

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF JULY 18, 2011**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, July 18, 2011.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

Motion of Taft, supported by Cronin, to appoint Treasurer Warren as clerk pro tem. All present voting aye.

ROLL CALL BY TREASURER WARREN:

PRESENT: Supervisor Linko and Treasurer Warren. Trustees: Cronin, Eberth, Taft, and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, Economic Development Manager DiSanto, Assessor Doom, DPW Director Gahry, and Township Attorney Robinette.

ABSENT AND EXCUSED: Clerk Berez.

MINUTE ACCEPTANCE:

Motion of Walters, supported by Taft, to accept the Regular Meeting Minutes of July 5, 2011. All present voting aye.

AGENDA APPROVAL:

Motion of Walters, supported by Cronin, to approve the Agenda of July 18, 2011, as submitted. All present voting aye.

PUBLIC FORUM:

Public Forum was held from 7:05 p.m. to 7:27 p.m.

2010 YEAR-END FINANCIAL REPORT PRESENTATION BY PLANTE & MORAN:

Motion of Cronin, supported by Walters, to accept with thanks the 2010 year-end financial report as presented by Plante & Moran. All present voting aye.

RESOLUTION #2011-20 – AFFIRMING APPROVAL OF THE SENIOR ALLIANCE ANNUAL IMPLEMENTATION PLAN FOR AGING SERVICES:

Motion of Cronin, supported by Walters, to approve and adopt Resolution #2011-20 – affirming approval of The Senior Alliance agency's 2012 Annual Implementation Plan (AIP) for aging services. Roll call vote: Taft, aye; Warren, aye; Eberth, aye; Walters, aye; Cronin, aye; and Linko, aye. Absent and excused: Berez. Motion carried.

QUIT CLAIM DEED - MDOT:

Motion of Walters, supported by Cronin, to approve the Quit Claim Deed for Tax ID Parcel No. 70-044-99-0027-000 from Brownstown to MDOT for a road right-of-way. All present voting aye.

MI-STAR COMMUNICATIONS ANNUAL TELEPHONE MAINTENANCE - \$4,200.00

Motion of Taft, supported by Walters, to table the invoice from Mi-Star Communications in the amount of \$4,200.00 for a telephone system and voice mail maintenance contract from August 2011 to July 2012. All present voting aye.

ORDINANCE BOOK UPDATE AND CODIFICATION – ESTIMATED TOTAL OF \$2,530.00:

Motion of Cronin, supported by Walters, to approve to have sixteen (16) ordinances codified and print 30 copies of Supplement #4 for Township Ordinance Book at an estimated cost of \$2,530.00, plus graphics, if applicable. All present voting aye.

SUPERVISOR:

REQUEST FOR APPROVAL TO HIRE F. MILLER, COMMERCIAL APPRAISER:

Motion of Cronin, supported by Walters, to approve to hire Frederick Miller, Commercial Appraiser, in a contracted position in the Assessing Office at the rate of \$40.00 per hour with an annual cap of \$40,000.00, and anything exceeding this annual cap to be presented to the Township Board for approval. Roll call vote: Eberth, aye; Warren, aye; Cronin, aye; Taft, aye; Walters, aye; and Linko, aye. Absent and excused: Berez. Motion carried.

REQUEST FOR APPROVAL TO HIRE W. MOYA, RESIDENTIAL APPRAISER:

Motion of Cronin, supported by Walters, to approve to hire Wendy Moya as the Residential Appraiser in the Assessing Office. Moya will be a member of the Teamsters Administrative Union with a salary of \$30,000.00 annually, 2 days of vacation, and an eight (8) percent pension contribution. Roll call vote: Walters, aye; Taft, aye; Warren, aye; Eberth, aye; Cronin, aye; and Linko, aye. Absent and excused: Berez. Motion carried.

CLERK:

Motion of Cronin, supported by Walters, to accept the Clerk's Report as submitted which consists of Comcast correspondence changing the name of its video, Internet, and voice services to XFINITY TV, XFINITY INTERNET, AND XFINITY VOICE; Comcast correspondence – change in Hispanic programming package; Wayne County sponsored Household Hazardous Waste & Electronic Waste Collections, and Disbursements. All present voting aye.

TREASURER:

DISBURSEMENTS – \$1,188,218.67:

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$223,243.99; Fire Protection in the amount of \$207,905.48; Police Operations in the amount of \$222,203.51; Downtown Development in the amount of ~~\$263,314.54~~ **\$263,614.54**; ~~Road Police~~ **Road Capital** in the amount of \$2,093.99; **Road Capital in the amount of \$29,339.80**; Drug Forfeiture in the amount of \$188.00; Debt Service in the amount of \$63,170.51; Sewer Fund in the amount of \$55,137.01; Water Fund in the amount of \$88,691.73; Vehicle Maintenance in the amount of \$6,288.12; School & County in the amount of \$2,058.00; and Retiree Insurance in the amount of \$24,283.99, for a total amount of \$1,188,218.67. Roll call vote: Taft, aye; Cronin, aye; Warren, aye; Walters, aye; Eberth, aye; and Linko aye. Absent and excused: Berez. Motion carried.

Motion of Walters, supported by Taft, to receive the balance of the Treasurer's Report which consists of the May 2011 Investment Report. All present voting aye.

COMMUNITY SERVICES DEPARTMENT:

RESOLUTION #2011-21 – INTERGOVERNMENTAL AGREEMENT BETWEEN WOODHAVEN-BROWNSTOWN SCHOOL DISTRICT, BROWNSTOWN TOWNSHIP AND THE BROWNSTOWN DDA:

Motion of Cronin, supported by Warren, to approve and adopt Resolution #2011-21, a resolution approving an Intergovernmental Agreement between the Woodhaven-Brownstown School District, the Charter Township of Brownstown, and the DDA, for the paving of Van Horn Road between Telegraph Road and Vista Park Condominiums, and for the sharing of certain costs for such paving as agreed to between the parties. Roll call vote: Cronin, aye; Walters, aye; Taft, aye; Warren, aye; Eberth, aye; and Linko, aye. Absent and excused: Berez. Motion carried.

REQUEST FOR NOISE ORDINANCE WAIVER – US-24, VREELAND TO WEST ROAD:

Motion of Walters, supported by Cronin, to approve the request of the Michigan Department of Transportation (MDOT) for a noise ordinance waiver between the hours of 9:00 P.M. to 5:00 A.M. beginning in September 2011 and through the 2012 construction season for concrete paving during a reconstruction project on US-24 from Vreeland Road to West Road. All present voting aye.

STREET PATCHING CONTRACT EXTENSION:

Motion of Cronin, supported by Walters, to extend the contract with C & L Enterprises for concrete street patching in Pioneer Acres and Arsenal Heights Subdivisions in an amount not to exceed \$150,000.00, with funds to come from the Road Capital Fund #253.446.726. All present voting aye.

Motion of Taft, supported by Warren, to receive the Community Services Department Report which consists of the Zoning Enforcement Log of June 2011. All present voting aye.

RECREATION:

No Recreation Department report submitted.

PUBLIC WORKS:

No Department of Public Works report submitted.

ADJOURNMENT:

Motion of Taft, supported by Warren, to adjourn the regular Township Board Meeting at 8:20 p.m. All present voting aye.

Respectfully submitted,

Sherry A. Berez, Clerk
Charter Township of Brownstown

SAB/jj