

**CHARTER TOWNSHIP OF BROWNSTOWN
PARKS AND RECREATION COMMISSION
THURSDAY, FEBRUARY 5, 2015**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, February 5, 2015. The meeting was called to order by Chairman Bryan at 7:00 p.m.

PRESENT: Bryan, Grady, McCoy, Petrlich and Recreation Director Maxe.

EXCUSED: St. Louis.

Member McLain arrived at 7:02 p.m.

MINUTE APPROVAL: Motion of Petrlich, supported by Grady, to approve the Parks and Recreation Commission minutes of January 8, 2015 as submitted. All present voting aye.

AGENDA APPROVAL: Motion of McCoy, supported by McLain, to approve the Parks and Recreation Commission agenda of February 5, 2015 as submitted. All present voting aye.

ACTION ITEMS: None.

INFORMATION ITEMS:

TOWNSHIP FEEDBACK: Director Maxe, reported the Township Board approved the following items at the Monday, January 19, 2015 meeting:

The 2015 Splash Pad user fees and guidelines as submitted.

The bid for replacement of twelve picnic tables located at Thorn Park picnic shelter.

Submit to bid the 2015 Lawn Maintenance and Athletic Equipment and Supplies.

The renewal of employment contract for Athletic Coordinator B. Coffee, employment contract is effective from March 16, 2015 to October 25, 2015.

The advertisement and hiring of one seasonal Park Maintenance Laborer and six seasonal Splash Pad workers at an hourly rate of \$8.50 for each position, for the period of May through August 2015.

The advertisement and hiring of a part time Community Center Laborer position. This is a permanent, year round non union position that would work on Saturday & Sunday after hours from 11:00 p.m. - 7:30 a.m. and Monday evenings from 3:00 p.m. – 11:30 p.m. for a total of 24 hours per week. This is paid according to the current AFSMCE contract Community Center Laborer position beginning wage of \$13.03 an hour and has been included in the 2015 approved budget.

To post for a full time Clerk/Typist position in the Community Center. This position would be from 9:30 a.m. - 6:00 p.m. Monday through Friday. The pay scale for this position is determined by the current AFSCME contract and has been included in the 2015 approved budget.

COMMUNITY CENTER UPDATE: Read and file, Community Center/EventCenter Use Summary for 2015.

PARK DEVELOPMENT PROJECTS:

TOWNSHIP CAMPUS DEVELOPMENT: Work on the east side of Community Center and parking lot, currently remains to be completed. The wiring of the light bollards, which two of the bollards have been hit by vehicles and damaged. Concrete work around flag poles, and the construction of the dumpster enclosure. Work on the Splash Pad area punch list and the remainder of this phase was scheduled to start the week of September 15th, however to date that work has not been done. The Splash Pad is scheduled to re-open over the Memorial Day weekend.

CULPEPPER PARK: Director Maxe, reported the installation of the shorter swing chains will be completed as soon as the weather breaks, at Culpepper Park.

2015 WINTER PROGRAMS: Winter Newsletters have been mailed to all residents. Flyers have been sent to all schools. Registration figures to date are attached. Preschool Music Program is full. Daddy/Daughter Date night is Friday, February 13th, if any members would like to help, please stop by; there are two sessions, 6:00 p.m. to 7:15 p.m and 7:45 p.m. to 9:00 p.m. The 2015 Downriver Ski Club membership is 149 this year.

OTHER BUSINESS:

Softball/T-Ball registration will be at 6:00 p.m. on March 1st and 2nd. Petrlich will help Maxe at The Community Center on Monday and Bryan on Tuesday; Grady and McCoy will work at Hunter Elementary on Monday.

PUBLIC FORUM: None.

ADJOURNMENT: Meeting adjourned at 7:15 p.m.

dmb/recmin020515