

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF SEPTEMBER 19, 2011**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, September 19, 2011.

Motion of Cronin, supported by Warren, to reconvene from Closed Session at 7:12 p.m. All present voting aye. No action was taken.

Motion of Cronin, supported by Walters, to adjourn the Closed Session at 7:13 p.m. All present voting aye.

The regular meeting was called to order by Supervisor Linko at 7:13 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, and Treasurer Warren. Trustees: Cronin, Eberth, and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, Assistant DDA Director Campbell, Assistant Recreation Director Thomas, DPW Director Gahry, Township Assessor Doom, Township Engineer Woodworth, and Township Attorney Foley.

ABSENT & EXCUSED: Trustee Taft.

MINUTE APPROVAL:

Motion of Warren, supported by Walters, to approve the Minutes of September 6, 2011, with a correction to the Wage Increase for Deputies from 1.7% to 1.075%. All present voting aye.

AGENDA APPROVAL:

Motion of Walters, supported by Cronin, to approve the Agenda of September 19, 2011, with the addendum of the Downriver Community Conference Sub Award Agreement to Item #3A, and the removal of Item #4D1 under Community Services – DDA Campus Improvements Bond Bid Resolution. All present voting aye.

PUBLIC HEARING:

LEGG SUBDIVISION SPECIAL ASSESSMENT DISTRICT REALLOCATION OF FUNDS:

Motion of Cronin, supported by Walters, to open the Public Hearing at 7:16 p.m. for the Legg Subdivision Special Assessment District Reallocation of Funds. Roll call vote: Cronin, aye; Walters, aye; Warren, aye; Eberth, aye; Berezcz, aye; and Linko, aye. Absent and excused: Taft. Motion carried.

There was no public comment.

Motion of Cronin, supported by Walters, to close the Public Hearing for the Legg Subdivision Special Assessment District Reallocation of Funds at 7:17 p.m. All present voting aye.

RECOGNITION AND PRESENTATION OF CERTIFICATE: OFFICER ROBERT MCNAMARA:

Public Safety Director Sclater presented a Police Commendation to Officer Robert McNamara for his efforts in the pursuit and subsequent arrest of two subjects that hijacked a vehicle from the 7-Eleven located at 19022 Allen Road.

PRESENTATION: RECOGNITION OF BROWNSTOWN'S 2011 DOWNRIVER SENIOR OLYMPIANS:

Assistant Recreation Director Thomas recognized the 67 Brownstown Senior Olympians who participated in the Senior Olympics in Inkster. Among these there were 49 winners from Brownstown who won 88 medals.

PUBLIC FORUM:

Public forum was held from 7:30 p.m. to 7:38 p.m.

LEGG SUBDIVISION SPECIAL ASSESSMENT DISTRICT REALLOCATION OF FUNDS:

Motion of Eberth, supported by Warren, to approve the request from the residents of Legg Subdivision requesting that the current special assessment of \$100.00 per year, per resident, be reallocated so that \$75.00 per resident, per year, for not more than thirteen (13) years be allocated to pay the residents' twenty percent (20%) of the Legg Subdivision paving project with the remaining \$25.00 per resident, per year, to continue to go to the road maintenance special assessment account. Once the residents' obligation of twenty percent (20%) of the total cost is met, the full assessment amount of \$100.00 will revert back to being paid into the special assessment account for future maintenance and repair. All present voting aye.

ANNUAL TRAILER PARK OPERATING PERMITS:

Motion of Walters, supported by Cronin, to approve the 2011-2012 Annual Operating Permit for Arthur's Mobile Home Park, 25821 Telegraph Road, for thirty-two (32) lots at a rate of \$10 per lot.

Approve the 2011-2012 Annual Operating Permit for Estel Smith Trailer Park, 22435 Dix-Toledo, for thirteen (13) units at a rate of \$10 per lot. No fire safety deficiencies were found.

Approve the 2011-2012 Annual Operating Permit for Lloyd's Mobile Home Park, 20665 Telegraph Road, for eighty-two (82) units at a rate of \$10 per lot.

Approve the 2011-2012 Operating Permit for Tela-Valley Mobile Home Park, 17707 Telegraph Road, for four hundred eighteen (418) lots at a rate of \$10 per lot.

Approve the 2011-2012 Annual Operating Permit for Tanglewood P.U.D., Manchester Drive, for one hundred fifty-three (153) lots at a rate of \$10 per lot. All present voting aye.

APPROVE TO ADVERTISE FOR BIDS FOR THE INSTALLATION, MAINTENANCE AND SERVICING OF A LANDLINE PHONE SYSTEM FOR TOWNSHIP HALL:

Motion of Cronin, supported by Walters, to approve to advertise for bids for the equipment supply, installation, maintenance and servicing of a landline phone system for the Township Hall. All present voting aye.

DOWNRIVER COMMUNITY CONFERENCE SUB AWARD AGREEMENT:

Motion of Warren, supported by Cronin, to approve the sub award agreement between the Downriver Community Conference (DCC) and the Charter Township of Brownstown for the COPS VII Project, which provides payment of approved costs for the continued development of technologies and automated systems to assist state, local and tribal law enforcement agencies in investigating, responding to, and preventing crime. All present voting aye.

SUPERVISOR:

REQUEST FOR APPROVAL TO HIRE S. WILLIAMS, RESIDENTIAL APPRAISER:

Motion of Walters, supported by Cronin, to approve to hire Scott Williams as a Residential Appraiser as a member of the Teamsters Administrative Union with an annual salary of \$32,000.00 while completing the Michigan Certified Assessing Officer Program funded by the Township at \$2,500.00 (\$625.00 quarterly). Upon successful completion his salary may be raised to \$35,000.00, with a start date of September 26, 2011, and an eight percent (8%) pension contribution. The vacation time is still being negotiated. A Memo of Understanding with the Teamsters Union will be drafted stating that Mr. Williams is not to sell, be a broker, or appraise any properties in Brownstown Township while under the employment of Brownstown Township. Ayes: Cronin, Eberth, Linko, Walter, and Warren. Nays: Berez. Absent and excused: Taft.

REIMBURSE POLICE DEPARTMENT PETTY CASH REPORT - \$143.49:

Motion of Cronin, supported by Walters, to approve the Police Department petty cash report and reimburse in the amount of \$143.49. All present voting aye.

Motion of Cronin, supported by Walters, to receive the balance of the Supervisor's Report which consists of the DRANO Reports of May, June, July, and August 2011. All present voting aye

CLERK:

Motion of Walters, supported by Cronin, to accept the Clerk's Report, which consists of Disbursements. All present voting aye.

TREASURER:

DISBURSEMENTS – \$1,340,588.55:

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$227,035.70; Fire Protection in the amount of \$124,523.21; Police Operations in the amount of \$198,692.91; Capital Projects in the amount of \$50.42; Downtown Development in the amount of \$213,461.41; Road Capital in the amount of \$66,059.68; Housing Assistance in the amount of \$4,380.00; Drug Forfeiture in the amount of \$1,510.00; Community Development Block Grant in the amount of \$2,706.00; Sewer Fund in the amount of \$49,314.11; Water Fund in the amount of \$450,177.66; and Vehicle Maintenance in the amount of \$2,677.45; for a total amount of \$1,340,588.55. Roll call vote: Walters, aye; Cronin, aye; Eberth, aye; Warren, aye; Berez, aye; and Linko, aye. Absent and excused: Taft. Motion carried.

Motion of Cronin, supported by Walters, to accept the balance of the Treasurer's Report, which consists of the Investment Report for August, 2011. All present voting aye.

COMMUNITY SERVICES:

Motion of Walters, supported by Warren, to accept the Community Development Report, which consists of the Planning Commission Meeting minutes of August 8, 2011. All present voting aye.

RECREATION:

No Recreation Department report was submitted.

PUBLIC WORKS:

BID AWARD RECOMMENDATION FOR CONCRETE PAD – NEW FUEL TANKS:

Motion of Walters, supported by Warren, to approve to award the bid for the Fuel Tanks Concrete Pads to NICO Incorporated of Macomb, Michigan, in an amount not to exceed \$19,980.00. All present voting aye.

CLOSED SESSION TO DISCUSS WRITTEN OPINION OF COUNSEL:

Motion of Cronin, supported by Walters, to move into closed session at 7:52 p.m. Roll call vote: Eberth, aye; Walters, aye; Berez, aye; Cronin, aye; Warren, aye; and Linko, aye. Absent and excused: Taft.

Motion of Berez, supported by Warren, to reconvene from closed session at 8:31 p.m. All present voting aye.

Motion of Warren, supported by Berez, to have the attorney proceed as discussed in closed session. All present voting aye.

ADJOURNMENT:

Motion of Cronin, supported by Warren, to adjourn the regular Township Board Meeting at 8:32 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berez, Clerk
Charter Township of Brownstown

SAB/jj