

**CHARTER TOWNSHIP OF BROWNSTOWN
PARKS AND RECREATION COMMISSION
THURSDAY, OCTOBER 3, 2013**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, October 3, 2013. The meeting was called to order by Chairman Bryan at 7:00 p.m.

PRESENT: Bryan, Barbee, Grady, McCoy and Recreation Director Maxe.

ABSENT AND EXCUSED: Petrlich and St. Louis.

MINUTE APPROVAL: Motion of Grady, supported by Barbee, to approve the Parks and Recreation Commission minutes of September 5, 2013. All present voting aye.

AGENDA APPROVAL: Motion of McCoy, supported by Grady, to approve the Parks and Recreation Commission agenda of October 3, 2013. All present voting aye.

ACTION ITEMS: None.

INFORMATION ITEMS:

TOWNSHIP FEEDBACK: Recreation Director Maxe, submitted and reported there is a delay in the 2014 Budget. The Township is waiting for figures from the new payroll company to move forward.

COMMUNITY CENTER UPDATE: Read and file, Community Center Use Summary. New carpeting in office areas and floor tiles in Halls E&F are complete. The outside bathrooms are gutted and moving quickly with new concrete floors poured, wiring and plumbing for fixtures installed, walls are painted and new ceilings are in. The plexi-floors and fixtures should be in by the end of this week. Replacement doors, door caps and trim pieces are expected to be installed within the next few weeks. The front desk handicap accessible counter should be completed by November 1st.

PARK DEVELOPMENT PROJECTS:

TOWNSHIP CAMPUS DEVELOPMENT: The Event Barn (Phase II) is moving along with a current estimated completion date of November 1st for the building and surrounding grounds. There are currently five booked events for 2014. The Splashpad and Playgrounds (Phase II) are well underway with the playgrounds installed and fencing placed up along the perimeter of Telegraph and King Roads. The Splashpad fencing is completed around the pad and the pump house building frame work has been started. Current estimated completion date for the splash pad and landscaping is November 1st. Recreation Director Maxe invited members over to see the progress after the meeting.

WAYNE COUNTY INTER-GOVERNMENTAL AGREEMENT - 2013

PARKS MILLAGE GRANT: Recreation Director Maxe reported the bids are back and over budget for the fencing around the Fort-Gibraltar Park project and is working with Wade-Trim on getting the cost down. The work must be completed one year from date the Grant was signed.

2013 FALL PROGRAMS: The 2013 Fall Programs are well underway. The kids craft class had to be cancelled due to low registration. There was one exercise class added to the Fall Programs at Weigienka School.

OTHER BUSINESS: Recreation Director Maxe, announced that the Youth Basketball Registration will be held on Monday, November 4, 2013 from 6:00 p.m. until 7:30 p.m.. Grady will assist Maxe at the Community Center, Barbee will assist McCoy at Carlson High School.

The Annual Tree-Lighting Event will be held Tuesday, December 3, 2013 at 6:00 p.m.. Bryan, reported that he has contacted Rogers Chevrolet for the arrival of Santa.

The Annual Breakfast with Santa will be held Saturday, December 14, 2013 at 9:00 a.m.. Maxe, reported that he has contacted a new Ballon Man for the event. All present voting aye.

ADJOURNMENT: Meeting adjourned at 7:15 p.m.

dmb/recmin100313