

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF MAY 16, 2011**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, May 16, 2011.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, Treasurer Warren, and Trustees: Cronin, Eberth, and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, DDA Assistant Director Campbell, DPW Director Gahry, Human Resource/Payroll Coordinator Hall, and Township Attorney Foley.

ABSENT & EXCUSED: Trustee Taft.

MINUTE ACCEPTANCE:

Motion of Cronin, supported by Walters, to accept the Special Meeting Minutes of May 2, 2011, the Closed Session Meeting Minutes of May 2, 2011, and the Regular Board Meeting Minutes of May 2, 2011, as submitted. All present voting aye.

AGENDA APPROVAL:

Motion of Walters, supported by Warren, to approve the Agenda of May 16, 2011, as submitted. All present voting aye.

DIRECTOR OF PUBLIC SAFETY PRESENTATION:

RECOGNITION AND PRESENTATION OF CERTIFICATES AND VIEWING OF NEW PATROL VEHICLES:

Public Safety Director Sclater recognized and presented a pin and citation to Officer Michael Topjian for his Meritorious Conduct for his lifesaving efforts. Sclater also presented a Certificate of Appreciation to civilian Mary Anne Dearth for her involvement in returning found property (cash and personal papers) to a Brownstown resident.

Sclater informed those present that one of the newly purchased Tahoes, which will be used as a patrol vehicle replacing the current Ford Crown Vic Interceptors, would be available for public viewing following the Township Board Meeting.

FIRE DEPARTMENT PRESENTATION:

FIRE OPS 101 RECOGNITION:

Dave Zurawski, President of the Brownstown Professional Fire Fighters Union I.A.F.F. Local 4112, recognized and presented certificates to Supervisor Linko, Trustee Walters, and Human Resource/Payroll Coordinator Hall for their participation in this year's Fire Ops program.

PUBLIC FORUM:

Public Forum was held at 7:12 p.m. There was no public participation.

APPROVE RESOLUTION AND BROWNFIELD REDEVELOPMENT PLAN FOR BROWNSTOWN CROSSING II, LLC:

Motion of Cronin, supported by Walters, to approve and adopt Resolution #2011-14, a resolution approving the Brownfield Redevelopment Plan for property located at King and Dix Roads to be

developed by Brownstown Crossing II, LLC, and further recommending approval to all State of Michigan and agencies of such development plan. Roll call vote: Berezcz, aye; Walters, aye; Eberth, aye; Cronin, aye; Warren, aye; and Linko, aye. Absent and Excused: Taft. Motion carried.

NEW PEDDLER PERMIT APPLICANT – DENNIS PRIEM – ICE CREAM SALES:

Motion of Warren, supported by Eberth, to approve the peddler permit applicant for ice cream sales as requested by Dennis Priem, 2170 Boxford, Trenton, MI 48183, with the permit fee waived because he is a Veteran with a State of Michigan “Veteran’s License to Hawk, Vend and Peddle”. All present voting aye.

LAKE ERIE METROPARK ANNUAL FIREWORKS DISPLAY PERMIT – JULY 1, 2011:

Motion of Berezcz, supported by Cronin, to approve the permit for the Lake Erie Metropark Annual Fireworks Display to be held on Friday, July 1, 2011, by Wolverine Fireworks Display, Inc., of Kawkawlin, MI, as requested by Tonja Jolly, Park Manager of Lake Erie Metropark, with Township Fire Department personnel and equipment on standby during the display. Lake Erie Metropark to notify the Fire Department on the day of the fireworks setup to have a Field Inspector approve the firing line setup, with Fireworks Site Inspection Permit Fee to be waived. All present voting aye.

SUPERVISOR:

APPROVE INVOICES (2) FOR SERVICES RENDERED BY WCA ASSESSING:

Motion of Cronin, supported by Walters, to approve the invoices from WCA Assessing from February 2011 in the amount of \$6,174.00, and April 2011 in the amount of \$5,280.00, with funds to come from Account #101.209.816. All present voting aye.

REQUEST TO ADVERTISE AND HIRE FOR SUMMER HELP:

Motion of Walters, supported by Warren, to approve to advertise and hire three (3) seasonal DPW laborers (Mid-May thru August) at a rate of \$8.25 per hour with no additional benefits. All present voting aye.

APPROVE RESOLUTION TO DCC FOR E-LIGHT GRANT PROJECT:

Motion of Cronin, supported by Walters, to approve and adopt Resolution #2011-15, a resolution approving the waiving of the Downriver Community Conference (DCC) bid process due to the fact that the E-Light system has a sole manufacturer and provider of this equipment. With this purchase Brownstown will be receiving an additional E-Light installation at the intersection of Allen and King Roads. Roll call vote: Eberth, aye; Berezcz, aye; Walters, aye; Warren, aye; Cronin, aye; and Linko, aye. Absent and excused: Taft. Motion carried.

APPROVE FIRE DEPARTMENT’S COMPUTER AIDED DISPATCH (CAD) SOFTWARE:

Motion of Cronin, supported by Warren, to approve the additional costs of the fire department’s (CAD) Computer Aided Dispatch Software upgrades and support services payable to New World Systems in the amount of \$9,570.00, with funds to come from Account #206.336.931. Roll call vote: Cronin, aye; Warren, aye; Eberth, aye; Berezcz, aye; Walters, aye, and Linko, aye. Absent and excused: Taft. Motion carried.

Motion of Walters, supported by Cronin, to accept the balance of the Supervisor’s Report which consists of the April 2011 DRANO Report. All present voting aye.

CLERK:

TEMPORARY ASSISTANCE FOR ACCOUNTING DEPARTMENT:

Motion of Cronin, supported by Walters, to approve temporary assistance for the Accounting Department from Darnell & Meyering, P.C. for an amount not to exceed \$80 per hour one day per

pay period with no charge to the Human Resource Department, beginning May 25, 2011, until the regular employee returns to work. All present voting aye.

Motion of Walters, supported by Cronin, to accept the balance of the Clerk's Report which consists of Comcast correspondence. All present voting aye.

TREASURER:

DISBURSEMENTS – \$1,102,420.30:

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$285,795.24; Fire Protection in the amount of \$128,569.83; Police Operations in the amount of \$148,232.86; Downtown Development in the amount of \$20,019.12; Fire Capital in the amount of \$3,071.94; Housing Assistance in the amount of \$10,030.00; Drug Forfeiture in the amount of \$103.35; Sewer Fund in the amount of \$155,342.49; Water Fund in the amount of \$343,329.18; Vehicle Maintenance in the amount of \$7,912.29; and Retiree Insurance in the amount of \$14.00, for a total amount of \$1,102,420.30. Roll call vote: Walters, aye; Cronin, aye; Eberth, aye; Warren, aye; Berecz, aye; and Linko, aye. Absent and excused: Taft. Motion carried.

COMMUNITY SERVICES DEPARTMENT:

Motion of Cronin, supported by Walters, to accept the Community Services Department Report as submitted, which consists of the Zoning Enforcement Log of April 2011. All present voting aye.

RECREATION:

Motion of Cronin, supported by Walters, to accept the Recreation Department Report as submitted, which consists of the Community Center Update, 2011 Spring Programs, 2011 Summer Programs, and Senior Programs. All present voting aye.

PUBLIC WORKS:

BID RESOLUTION – 2011 CAPITAL IMPROVEMENT BONDS:

Motion of Warren, supported by Walters to approve and adopt Resolution #2011-16, a resolution to accept the bid of Stifel, Nicolaus & Co., Inc. from St Louis, MO, for the purchase of Six Million Seven Hundred Thousand Dollars (\$6,700,000) of 2011 Capital Improvement Bonds. Roll call vote: Warren, aye; Eberth, aye; Cronin, aye; Berecz, aye; Walters, aye; and Linko, aye. Absent and excused: Taft. Motion carried.

PETTY CASH REIMBURSEMENT - \$173.67:

Motion of Cronin, supported by Warren, to approve the DPW Petty Cash Report and reimburse in the amount of \$173.67. All present voting aye.

ADJOURNMENT:

Motion of Cronin, supported by Walters, to adjourn the regular Township Board Meeting at 7:27 p.m. All present voting aye.

Respectfully submitted,

Sherry A. Berecz, Clerk
Charter Township of Brownstown

SAB/jj