

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF NOVEMBER 15, 2010**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, November 15, 2010.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, and Treasurer Warren. Trustees: Cronin, Eberth, Taft, and Walters. Also in attendance were Police Chief Matthews, Fire Chief Drouillard, Deputy Clerk Whipple, Building Official Earl, and Township Attorney Foley.

MINUTE ACCEPTANCE:

Motion of Warren, supported by Taft, to accept the Regular Meeting Minutes of November 1, 2010, as submitted and to add the DDA account number for the Treasurer's office computers after final approval of the DDA Budget. All voting aye.

AGENDA APPROVAL:

Motion of Walters, supported by Cronin, to approve the Agenda of November 15, 2010, with the addition of Item #3A to amend the provision for where the Human Resource/Payroll Coordinator should report; Item #3B to amend the training for the Human Resource Coordinator; and Item #4D5 – MDOT JN 46277 Reconstruction of Telegraph Road (US-24) from Vreeland Road to West Road. All voting aye.

PUBLIC FORUM:

Public Form was held from 7:09 p.m. to 7:13 p.m.

QUOTE FOR VERIZON WIRELESS SERVICES:

Motion of Warren, supported by Eberth, to approve the proposal for Verizon Wireless services for the Charter Township of Brownstown using the Federal General Services Agreement (GSA) and the State of Michigan Contract (MI Deal) at an estimated monthly cost of \$2,448.55 with a projected savings of approximately \$6,000 per year. Roll call vote: Walters, aye; Taft, aye; Eberth, aye; Cronin, aye; Warren, aye; Berezcz, aye; and Linko, aye. Motion carried.

**BOARD APPROVAL FOR REPLACEMENT OF COMMERCIAL GRADE HOT WATER TANK
FIRE STATION #1 - \$4,799.90:**

Motion of Cronin, supported by Warren, to approve replacing the commercial grade hot water tank at Fire Station #1 by DP Plumbing, Inc. of Taylor, Michigan, at a cost of \$4,799.90 which will be charged to the Fire Department Capital Account #252.336.975.1 (Building Refurbishment). All voting aye.

**BOARD APPROVAL FOR FIRE DEPARTMENT'S (CAD) COMPUTER AIDED DISPATCH
ANNUAL SOFTWARE SSMA - \$7,021.00:**

Motion of Cronin, supported by Walters, to approve the Fire Department's Computer Aided Dispatch (CAD) annual software maintenance agreement payment of \$7,021.00, which will be charged to Account #206.336.931. All voting aye.

**BOARD APPROVAL TO AMEND THE PROVISION FOR TO WHOM THE HUMAN
RESOURCE/PAYROLL COORDINATOR SHOULD REPORT:**

Motion of Eberth, supported by Taft, for reconsideration on the provision in the Human Resource contract approved at the November 1, 2010, Township Board Meeting to where the Human Resource/Payroll Coordinator should report. All voting aye.

Motion of Eberth, supported by Warren, to amend the Human Resource/Payroll Coordinator contract to reflect that the Human Resource/Payroll Coordinator will report to the Clerk and shall maintain a private office for confidentiality. All voting aye.

BOARD APPROVAL TO AMEND THE TRAINING PROVISION FOR THE HUMAN RESOURCE/PAYROLL COORDINATOR:

Motion of Taft, supported by Warren, for reconsideration on the training recommendation for the Human Resource Coordinator approved at the November 1, 2010, Township Board Meeting. All voting aye.

Motion of Taft, supported by Warren, to eliminate the outside contract work for training the Human Resource/Payroll Coordinator, and to have the training done internally through the Clerk's Office. All voting aye.

SUPERVISOR:

AUTHORIZATION TO PURCHASE UNMARKED VEHICLE:

Motion of Walters, supported by Warren, to authorize the Police Department to purchase an unmarked General Motors vehicle, utilizing the Oakland County Cooperative Vehicle Purchase bid of \$26,174.00. The funds for this purchase are available from Federal Drug Forfeiture monies in Account #265.333.977. All voting aye.

RESIGNATION OF POLICE OFFICER J. DIXON:

Motion of Cronin, supported by Taft, to accept with regrets the resignation of Officer Joe Dixon who is leaving for employment with the Department of Justice, Drug Enforcement Administration. All voting aye.

REIMBURSE POLICE DEPARTMENT PETTY CASH - \$141.55:

Motion of Cronin, supported by Walters, to approve to reimburse the Police Department Petty Cash in the amount of \$141.55. All voting aye.

CLERK:

Motion of Cronin, supported by Warren, to accept the Clerk's Report as submitted, which consists of Disbursements. All voting aye.

TREASURER:

DISBURSEMENTS – \$1,404,520.11

Motion of Cronin, supported by Taft, to approve General Fund Disbursements in the amount of \$118,464.62; Fire Protection in the amount of \$165,326.45; Police Operations in the amount of \$192,317.24; Capital Projects in the amount of \$781.74; Downtown Development in the amount of \$563,022.66; Police Capital in the amount of \$974.85; Fire Capital in the amount of \$2,500.00; Housing Assistance in the amount of \$7,535.00; Drug Forfeiture in the amount of \$415.00; Community Development Block Grant in the amount of \$1,806.00; Sewer Fund in the amount of \$76,660.35; Water Fund in the amount of \$270,428.67; and Vehicle Maintenance in the amount of \$4,587.53 for a total amount of \$1,404,520.11. Roll call vote: Warren, aye; Berecz, aye; Cronin, aye; Taft, aye; Walters, aye; Eberth, aye; and Linko aye. Motion carried.

COMMUNITY SERVICES DEPARTMENT:

2011 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET – CONCURRENCE:

Motion of Walters, supported by Warren, to concur with the DDA and adopt the 2011 Downtown Development Authority Budget. Roll call vote: Eberth, aye; Taft, aye; Berecz, aye; Walters, aye; Warren, aye; Cronin, aye; and Linko, aye.

DDA/FACADE IMPROVEMENT APPLICATION CONCURRENCE – MARLOW’S, 23307 TELEGRAPH ROAD:

Motion of Eberth, supported by Warren, to table the DDA/Façade Improvement Application for Marlow’s, 23307 Telegraph Road, and to speak to Economic Development Director DiSanto to find out what criteria and risk analysis of a business are used to support recommendations of these applications. All voting aye.

SPECIAL LAND USE – GROUP CHILD CARE HOME, 27201 VAN HORN ROAD:

Motion of Walters, supported by Taft, to concur with the Planning Commission and approve the Special Land Use for a Group Child Care Home use in an R-E zoning district for Samantha Standhardt, 27201 Van Horn Rd., Brownstown, Michigan. All voting aye.

PLANNING COMMISSION – PROPOSED UPDATE ORDINANCE #141: SECTION 6.02, 11.02(e) 25.12, AND APPENDIX A:

Motion of Taft, supported by Berez, to concur with the Planning Commission’s proposed Zoning Ordinance Amendments in accordance with Ordinance #141 Section 6.02: the host of allowable uses in the Business Districts, Section 11.02 (e): use requirements for vet clinics and hospitals, Section 25.12: revised the definition to make a distinction between a vet clinic and a vet hospital, and Appendix A: updated Table of Uses to include Veterinary Clinics. All voting aye.

MDOT JN 46277 RECONSTRUCTION OF TELEGRAPH ROAD (US-24) FROM VREELAND ROAD TO WEST ROAD:

Motion of Berez, supported by Eberth, to approve completion of plans from Wade-Trim conditional to the intergovernmental agreement between MDOT and Brownstown for the reimbursement of the funds per MDOT correspondence dated November 10, 2010, regarding JN 46277 Reconstruction of Telegraph Road (US-24) from Vreeland Road to West Road. All voting aye.

Motion of Cronin, supported by Eberth, to receive the balance of the Community Services Department Report which consists of the Downtown Development Authority meeting minutes of October 21, 2010, and the Zoning Enforcement Log of October 2010. All voting aye.

RECREATION:

Motion of Eberth, supported by Berez, to accept the Recreation Department Report which includes the following: the Community Center Update, 2010 Fall Programs, and Senior Programs. All voting aye.

PUBLIC WORKS:

No Department of Public Works Report submitted.

ADJOURNMENT:

Motion of Taft, supported by Walters, to adjourn the regular Township Board Meeting at 8:12 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berez, Clerk
Charter Township of Brownstown

SAB/jj