

**CHARTER TOWNSHIP OF BROWNSTOWN  
PARKS AND RECREATION COMMISSION  
THURSDAY, JANUARY 9, 2014**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, January 9, 2014. The meeting was called to order by Chairman Bryan at 7:00 p.m.

**PRESENT:** Bryan, Grady, McCoy, Petrlich, St. Louis and Recreation Director Maxe.

**MINUTE APPROVAL:** Motion of St. Louis, supported by Petrlich, to approve the Parks and Recreation Commission minutes of December 3, 2013, as submitted. All voting aye.

**AGENDA APPROVAL:** Motion of Grady, supported by McCoy, to approve the Parks and Recreation Commission agenda of January 9, 2014, as submitted. All voting aye.

**ACTION ITEMS:**

**ELECTION OF OFFICERS:**

Motion of Petrlich, supported by Grady, to nominate and approve member Bryan as Chairman, St. Louis as Vice Chairperson, McCoy as Secretary for the Parks and Recreation Commission. Ayes: Petrlich, Grady, McCoy, and St. Louis. ~~Abstain:~~ Bryan. Motion carried.

**INFORMATION ITEMS:**

**TOWNSHIP FEEDBACK:** None.

**ELECTION OF OFFICERS:** Recreation Director Maxe, reported he has 2 vacancies for the Parks and Recreation Commission. If any Brownstown resident is interested in serving on the Commission they can submit a letter to his office.

**COMMUNITY CENTER UPDATE:** Read and file, Community Center Final Use Summary for 2013 and First Quarter of 2014. Recreation Director Maxe, reported he had a call from Wyandotte Alarm on Tuesday, January 7, 2014 at 1:30 a.m., when he arrived the Community Center had 1-2 inches of water thru out the building, except in the Kitchen area. A fire suppression sprinkler line had froze and broke in Hall F, by 4:30 a.m. a restoration crew was out to assist in the clean-up process. There was damage to a light fixture, cold air return, ceiling and floor tiles. The insurance company was notified and an insurance adjuster was out to assess the damage. There were no community activities effected by the building issues. Wayne County had cancelled the Meals on Wheels program due to the cold weather and moved the program to another facility for the remainder of the week.

**PARK DEVELOPMENT PROJECTS:**

**TOWNSHIP CAMPUS DEVELOPMENT:** Read and file, Event Center Use Summary First Quarter of 2014. To date there are 8 booked events for 2014. The Splashpad and Playgrounds (Phase II) is expected to continue through the winter with the pumphouse nearing completion. Fencing and concrete work is nearly complete and to be finished in the Spring. The DDA agrees that a catch net for the Softball Diamonds will need to be installed for 2014.

**WAYNE COUNTY INTER-GOVERNMENTAL AGREEMENT - 2013**

**PARKS MILLAGE GRANT:** Recreation Director Maxe, reported the Fort-Gibraltar Park fencing project is going out for re-bid. The water main project in Dixie Manor is complete, the swings and expanded fencing will be installed in the Spring 2014.

**2013 FALL PROGRAMS:** The 2014 Winter Program Newsletters have been mailed to all residents and flyers distributed to the schools the week of January 6<sup>th</sup>. Programs begin in mid-January and run through March. A new Zumba Instructor has been secured.

**OTHER BUSINESS:** Recreation Director Maxe, reported there was an increase in the fees for the Youth Fast Pitch Baseball this year to purchase uniforms for the teams.

**PUBLIC FORUM:** Public forum was held at 7:20 p.m. There was no public participation.

**ADJOURNMENT:** Meeting adjourned at 7:20 p.m.

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