

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF FEBRUARY 7, 2011**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, February 7, 2011.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, and Treasurer Warren. Trustees: Cronin, Eberth, Taft, and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, DPW Director Gahry, Economic Development Manager DiSanto, Recreation Director Maxe, Assessor Iott, Township Engineer Woodworth, and Township Attorney Foley.

MINUTE ACCEPTANCE:

Motion of Cronin, supported by Walters, to accept the Regular Meeting Minutes of January 17, 2011, as submitted. All voting aye.

AGENDA APPROVAL:

Motion of Warren, supported by Taft, to approve the Agenda of February 7, 2011, as submitted. All voting aye.

PRESENTATIONS:

CITIZEN CITATION:

Fire Chief Drouillard presented resident Michael Kral with a Citizen Citation Certificate for his outstanding efforts during a house fire at his home on January 2, 2011.

RECOGNITION OF OFFICERS:

Public Safety Director Sclater recognized Officer Mark Truskowski, Officer Bradley Wyatt, and Fire Inspector James Katona for their efforts related to the Chase Bank Robbery that occurred on December 23, 2010 and presented them with certificates.

PUBLIC HEARING:

2011-2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PRELIMINARY BUDGET:

Motion of Taft, supported by Cronin, to open the Public Hearing for the 2011-2012 Community Development Block Grant Program Preliminary Budget at 7:13 p.m. Roll call vote: Eberth, aye; Warren, aye; Taft, aye; Berezcz, aye; Linko, aye; Walters, aye; and Cronin, aye. Motion carried.

There was no public comment.

Motion of Cronin, supported by Walters, to close the Public Hearing for the 2011-2012 Community Development Block Grant Program Preliminary Budget at 7:14 p.m. All voting aye.

PUBLIC FORUM:

Public forum was held from 7:14 p.m. to 7:19 p.m.

2011-2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
PRELIMINARY BUDGET:

Motion of Berezcz, supported by Cronin, to approve the 2011-2012 Community Development Block Grant (CDBG) Program Preliminary Budget of \$135,000.00 as submitted with allocation to Senior

Alliance \$3,678.00; Downriver Guidance Clinic \$5,600.00; Senior Chores Program \$16,372.00; Sidewalks \$95,850.00; and Program Administration/Planning \$13,500.00. County-Wide Funds for Housing Rehabilitation will be \$30,000.00. Roll call vote: Eberth, aye; Taft, aye; Walters, aye; Cronin, aye; Warren, aye; Berez, aye; and Linko, aye. Motion carried.

WAYNE COUNTY RESOLUTION AUTHORIZING EXECUTION OF SPECIAL EVENTS PERMITS:

Motion of Walters, supported by Cronin, to approve and adopt Resolution #2011-03 Authorizing Execution of Special Events Permit for Wayne County. Roll call vote: Warren, aye; Berez, aye; Walters, aye; Cronin, aye; Taft, aye; Eberth, aye; and Linko, aye. Motion carried.

PROCLAMATION – CONSTITUTION CELEBRATION DAY, MARCH 4, 2011:

Motion of Cronin, supported by Walters, to approve and adopt the Constitution Day Proclamation honoring the 222nd Anniversary of the United States Constitution, as requested by the Downriver Republican Grassroots Organization. All voting aye.

SEMCOG ANNUAL MEMBERSHIP RENEWAL - \$3,171.00:

Motion of Cronin, supported by Walters, to approve the SEMCOG 2011 Membership Dues Renewal Fee in the amount of \$3,171.00 for the period of January 15, 2011 through January 15, 2012 with funds to come from Account #101.728.885. All voting aye.

PLANNING COMMISSION RESIGNATION AND APPOINTMENT:

Motion of Warren, supported by Walters, to accept, with regrets, the resignation of Joshua Shastal from the Planning Commission. All voting aye.

Motion of Warren, supported by Walters, to approve to appoint A. Alan Bober to the Planning Commission with an expiration date of December 21, 2011. All voting aye.

SUPERVISOR:

REQUEST TO APPROVE TO HIRE S. DOOM, ASSESSOR:

Motion of Cronin, supported by Warren, to approve to hire Sharon Doom as Township Assessor with a start date of February 14, 2011, a salary of \$65,500.00 per year, ten (10) days of vacation, and eight percent (8%) pension contribution as a member of the Administrative Teamsters Union. All voting aye.

BOARD APPROVAL ON RECOMMENDATION TO FILL VACANT FIRE DEPARTMENT ADMINISTRATIVE SECRETARY POSITION:

Motion of Walters, supported by Warren, to approve to hire Philip Frank as the Fire Department Administrative Secretary at a salary of \$35,000.00 per year, a start date to be contingent upon successful completion of a background check and physical examination, and all other benefits in accordance with the Administrative Teamsters Union contract. All voting aye.

REQUEST FOR PETTY CASH REIMBURSEMENT - \$92.14:

Motion of Cronin, supported by Walters, to approve the Fire Department petty cash report and reimburse in the amount of \$92.14. All voting aye.

APPROVE PURCHASE OF POLICE DEPARTMENT SPEED MEASURING DEVICE:

Motion of Warren, supported by Cronin, to concur with the recommendation of Public Safety Director Sclater and approve to purchase a speed measuring device (Kustom Model 850) from Herkimer Radio for the amount of \$12,297.00 with funds to come from Drug Forfeiture Account #265.333.977. All voting aye.

Motion of Cronin, supported by Walters, to receive the balance of the Supervisor's Report which consists of a Thank You Letter from Downriver SWAT regarding Training Exercise of July 25, 2010. All voting aye.

CLERK:

Motion of Cronin, supported by Walters, to accept the Clerk's Report which includes the following: Notifications of Sunday Liquor Sales from Kroger, West Road; Stanley Market, Telegraph Road; P & P Party Store, W. Jefferson; Kroger, Gibraltar Road; CVS, West Road; The Market, Telegraph Road; and CVS, Telegraph Road; and Disbursements. All voting aye.

TREASURER:

DISBURSEMENTS – \$1,505,565.09:

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$355,657.29; Fire Protection in the amount of \$246,183.65; Police Operations in the amount of \$317,271.90; Downtown Development in the amount of \$56,382.35; Housing Assistance in the amount of \$760.00; Drug Forfeiture in the amount of \$29,264.97; Community Development Block Grant in the amount of \$5,807.00; Building Authority in the amount of \$550.00; Debt Service Fund in the amount of \$6,398.96; Sewer Fund in the amount of \$205,113.69; Water Fund in the amount of \$225,099.31; Vehicle Maintenance in the amount of \$17,737.15; School and County Tax in the amount of \$2,043.00; and Retiree Insurance in the amount of \$37,295.82, for a total amount of \$1,505,565.09. Roll call vote: Walters, aye; Taft, aye; Cronin, aye; Eberth, aye; Warren, aye; Berecz, aye; and Linko, aye. Motion carried.

APPROVE TREASURER'S OFFICE PETTY CASH IN THE AMOUNT OF \$169.37:

Motion of Walters, supported by Cronin, to approve the Treasurer's Office petty cash report and reimburse in the amount of \$169.37. All voting aye.

Motion of Walters, supported by Cronin, to receive the balance of the Treasurer's Report which consists on the November 2010 and December 2010 Investment Reports. All voting aye.

COMMUNITY SERVICES DEPARTMENT:

Motion of Warren, supported by Taft, to accept the Community Services Department Report which includes the Gravel Road Paving Update and the Downtown Development Authority Meeting Minutes of December 16, 2010. All voting aye.

RECREATION:

CONTRACT RENEWAL – ATHLETIC COORDINATOR:

Motion of Cronin, supported by Berecz, to concur with the recommendation of Recreation Director Maxe and approve to renew the employment contract for Athletic Coordinator Brown Coffee, at a rate of \$16,000.00 with no benefits for a 40-hour work week from March 21, 2011 through July and a 20-hour week for August through October 7, 2011. All voting aye.

ADOPT SMART BUS DRIVE DRUG TESTING POLICY:

Motion of Berecz, supported by Warren, to approve and adopt Resolution #2011-04 SMART Bus Driver Drug Testing Policy. Roll call vote: Cronin, aye; Warren, aye; Taft, aye; Walters, aye; Berecz, aye; Eberth, aye; and Linko, aye. Motion carried.

VEHICLE REPLACEMENT:

Motion of Cronin, supported by Taft, to approve the request of Recreation Director Maxe to purchase a 2011 GMC Canyon TS work truck in the amount of \$18,875.00 through the Oakland County bid program to replace the existing 1997 Ford Ranger. All voting aye.

Motion of Walters, supported by Taft, to receive the balance of the Recreation Department Report which includes the following: Community Center Update, 2011 Winter Programs, and Senior Programs. All voting aye.

PUBLIC WORKS:

ANNUAL STORM WATER MAINTENANCE RESOLUTION:

Motion of Warren, supported by Taft, to approve and adopt Resolution #2011-05 Long Term Maintenance of Storm Water Management Systems within the Charter Township of Brownstown for Wayne County. Roll call vote: Berecz, aye; Warren, aye; Taft, aye; Cronin, aye; Eberth, aye; Walters, aye; and Linko, aye. Motion carried.

RESOLUTION FOR SOUTH HURON VALLEY UTILITY AUTHORITY – TRENTON ARM SRF BOND:

Motion of Cronin, supported by Walters, to approve and adopt Resolution #2011-06 for the South Huron Valley Utility Authority pertaining to the Trenton Arm Re-lining Project for the Financing Contract and Authorization for the Notice of Intent to Execute Tax Supported Contract and Right to Petition for Referendum, acknowledging Brownstown's \$2.5 million dollar liability of the Bond. Roll call vote: Walters, aye; Warren, aye; Cronin, aye; Taft, aye; Berecz, aye; Eberth, aye; and Linko, aye. Motion carried.

REIMBURSE PETTY CASH - \$178.70:

Motion of Walters, supported by Warren, to approve the Department of Public Works Petty Cash Report and reimburse in the amount of \$178.70. All voting aye.

ADJOURNMENT:

Motion of Cronin, supported by Taft, to adjourn the regular Township Board Meeting at 7:40 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berecz, Clerk
Charter Township of Brownstown

SAB/rh