

**CHARTER TOWNSHIP OF BROWNSTOWN
PARKS AND RECREATION COMMISSION
THURSDAY, JUNE 5, 2014**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, June 5, 2014. The meeting was called to order by Chairman Bryan at 7:00 p.m.

PRESENT: Bryan, McCoy, Petrlich, Grady and Recreation Director Maxe.

ABSENT AND EXCUSED: St. Louis

MINUTE APPROVAL: Motion of Petrlich, supported by McCoy, to approve the Parks and Recreation Commission minutes of May 1, 2014 as submitted. All present voting aye.

AGENDA APPROVAL: Motion of Grady, supported by Petrlich, to approve the Parks and Recreation Commission agenda of June 5, 2014 as submitted. All present voting aye.

ACTION ITEMS:

AMEND YOUTH T-BALL/SOFTBALL BY-LAWS: Recreation Director Maxe, reported he was made aware of a coach who has a CPL, was carrying a gun while at softball practice. Although the coach was very accommodating about not carrying it, the by-laws need updated to include the possession of weapons by coaches, players, or spectators is strictly prohibited. Result: ejection and suspension. Motion of Grady, supported by McCoy, to approve the updated by-laws as submitted, and is to include all Brownstown Recreation sponsored programs. All present voting aye.

INFORMATION ITEMS:

TOWNSHIP FEEDBACK: Recreation Director Maxe, reported the Parks and Recreation Commission appointment of Ryan McLain, was approved at the Monday June 2, 2014 Township Board Meeting.

COMMUNITY CENTER UPDATE: Read and file, Community Center Use Summary for the First Half of 2014.

PARK DEVELOPMENT PROJECTS:

TOWNSHIP CAMPUS DEVELOPMENT: Read and file, Event Center Use Summary for the First Half of 2014. Work on Campus Project is progressing well. The Splash Pad opened for the 2014 season on Memorial Day and will open daily from 11a.m. til 6 p.m. through Labor Day. Hourly head count is averaging between 120-140 per hour with a capacity of 152. Catch fencing has been ordered and should be installed the week of June 9th. Dead evergreen trees at Hunter Park were scheduled to be removed today. The Port a Potty will be placed at Hunter Park on Monday June 9th.

2014 SPRING PROGRAMS: The 2014 Spring programs are finishing up. A summary of registrations is attached for members to review.

2014 SUMMER PROGRAMS: The Summer Program Newsletters will be mailed to all residents this week. Programs begin in late June and run through August. The Summer Aquatics Program and Safety Town are filling up quickly. New this Summer are Free Concerts & Movies in the Park.

OTHER BUSINESS:

JUNE SPECIAL EVENTS: Gratitude Steel Band will perform with (Caribbean Steel Drums), Tuesday, June 17th @ 7:00 p.m. under the Stars on the Event Center Lawn.

Monster University will be viewed Tuesday, June 24th @ dusk at the Event Center. The Recreation Commission would like to give Dr. Susan Abed DDS, of Abed Orthodontics a Special Thank You! For donating \$6,000 to purchase the movie projector, screen and sound equipment with enough money donated to also rent the films.

PUBLIC FORUM: Resident was in attendance to comment on how nice the new Tennis Courts are. Had to drive a distance in the past to find Tennis Courts to play on.

ADJOURNMENT: Meeting adjourned at 7:22 p.m.

dmb/recmin060514

**CHARTER TOWNSHIP OF BROWNSTOWN
PARKS AND RECREATION COMMISSION
THURSDAY, MAY 1, 2014**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, May 1, 2014. The meeting was called to order by Chairman Bryan at 7:00 p.m.

PRESENT: Bryan, McCoy, Petrlich, St. Louis and Recreation Director Maxe.

ABSENT AND EXCUSED: Grady.

MINUTE APPROVAL: Motion of St. Louis, supported by Petrlich, to approve the Parks and Recreation Commission minutes of April 3, 2014 as submitted. All present voting aye.

AGENDA APPROVAL: Motion of McCoy, supported by Petrlich, to approve the Parks and Recreation Commission agenda of May 1, 2014 as submitted. All present voting aye.

ACTION ITEMS:

EAGLE SCOUT PROJECT REQUEST: Robbie Oaks, resident of Brownstown, Boy Scout Troop 1795 is attempting to reach the highest rank in Boy Scouts, the Eagle rank. Robbie must plan and lead a service project. Robbie is asking the Recreation Commission for permission to place small "libraries" on posts in the following Brownstown Parks: Thorn, Dawnshire, Capital and Woodland Heights. The goal of his project is to encourage literacy in the community. Robbie would like to start his project in May or June, and complete his project in three weeks. Commissioners agreed it is a very good idea. Motion of McCoy, supported by St. Louis, to approve the Eagle Scout project request from Robbie Oaks as submitted. All present voting aye.

INFORMATION ITEMS:

TOWNSHIP FEEDBACK: Recreation Director Maxe, reported Bid for the Fort-Gibraltar Park renovation with the elimination of the out field fence, was approved at the April 21, 2014 Township Board Meeting.

COMMUNITY CENTER UPDATE: Read and file, Community Center Use Summary for the First Half of 2014.

PARK DEVELOPMENT PROJECTS:

TOWNSHIP CAMPUS DEVELOPMENT: Read and file, Event Center Use Summary for the First Half of 2014. Work on Campus Project is progressing well. Splash Pad features have been installed and all plumbing and electrical connections completed. Activation and training of the Splash Pad are scheduled for May 1st with a planned opening of Memorial Day weekend. Dedication event is also being planned for late May. Catch fencing has been ordered and should be in place prior to splash Pad opening. Recreation Director, Maxe invited members to go over to look at Splash Pad features.

2014 SPRING PROGRAMS: The 2014 Spring program summary of registrations is attached for members to review. New for Summer 2014, reinstating the Concert in the Park series with dates of June 17th, July 15th, and August 19th. Concerts will be held behind the Event Center in the evenings, during the Farmers Market events.

OTHER BUSINESS: The Annual Fishing Derby will take place on Sunday, June 1st at Pointe Mouillee. The Derby will run from 1:00 p.m. to 3:00 p.m. with registration starting at 12 Noon. All commissioners should plan on attending. Commissioner Bryan would like to request two evergreen trees be cut down at Hunter Park.

ADJOURNMENT: Meeting adjourned at 7:20 p.m.

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**CHARTER TOWNSHIP OF BROWNSTOWN
PARKS AND RECREATION COMMISSION
THURSDAY, FEBRUARY 6, 2014**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, February 6, 2014. The meeting was called to order by Chairman Bryan at 7:00 p.m.

PRESENT: Bryan, Grady, McCoy, Petrlich, St. Louis and Recreation Director Maxe.

ABSENT AND EXCUSED: None.

MINUTE APPROVAL: Motion of St. Louis, supported by Petrlich, to approve the Parks and Recreation Commission minutes of January 9, 2014 as submitted. All present voting aye.

AGENDA APPROVAL: Motion of Grady, supported by Petrlich, to approve the Parks and Recreation Commission agenda of February 6, 2014 as submitted. All present voting aye.

ACTION ITEMS: None.

INFORMATION ITEMS:

TOWNSHIP FEEDBACK: The Thorne Park pavillion is still unavailable for rental due to delays in construction area. The Township Board approved to pass the bid process and awarded Townsend Sign Company to proceed with the installation of the new marquee signs.

COMMUNITY CENTER UPDATE: Read and filed the Community Center Use Summary for the first quarter of 2013. The new tables are in and the old tables were picked up by various other departments for future use or sold to individuals for \$25 each.

PARK DEVELOPMENT PROJECTS:

TOWNSHIP CAMPUS DEVELOPMENT: The Event Barn (Phase II) is progressing slowly with roofing underway, stone work nearly complete and curbing, walkways installed. The glass is installed and heating/cooling operational. The floor has been repoured

2013 SPRING PROGRAMS: The 2013 Spring programs are ongoing and will end in late March. Registration totals were attached for members to review.

2013 SUMMER PROGRAMS: The 2013 Summer programs will begin in April and registration has begun. The spring newsletter was attached for members to review. A new program will be the **summer aquatics program**. The pre-school programs are continuing to go very well.

OTHER BUSINESS:

ADJOURNMENT: Meeting adjourned at 7:13 p.m.

dmb

