

**CHARTER TOWNSHIP OF BROWNSTOWN  
PARKS AND RECREATION COMMISSION  
THURSDAY, APRIL 3, 2014**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, April 3, 2014. The meeting was called to order by Chairman Bryan at 7:00 p.m.

**PRESENT:** Bryan, Grady, McCoy, Petrlich, St. Louis and Recreation Director Maxe.

**ABSENT:** None.

**MINUTE APPROVAL:** Motion of St. Louis, supported by Petrlich, to approve the Parks and Recreation Commission minutes of February 6, 2013, as submitted. All voting aye.

**AGENDA APPROVAL:** Motion of St. Louis, supported by McCoy, to approve the Parks and Recreation Commission agenda of April 3, 2014, as submitted. All voting aye.

**ACTION ITEMS:** None.

**INFORMATION ITEMS:**

**TOWNSHIP FEEDBACK:** Recreation Director Maxe, reported Bids for 2014 Grounds Maintenance, 2014 Athletic Equipment were approved at the March 17, 2014 Township Board Meeting. Fort-Gibraltar Park Renovation re-bids were mailed out with the elimination of the out field fence. Reappointment of Athletic Coordinator Butch Coffee was approved by the Township Board.

**COMMUNITY CENTER UPDATE:** Read and file, Community Center Use Summary for First Quarter of 2014.

**PARK DEVELOPMENT PROJECTS:**

**TOWNSHIP CAMPUS DEVELOPMENT:** Read and file, Event Center Use Summary First Quarter of 2014. To date there are 25 booked events for 2014. The Splashpad and Playgrounds (Phase II) is restarting and projected to be complete by June 1<sup>st</sup>. Work remaining includes Splash Pad with pump house, installation of plumbing and features and finishing of sidewalks and landscaping. Catch fencing has been ordered and should be in place prior to Splash Pad opening. Recreation Director Maxe, reported there will be no staffing or charges invoiced for the use of the Splash Pad. Seasonal Park Maintenance staff will be hired to maintain the area.

**WAYNE COUNTY INTER-GOVERNMENTAL 2013-2014 PARKS MILLAGE GRANT AGREEMENT:** Recreation Director Maxe, reported the Fort-Gibraltar Park fencing project re-bids are due back by April 15, 2014. The water main project is complete in Dixie Manor. The swings and expanded fencing for Dixie Manor will be installed by June 1<sup>st</sup>.

**2014 SPRING PROGRAMS:** The 2014 Spring Program Newsletters have been mailed to all residents and flyers distributed to the schools. Programs begin in mid-April and run through June. A summary of registrations to date is attached. The tennis program is back this year. New for the Summer, we will be reinstating the Concert in the Park series with booked events for June 17th, July 15<sup>th</sup> and August 19<sup>th</sup>.

**OTHER BUSINESS:** Recreation Director Maxe, reported the Annual Easter Egg Hunt will be held Saturday, April 12<sup>th</sup> at 10 a.m. he asked Commissioners to arrive no later than 9 a.m., the event will be held in the softball diamonds. There is also an abundance of coaches for the youth softball program this year.

**ADJOURNMENT:** Meeting adjourned at 7:15 p.m.

dmb/recmin040314