

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF MARCH 1, 2010**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, March 1, 2010.

The meeting was called to order by Clerk Berez at 7:00 p.m. and began with the Pledge of Allegiance.

ROLL CALL BY CLERK BEREZ:

PRESENT: Supervisor Wright, Clerk Berez, Treasurer Linko and Trustees: Eberth, Taft, Walters, and Warren. Also in attendance were Fire Chief Drouillard, Director of Public Service Sclater, DPW Director Gahry, Recreation Director Maxe, Economic Development Manager DiSanto, and Township Attorney Foley.

MINUTE ACCEPTANCE:

Motion of Warren, supported by Eberth, to accept the Regular Meeting minutes of February 16, 2010 with the correction to show Trustee Walters supported the motion to receive the balance of the Community Services Report. All voting aye.

AGENDA APPROVAL:

Motion of Eberth, supported by Taft, to approve the Agenda of March 1, 2010, with the addendum of Item #3a - Retiree Health Insurance. All voting aye.

PUBLIC FORUM:

Public Forum was held at 7:03 p.m. No participation.

1st READING ORDINANCE #226-3; AN ORDINANCE TO REPEAL ORDINANCE #226 CREATING AN ARCHITECTURAL REVIEW COMMISSION:

Motion of Eberth, supported by Warren, to approve the 1st Reading of Ordinance #226-3; an Ordinance repealing Ordinance #226 – Architectural Review Commission, as amended, commencing thirty (30) days after the last required publication. All voting aye.

APPOINT JAMES ORWIN TO BOARD OF REVIEW FOR THE 2010 AND 2011 TERM:

Motion of Warren, supported by Walters, to approve the appointment of James Orwin to replace John Warren on the Board of Review Commission with term to expire January 1, 2011. All voting aye.

ANNUAL OPERATING PERMIT FOR WOLVERINE SHOOTING SPORTS, 19999 DIX-TOLEDO HWY:

Motion of Linko, supported by Eberth, to approve the renewal of the 2010 Annual Operating Permit for Wolverine Shooting Sports, Inc., 19999 Dix-Toledo Highway, 48183, effective April 1, 2010 through March 31, 2011 contingent upon satisfactory re-inspection by the Fire Department. All voting aye.

RETIREE HEALTH INSURANCE:

Motion of Eberth, supported by Warren, to approve to place the Retiree Health Insurance on the next Township Board meeting agenda of March 15, 2010 for consideration. All voting aye.

SUPERVISOR:

REQUEST TO PARTICIPATE IN REGIONAL GRANT AWARD FOR VIDEO CONFERENCE EQUIPMENT:

Motion of Warren, supported by Walters, to confirm participation in the Federal Assistance to Firefighters Regional Grant Award for Video Conferencing Equipment and approve to pay invoice to the City of Warren for Brownstown Township's 20% match amount of \$7,955.20 and three-year network support cost of \$3,600 for a total cost of \$11,555.20 with funds to come from Account #252.336.970. All voting aye.

CLERK:

ELECTION RECOUNT EXPENSE REIMBURSEMENT FOR THE NOVEMBER 3, 2009 ELECTION – \$3,651.24:

Motion of Walters, supported by Eberth, to approve reimbursement to Wayne County Elections Division for election recount expense from the November 3, 2009 General Election for Fire Millage Ballot Proposal in the amount of \$3,651.24. All voting aye.

Motion of Warren, supported by Walters, to accept the balance of the Clerk's Report which consists of County Sponsored Household Hazardous Waste Collection – March 27, 2010; Comcast – correspondence regarding updates; and Disbursements. All voting aye.

TREASURER:

DISBURSEMENTS – \$887,514.85:

Motion of Eberth, supported by Taft, to approve General Fund Disbursements in the amount of \$146,662.66; Fire Protection in the amount of \$117,925.30; Police Operations in the amount of \$166,220.67; Capital Projects in the amount of \$1,588.00; Downtown Development in the amount of \$8,501.83; Fire Capital in the amount of \$1,870.00; Housing Assistance in the amount of \$5,950.00; Drug Forfeiture in the amount of \$231.57; Debt Service Fund in the amount of \$6,148.96; Sewer Fund in the amount of \$362,005.03; Water Fund in the amount of \$63,632.57; Vehicle Maintenance in the amount of \$4,171.86; School & County in the amount of \$2,028.00; and Retiree Insurance in the amount of \$578.40, for a total amount of \$887,514.85. Roll call vote: Warren, aye; Linko, aye; Eberth, aye; Taft, aye; Walters, aye; Berecz, aye; and Wright, aye. Motion carried.

COMMUNITY SERVICES:

ILLUMINATED STREET SIGNS – CONTRACT AWARD:

Motion of Warren, supported by Taft, to concur with the recommendation of the DDA and Economic Development Manager DiSanto and approve J. Ranck Electric, Inc., Flint, Michigan, an approved MDOT qualified contractor, to provide labor and materials for the installation of illuminated street name signs at the road intersections of Dix-Toledo and Carter; West and Telegraph; and Telegraph and Dix-Toledo; for an amount not to exceed \$60,715.57 with funds to come from Account #248.729.976. All voting aye.

TOWNSHIP CAMPUS DESIGN DEVELOPMENTAL PROPOSAL:

Motion of Eberth, supported by Berecz, to concur with the recommendation of the DDA and approve the Township Campus Design Development Proposal of Wade Trim Associates, Inc. to provide preliminary engineering and design services for Township Campus Site Improvements, as submitted, for an amount not to exceed \$8,000, inclusive of all expenses, with funds to come from Account #248.729.9745. All voting aye.

TOWNSHIP GROUND MAINTENANCE – CONTRACT BID EXTENSION:

Motion of Walters, supported by Taft, to concur with the recommendation of Economic Development Manager DiSanto and the DDA and approve a contract extension for Township Ground Maintenance to Louie’s Landscaping, Brownstown, Michigan, for grass cutting, shrub trimming, fertilization and other related items at the Township Campus, Police Station, Historical House and Sibley Fire Station for an amount not to exceed \$23,660 with funds to come from Account #248.729.871. All voting aye.

CONCRETE STREET PATCHING – CONCURRENCE TO ADVERTISE:

Motion of Eberth, supported by Berecz, to concur with the DDA and approve to advertise for Concrete Street Patching Bids for the repair of existing concrete roads within the DDA District. All voting aye.

REINO LINEN – P.A. 328 AUTHORIZE TO NOTICE PUBLIC MEETING – RESOLUTION:

Motion of Eberth, supported by Linko, to approve and adopt Resolution #2010-03 to schedule a Public Meeting at 7:00 p.m. on Monday, March 15, 2010, to consider the issuance of an Industrial Facilities Exemption Certificate in accordance with Act 328, P.A. 1998, as amended, for Reino Linen Services of Michigan, Inc., 18400 Telegraph, Brownstown, Michigan, 48174. Roll call vote: Linko, aye; Taft, aye; Eberth, aye; Walters, aye; Berecz, aye; Warren, aye; and Wright, aye. Motion carried.

Motion of Walters, supported by Taft, to accept the balance of the Community Services Department report which consists of Downtown Development Authority minutes of January 21, 2010 and Zoning Board of Appeals minutes of August 20, 2009. All voting aye.

RECREATION:

BID AWARD – 2010 ATHLETIC EQUIPMENT:

Motion of Berecz, supported by Warren, to concur with the recommendation of Recreation Director Maxe in his memo dated March 1, 2010 and approve the bid award for 2010 Athletic Equipment and Supplies per attached bid tabulation with recommendation to be attached to the meeting minutes. All voting aye.

REQUEST TO FILL VACANT RECREATION LABORER POSITION:

Motion of Eberth, supported by Warren, to concur with the recommendation of Recreation Director Maxe and approve to begin the process to fill the vacant Recreation Laborer position, following union contract requirements, with an expected starting date of April 12, 2010. All voting aye.

CONTRACT RENEWAL – ATHLETIC COORDINATOR:

Motion of Eberth, supported by Taft, to concur with the recommendation of Recreation Director Maxe and approve to renew the Personal Services Contract of part-time, seasonal Athletic Coordinator B. Coffee, at a rate of \$16,000 with no benefits for a 40-hour work week from March 22, 2010 through July and a 20-hour week for August through October 3, 2010. All voting aye.

Motion of Walters, supported by Linko, to accept the balance of the Recreation Report which consists of Community Center Update; 2010 Winter Programs; 2010 Spring Programs; and Senior Programs. All voting aye.

PUBLIC WORKS:

APPROVAL OF ARTICLES OF INCORPORATION FOR THE DOWNRIVER UTILITY WASTEWATER AUTHORITY - RESOLUTION:

Motion of Walters, supported by Berez, to approve and adopt Resolution #2010-04 adopting the Articles of Incorporation for the Downriver Utility Wastewater Authority (DUWA) as submitted. Roll call vote: Linko, aye; Taft, aye; Eberth, aye; Walters, aye; Berez, aye; Warren, aye; and Wright, aye. Motion carried.

Motion of Taft, supported by Eberth, to accept the balance of the Department of Public Works Report which consists of Engineers Report – Wade Trim Associates. All voting aye.

ADJOURNMENT:

Motion of Eberth, supported by Taft, to adjourn the regular Township Board meeting at 7:32 p.m. All voting aye.

Respectfully submitted,

Sherry A. Berez, Clerk
Charter Township of Brownstown

SAB/smk