

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD  
MEETING OF JUNE 6, 2011**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, June 6, 2011.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

**ROLL CALL BY CLERK BEREZCZ:**

**PRESENT:** Supervisor Linko, Clerk Berezcz, and Treasurer Warren. Trustees: Cronin, Eberth, Taft, and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, Recreation Director Maxe, Township Assessor Doom, and Township Attorney Foley.

**MINUTE ACCEPTANCE:**

Motion of Walters, supported by Cronin, to accept the Regular Meeting Minutes of May 16, 2011, as submitted. All voting aye.

**AGENDA APPROVAL:**

Motion of Cronin, supported by Taft, to approve the Agenda of June 6, 2011, with the addition of Agenda Item #7D1 – Intergovernmental Agreement between Woodhaven-Brownstown School District and Brownstown Township and Brownstown DDA. All voting aye.

**PUBLIC FORUM:**

Public forum was held from 7:02 p.m. until 7:08 p.m.

**RESOLUTION AFFIRMING APPROVAL OF THE SENIOR ALLIANCE ANNUAL IMPLEMENTATION PLAN FOR AGING SERVICES:**

Motion of Berezcz, supported by Taft, to approve and adopt Resolution #2011-17 affirming approval of The Senior Alliance Annual Implementation Plan for Aging Services. Roll call vote: Cronin, aye; Eberth, aye; Taft, aye; Walters, aye; Warren, aye; Berezcz, aye; and Linko, aye. Motion carried.

**RESOLUTION – EMPLOYEE HEALTH INSURANCE, CONTRIBUTIONS, AND BUYOUTS:**

Motion of Berezcz, supported by Warren, to approve and adopt Resolution #2011-18 regarding employee health insurance, contributions, and buyouts. Roll call vote: Taft, aye; Berezcz, aye; Warren, aye; Walters, aye; Eberth, aye; Cronin, aye; and Linko, aye. Motion carried.

**PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT:**

Motion of Cronin, supported by Walters, to table agenda item “Publicly Funded Health Insurance Contribution Act” to the meeting of June 20, 2011. All voting aye.

**MICHIGAN TOWNSHIP ASSOCIATION (MTA) INVOICE - \$6,238.10:**

Motion of Cronin, supported by Walters, to approve to pay the annual dues for membership with the Michigan Township Association in the amount of \$6,238.10 for the period of July 1, 2011 to June 30, 2012. All voting aye.

**PLANTE & MORAN INVOICE - \$19,500.00:**

Motion of Warren, supported by Cronin, to table the Plante & Moran invoice in the amount of \$19,500.00 to the meeting of June 20, 2011. All voting aye.

**WORKERS' COMPENSATION BIDS:**

Motion of Cronin, supported by Walters, to table the workers' compensation bids to the meeting of June 20, 2011. All voting aye.

**SUPERVISOR:**

**REQUEST FOR APPROVAL TO HIRE A. THOMAS FOR NEWLY CREATED ASSISTANT PARKS AND RECREATION DIRECTOR:**

Motion of Cronin, supported by Warren, to approve to hire Amy Thomas for the newly created position of Assistant Parks and Recreation Director as a member of the Teamsters Administrative Union with a start date of June 20, 2011, an annual salary of \$30,000.00, two (2) vacation days, and eight percent (8%) pension contribution by the Township. Ayes: Warren, Walters, Eberth, Cronin, and Linko. Nays: Taft and Berecz. Motion carried.

**REQUEST TO CREATE AND ADVERTISE FOR NEW POSITION – COMMERCIAL & INDUSTRIAL APPRAISER:**

Motion of Cronin, supported by Warren, to approve to create and advertise for a commercial and industrial appraiser at a rate of \$40.00 to \$50.00 per hour with a cap of \$40,000.00 on an as needed basis. Ayes: Linko, Warren, Cronin, Eberth, and Walters. Nays: Berecz and Taft. Motion carried.

**REQUEST TO CREATE AND ADVERTISE FOR NEW POSITION – RESIDENTIAL PROPERTY APPRAISER:**

Motion of Eberth, supported by Cronin, to approve to create and advertise for a new position of Residential Property Appraiser with an annual salary of \$30,000.00 as a member of the Teamsters Administrative Union. Ayes: Linko, Warren, Cronin, Eberth, and Walters. Nays: Berecz and Taft. Motion carried.

**REQUEST TO WAIVE BID PROCESS AND APPROVE HERKIMER RADIO TO INSTALL UPGRADE FOR PUBLIC ADDRESS SYSTEM:**

Motion of Cronin, supported by Walters, to approve the request of Public Safety Director Sclater to waive the bid process and approve Herkimer Radio to install the upgrade for the Public Address System located in the Police Department Emergency Dispatch Center at a cost of \$9,750.00 with funds to come from Police Department Capital Account #251.301.977. All voting aye.

**APPROVE BROWNSTOWN PUBLIC SAFETY HONOR GUARD PERMISSION TO SOLICIT FUNDS FOR THE WALL OF HONOR PROGRAM:**

Motion of Cronin, supported by Warren, to approve the Brownstown Public Safety Honor Guard permission to solicit funds for the "Wall of Honor" program and establish a DDA Account for donations. All voting aye.

Motion of Cronin, supported by Warren, to receive the balance of the Supervisor's Report which includes the following: Police Department – Board Information and Barbara Lott, Superintendent of Woodhaven-Brownstown School District – Thank you letter to Brownstown Fire and Police Departments. All voting aye.

**CLERK:**

Motion of Cronin, supported by Warren, to accept the Clerk's Report which includes the following: Sunday Liquor Sales – Brownstown Liquor, Inc., 18427 Telegraph Road and Disbursements. All voting aye.

**TREASURER:**

**DISBURSEMENTS – \$2,110,718.43:**

Motion of Cronin, supported by Eberth, to approve General Fund Disbursements in the amount of \$361,704.36; Fire Protection in the amount of \$284,154.78; Police Operations in the amount of \$359,717.57; Capital Projects Funds in the amount of \$18,875.00; Downtown Development in the amount of \$288,263.41; Police Capital in the amount of \$2,282.59; Housing Assistance in the amount of \$1,641.00; Drug Forfeiture in the amount of \$9,318.20; Debt Service Fund in the amount of \$6,148.96; Sewer Fund in the amount of \$230,839.19; Water Fund in the amount of \$499,931.43; Vehicle Maintenance in the amount of \$8,492.12; School and County Tax in the amount of \$2,058.00; and Retiree Insurance in the amount of \$37,291.82, for a total amount of \$2,110,718.43. Roll call vote: Walters, aye; Taft, aye; Warren, aye; Berez, aye; Eberth, aye; Cronin, aye; and Linko, aye. Motion carried.

Motion of Cronin, supported by Taft, to receive the balance of the Treasurer's Report which consists of the April 2011 Investment Report. All voting aye.

**COMMUNITY SERVICES DEPARTMENT:**

**INTERGOVERNMENTAL AGREEMENT BETWEEN WOODHAVEN-BROWNSTOWN SCHOOL DISTRICT AND BROWNSTOWN TOWNSHIP AND BROWNSTOWN DDA:**

Motion of Cronin, supported by Warren, to approve the Intergovernmental Agreement between Woodhaven-Brownstown School District and Brownstown Township and Brownstown Downtown Development Authority for Certain Road Improvements on Van Horn Road from Vista Park Condominium to Telegraph Road and to authorize Brownstown Township to pay one-third of the total cost not to exceed \$175,000.00 with the other two-thirds of the cost to be covered by Woodhaven-Brownstown School District. All voting aye.

Motion of Warren, supported by Cronin, to accept the Community Services Department Report which includes the following: Brownfield Redevelopment Authority – meeting minutes of April 21, 2011; Downtown Development Authority – meeting minutes of April 21, 2011; and Zoning Board of Appeals, meeting minutes of March 17, 2011. All voting aye.

**RECREATION:**

No Recreation Department Report submitted.

**PUBLIC WORKS:**

No DPW Report submitted.

**ADJOURNMENT:**

Motion of Cronin, supported by Taft, to adjourn the regular Township Board Meeting at 8:03 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berez, Clerk  
Charter Township of Brownstown

SAB/lap/rlh