

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF NOVEMBER 1, 2010**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, November 1, 2010.

The meeting was called to order by Supervisor Linko at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZCZ:

PRESENT: Supervisor Linko, Clerk Berezcz, and Treasurer Warren. Trustees: Cronin, Eberth, Taft, and Walters. Also in attendance were Public Safety Director Sclater, Fire Chief Drouillard, Building Official Earl, DPW Director Gahry, Recreation Director Maxe, Township Attorney Foley, and Township Engineer Woodworth.

MINUTE ACCEPTANCE:

Motion of Walters, supported by Cronin, to accept the Regular Meeting Minutes of October 18, 2010, as submitted. All voting aye.

AGENDA APPROVAL:

Motion of Walters, supported by Cronin, to approve the Agenda of November 1, 2010, with the addendum of Item #4A – Purchase of two (2) computers for the Treasurer’s Office in the amount of \$3,691.00; and Item #5A8 – Training Recommendation for Human Resources. Ayes: Linko, Warren, Cronin, Eberth, Taft, and Walters. Nays: Berezcz. Motion carried.

PUBLIC HEARING:

2011 TOWNSHIP GENERAL BUDGET:

Motion of Walters, supported by Cronin, to open the Public Hearing for the 2011 Township General Budget at 7:05 p.m. All voting aye.

Public comments received from the following:

Township Assessor Iott voiced her concerns regarding the use of the one percent administrative fee and the shortfall of funds used for assessing.

Motion of Walters, supported by Cronin, to close the Public Hearing for the 2011 Township General Budget at 7:08 p.m. All voting aye.

PUBLIC FORUM:

Public forum was held at 7:08 p.m. There was no public comment.

2011 TOWNSHIP GENERAL BUDGET:

Motion of Cronin, supported by Warren, to approve the 2011 Township General Budget as presented. Roll call vote: Eberth, aye; Taft, nay; Walters, aye; Cronin, aye; Warren, aye; Berezcz, nay; and Linko, aye. Motion carried.

RESOLUTION – L. GARZA REGARDING CHANGE OF LIQUOR LICENSE:

Motion of Walters, supported by Berezcz, to approve and adopt Resolution #2010-21 to remove Ernesto Garza, Jr., Estate; Shana S. Yeh-Garza, personal representative as partner, in escrowed 2008 Class C Licensed Business, located at 21509 Telegraph Road, Brownstown, MI 48183. Roll call vote: Warren, aye; Berezcz, aye; Walters, aye; Cronin, aye; Taft, aye; Eberth, aye; and Linko, aye. Motion carried.

RESOLUTION – H.H. ENTERPRISES, INC. REGARDING CHANGE OF LIQUOR LICENSE:

Motion of Cronin, supported by Walters, to approve and adopt Resolution #2010-22 request from H. H. Enterprises, Inc. to transfer stock in 2010 Class C licensed business with dance permit, located at 22201 Pennsylvania, Brownstown, MI 48193, by dropping Robert Hojnacki through transfer of 500 shares of stock to each new stockholder Mark A. Zambo and Lynn M. Jordan. Roll call vote: Taft, aye; Eberth, aye; Berez, aye; Cronin, aye; Warren, aye; Walters, aye; and Linko, aye. Motion carried.

PARKS AND RECREATION COMMISSION APPOINTMENT – A. WRIGHT:

Motion of Berez, supported by Warren, to approve to appoint Arthur Wright to the vacant position on the Parks and Recreation Commission with an expiration date of January 1, 2011, respecting Mr. Wright's request not to accept any pay for this position. All voting aye.

REQUEST TO PURCHASE TWO (2) COMPUTERS FOR THE TREASURER'S OFFICE:

Motion of Warren, supported by Cronin, to approve to purchase two (2) new computers through Cygnus for the Treasurer's Office in the amount of \$3,691.00 with funds to come from Water Account #591.010.146 \$600.00; Sewer Account #590.010.146 for \$600.00; Treasurer's Account #101.253.931 for \$1,291.00; and DDA Account #248.729.9801. All voting aye.

SUPERVISOR:

REQUEST TO HOLD BROWNSTOWN GOODFELLOWS ANNUAL PAPER DRIVE – NOVEMBER 22-27, 2010:

Motion of Cronin, supported by Taft, to approve the request of the Brownstown Goodfellows to hold the Goodfellows Annual Newspaper Drive during the period of November 22-27, 2010. All voting aye.

.NET PROGRAM FOR BUILDING DEPARTMENT/TERMINAL SERVICE PROPOSALS:

Motion of Cronin, supported by Taft, to approve to purchase the .NET Program for the Building Department in the amount of \$14,700.00, and the Field Inspection .NET Program in the amount of \$4,800.00, with a possible installation fee of \$900.00. All voting aye.

Motion of Warren, supported by Cronin, to approve the recommendation of Assessor Iott to purchase the Terminal Service System and one pc for each department excluding the Treasurer's Office from Cygnus for an amount not to exceed \$21,000.00. All voting aye.

APPROVE TO HIRE D. HALL TO FILL VACANT POSITION OF HR/PAYROLL COORDINATOR:

Motion of Warren, supported by Walters, to approve to hire Donna Hall as the Human Resource/Payroll Coordinator with a salary of \$45,000.00 per year, an eight percent (8%) pension contribution by the Township, two (2) weeks of vacation, health care as non-union employees are offered including the contribution of six percent (6%) of health care cost or buyout if it applies, perform Human Resource duties and payroll duties, report to the Supervisor, work in the office of the previous Human Resource Coordinator, and the Township attorney to include a job description on page two of the personal service contract inclusive of HR duties, grievances, contract negotiations, and payroll. Ayes: Linko, Warren, Cronin, Eberth, Taft, and Walters. Nays: Berez. Motion carried.

REQUEST APPROVAL TO HIRE THREE FIREFIGHTERS/MEDICS:

Motion of Cronin, supported by Eberth, to approve the request of Fire Chief Drouillard to hire three (3) firefighters/medics contingent upon their successful completion of a background investigation, psychological and physical evaluations. All voting aye.

REQUEST TO PURCHASE CASH DISCRIMINATOR MACHINE:

Motion of Cronin, supported by Walters, to approve the request of Public Safety Director Sclater to purchase the Kisan Newton cash discriminator machine from Automated Business Machines for \$2,495.00 and yearly maintenance service for \$289.00 with funds to come from Account #251.301.980. All voting aye.

APPROVAL TO HIRE TWO POLICE OFFICERS TO FILL VACANT POSITIONS:

Motion of Cronin, supported by Walters, to approve to hire Police Officer candidates Bryan Roberts and Ian Morrison to fill vacant positions in the Police Department contingent upon successfully completing a physical and psychological examination. All voting aye.

DETERMINATION OF EMPLOYMENT STATUS OF POLICE OFFICER G. FAISTENHAMMER:

Motion of Walters, supported by Cronin, to accept with regrets the resignation of Police Officer George Max Faistenhammer effective November 4, 2010. All voting aye.

TRAINING RECOMMENDATION FOR HUMAN RESOURCE/PAYROLL COORDINATOR:

Motion of Warren, supported by Cronin, to approve to hire Linda Kooyman, previous Human Resource Coordinator to help train newly hired Donna Hall for a maximum of three (3) weeks for a maximum of twenty (20) hours per week at a rate of \$30.00 per hour. Ayes: Linko, Warren, Cronin, Eberth, Taft, and Walters. Nays: Berez. Motion carried.

CLERK:

Motion of Cronin, supported by Eberth, to accept the Clerk's Report which includes the following: Comcast correspondence changes in one-time charges and channel line-up, and Disbursements. All voting aye.

TREASURER:

DISBURSEMENTS – \$1,501,726.48:

Motion of Cronin, supported by Walters, to approve General Fund Disbursements in the amount of \$304,597.66; Fire Protection in the amount of \$175,565.99; Police Operations in the amount of \$229,233.41; Capital Projects in the amount of \$44,949.00; Downtown Development in the amount of \$64,290.10; Road Capital in the amount of \$100.00; Housing Assistance in the amount of \$890.00; Drug Forfeiture Fund in the amount of \$11,180.00; Community Development Block Grant in the amount of \$2,241.00; Debt Service Fund in the amount of \$6,148.96; Sewer Fund in the amount of \$163,987.70; Water Fund in the amount of \$247,138.76; Vehicle Maintenance in the amount of \$7,432.01; School and County Tax in the amount of \$206,444.07; and Retiree Insurance in the amount of \$37,527.82, for a total amount of \$1,501,726.48. Roll call vote: Walters, aye; Taft, aye; Cronin, aye; Eberth, aye; Warren, aye; Berez, aye; and Linko, aye. Motion carried.

Motion of Cronin, supported by Eberth, to receive the balance of the Treasurer's Report which consists of the August and September 2010 Investment Reports. All voting aye.

COMMUNITY SERVICES DEPARTMENT:

TOWNSHIP CAMPUS – WETLAND MITIGATION AND PERMIT ASSISTANCE PROPOSAL:

Motion of Warren, supported by Cronin, to concur with the recommendation of the Downtown Development Authority and approve the proposal for professional services as submitted from King & MacGregor Environmental Inc., Canton, Michigan, for MDNRE Wetland Mitigation and Permitting Assistance at a cost not to exceed \$50,200.00. Roll call vote: Taft, aye; Cronin, aye; Eberth, aye; Warren, aye; Berez, aye; Walters, aye; and Linko, aye. Motion carried.

Motion of Eberth, supported by Cronin, to receive the balance of the Community Services Department Report which includes the Downtown Development Authority – meeting minutes of September 16, 2010, and Planning Commission – meeting minutes of October 12, 2010. All voting aye.

RECREATION:

Motion of Eberth, supported by Cronin, to accept the Recreation Department Report which includes the Community Center Update, 2010 Fall Programs, Woodland Heights Park Update, and Senior Programs. All voting aye.

PUBLIC WORKS:

PUMP STATION RECOATING:

Motion of Cronin, supported by Walters, to concur with the recommendation of Assistant DPW Director Julian and approve to award one contract to each Unconventional Solution Inc. and Advanced Underground Inspection LLC to refurbish one pump station structure each at a cost of \$6,490.00 each with a total cost not to exceed \$12,980.00. All voting aye.

Motion of Walters, supported by Warren, to receive the balance of the Department of Public Works Report which consists of the Wade-Trim Engineering Status Report. All voting aye.

ADJOURNMENT:

Motion of Cronin, supported by Walters, to adjourn the regular Township Board Meeting at 8:50 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berecz, Clerk
Charter Township of Brownstown

SAB/rh