THE 2012 ANNUAL BUDGET PUBLIC HEARING FOR MONDAY, NOVEMBER 7, 2011:

Motion of Cronin, supported by Walters, to approve the Notice of Publication and schedule the 2012 Annual Budget Public Hearing for Monday, November 7, 2011 at 7:00 p.m. Roll call vote: Eberth, aye; Taft, aye; Warren, aye; Berez, aye; Walters, aye; Cronin, aye; and Linko, aye. Motion carried.

CLERK:

Motion of Walters, supported by Warren, to accept the Clerk's Report which includes the following: County Sponsored Household Hazardous Waste & Electronic Waste Collections and Disbursements. All voting aye.

TREASURER:

DISBURSEMENTS – \$1,513,284.47:

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$220,763.72; Fire Protection in the amount of \$256,085.81; Police Operations in the amount of \$328,626.48; Downtown Development in the amount of \$70,181.49; Police Capital in the amount of \$1,240.00; Fire Capital in the amount of \$2,357.14; Road Capital in the amount of \$600.00; Housing Assistance in the amount of \$800.00; Drug Forfeiture in the amount of \$5,699.45; Debt Service Fund in the amount of \$6,148.96; Sewer Fund in the amount of \$180,319.46; Water Fund in the amount of \$406,250.63; Vehicle Maintenance in the amount of \$4,116.88; and Retiree Insurance in the amount of \$30,094.45, for a total amount of \$1,513,284.47. Roll call vote: Berecz, aye; Taft, aye; Warren, aye; Walters, aye; Eberth, aye; Cronin, aye; and Linko, aye. Motion carried.

COMMUNITY SERVICES DEPARTMENT:

DDA – BOARDROOM MEDIA PACKAGE UPGRADE:

Motion of Warren, supported by Cronin, to concur with the DDA recommendation to award the Board Room Media Upgrade to VTP Inc. of Novi, MI in the amount of \$20,823.95 with funds to come from Account #248.729.997 for \$15,000.00 and PEG funding for the remaining \$5,823.95. All voting aye.

Motion of Walters, supported by Cronin, to receive the balance of the Community Services Department Report which includes the following: Downtown Development Authority meeting minutes of August 18, 2011; Downtown Development Authority work session minutes of September 7, 2011; Downtown Development Authority Brownfield work session minutes of September 7, 2011; Zoning Board of Appeals meeting minutes of August 18, 2011; Planning Commission meeting minutes of September 12, 2011; Zoning Enforcement Log – August 2011. All voting aye.

RECREATION:

No Recreation Department Report submitted.

PUBLIC WORKS:

SANITARY SEWER METERING – CENTER SECTION:

Motion of Cronin, supported by Warren, to approve HESCO to perform some sewer flow metering in the center section of the Township as a means to investigate sanitary sewer basement backups that have occurred in this area of the Township at a cost not to exceed \$14,131.60. All voting aye.

Motion of Walters, supported by Cronin, to receive the balance of the DPW Report which consists of a letter from the Riverview Land Preserve regarding Landfill Disposal Surcharge. All voting aye.

ADJOURNMENT:

Motion of Walters, supported by Cronin, to adjourn the regular Township Board Meeting at 7:28 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berecz, Clerk
Charter Township of Brownstown

SAB/r lh