

**CHARTER TOWNSHIP OF BROWNSTOWN
PARKS AND RECREATION COMMISSION
THURSDAY, NOVEMBER 7, 2013**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, November 7, 2013. The meeting was called to order by Chairman Bryan at 7:00 p.m.

PRESENT: Bryan, Barbee, Grady, McCoy, Petrlich, St. Louis and Recreation Director Maxe.

MINUTE APPROVAL: Motion of McCoy, supported by Barbee, to approve the Parks and Recreation Commission minutes of October 3, 2013, as submitted. All voting aye.

AGENDA APPROVAL: Motion of St. Louis, supported by Petrlich, to approve the Parks and Recreation Commission agenda of November 7, 2013, as submitted. All voting aye.

ACTION ITEMS: None.

INFORMATION ITEMS:

TOWNSHIP FEEDBACK: Recreation Director Maxe, reported the 2014 Budget Hearing will be held the first week of December with no cuts to the Parks and Recreation Budget.

COMMUNITY CENTER UPDATE: Read and file, Community Center Use Summary. The updates have been completed in the Community Center with new carpet, tiles, receptionist counters and interior doors. The outside bathrooms have also been completed and look very nice. There is a final walk thru scheduled for tomorrow. Recreation Director Maxe invited members over to see the final work that has been done after the meeting.

PARK DEVELOPMENT PROJECTS:

TOWNSHIP CAMPUS DEVELOPMENT: The Event Center building and surrounding grounds are finished. A Dedication/Ribbon Cutting Ceremony was held on Monday, November 4, 2013 at 6:00 p.m.. Everyone from the Township was invited to share in the festivities. The Splashpad and Playgrounds (Phase II) are well underway with the playgrounds installed and fencing placed up along the perimeter of Telegraph and King Roads. The Splashpad fencing around the pad and the pump house building frame work have been completed. More cement work is currently underway.

WAYNE COUNTY INTER-GOVERNMENTAL AGREEMENT - 2013

PARKS MILLAGE GRANT: Recreation Director Maxe, reported he has been working with the contractor Owens Fencing who came in as lowest bidder to try and get the costs down on the replacement of the fencing around the Fort-Gibraltar Park project. Recreation Director Maxe, may have to re-bid the project in the future to do so. The swings have been ordered for Dixie Manor Park and will be installed as soon as the water main project in the subdivision is complete.

2013 FALL PROGRAMS: The 2013 Fall Programs are well underway. The second session Zumba class had to be cancelled due to no Zumba Instructor. A new Zumba Instructor has been hired to continue classes for the Winter Programs. Youth Basketball registration held on Monday, November 4, 2013 at the Community Center and Carlson High School went well.

OTHER BUSINESS: Recreation Director Maxe, requested to move the Thursday, December 5, 2013 meeting to Tuesday, December 3, 2013. Motion of Petrich, supported by Barbee, to move the meeting. All voting aye.

The Annual Tree-Lighting Event will be held Tuesday, December 3, 2013 at 6:00 p.m.. The event will have Live Reindeer, Ballon Man, and the Downriver Community Band. Recreation Director Maxe, asked that all members arrive at 5:00 p.m.

ADJOURNMENT: Meeting adjourned at 7:11 p.m.

dmb/recmin110713