

**CHARTER TOWNSHIP OF BROWNSTOWN  
PARKS AND RECREATION COMMISSION  
THURSDAY, AUGUST 1, 2013**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, August 1, 2013. The meeting was called to order by Chairman Bryan at 7:00 p.m.

**PRESENT:** Bryan, Barbee, Grady, McCoy, Petrlich, St. Louis and Recreation Assistant Director Thomas.

**ABSENT AND EXCUSED:** Recreation Director Maxe.

**MINUTE APPROVAL:** Motion of St. Louis, supported by McCoy, to approve the Parks and Recreation Commission minutes of July 11, 2013 with the correction that Barbee was absent and Grady was present. All voting aye.

**AGENDA APPROVAL:** Motion of McCoy, supported by Barbee, to approve the Parks and Recreation Commission agenda of August 1, 2013 with the addition of 5.) B.) Tree Lighting Ceremony date. All voting aye.

**ACTION ITEMS:** None.

**INFORMATION ITEMS:**

**TOWNSHIP FEEDBACK:** 2014 Budget due August 9,3013.

**COMMUNITY CENTER UPDATE:** Read and file, Community Center Use Summary for first three quarters of 2013.

**PARK DEVELOPMENT PROJECTS:**

**TOWNSHIP CAMPUS DEVELOPMENT:** The Event Barn (Phase II) is progressing slowly with roofing nearly complete, bathroom fixtures installed, lighting going in and curbing and walkways installed. Current estimated completion date September 15<sup>th</sup> for the building and October 1<sup>st</sup> for the surrounding grounds. The Splash Park and Playgrounds (Phase II) is well underway with the playground moved and splashpad work started. Splashpad has been poured and they are in the process of installing tanks and building pump housing etc. Assistant Director Thomas reported she has completed her training and received her Certification to operate the Splashpad. Current estimated completion date for the splash pad and landscaping is November 1st. New playground equipment installation is 95% complete and looking good. The old playground has been fully moved and reinstalled with surfacing and usable weather dependent. The raised garden bed plots are complete and planted by residents.

**WAYNE COUNTY INTER-GOVERNMENTAL AGREEMENT - 2013**

**PARKS MILLAGE GRANT:** Recreation Director Maxe reported the agreement with Wayne County has been signed and approved by both parties and are currently out for bids with work expected to take place in September at Fort-Gibraltar Park and Dixie Manor Park.

**2013 SUMMER PROGRAMS:** The 2013 Summer Program Newsletter has been mailed to all residents and class registrations are going well. Programs started in mid-June and continue through early September. Youth dance went real well this year and Safety Town is in full swing with children enjoying the program. Fall Program planning is underway. Registrations to date are attached for members to review.

**OTHER BUSINESS:** The 2013 Youth Softball Awards Ceremony will be presented Thursday, August 8th at the UAW, Local 387 due to the construction at Thorn Park . Awards start at 6:00 p.m. members are asked to arrive by 4:00 p.m. to prepare hot dogs etc. The Annual Tree-Lighting Event will be held Tuesday, December 3<sup>rd</sup> at 6:00 p.m.. Jack the Ballon Man is unable to attend this year so other prospects are being pursued. All voting aye.

**ADJOURNMENT:** Meeting adjourned at 7:10 p.m.

dmb/recmin080113