

**CHARTER TOWNSHIP OF BROWNSTOWN  
PARKS AND RECREATION COMMISSION  
THURSDAY, NOVEMBER 3, 2011**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, November 3, 2011. The meeting was called to order by Chairman Bryan at 7:00 p.m.

**PRESENT:** Bryan, Barbee, Grady, McCoy, St. Louis, Wright, and Recreation Director Maxe

**ABSENT AND EXCUSED:** Oaks

**MINUTE APPROVAL:** Motion of St. Louis, supported by Barbee, to approve the Parks and Recreation Commission minutes of October 6, 2011 as submitted. All present voting aye.

**AGENDA APPROVAL:** Motion of Grady, supported by Barbee, to approve the Parks and Recreation Commission agenda of November 3, 2011 as submitted. All present voting aye.

**INFORMATION ITEMS:**

**TOWNSHIP FEEDBACK:** Maxe reported that the Public Hearing for the 2011 Township Budget is this Monday, November 7th at 7:00 p.m. He expects it to be approved without any changes to his department budget.

**COMMUNITY CENTER UPDATE:** The new Community Center attendant is expected to start next week if he passes his pre-employment tests.

**PARK DEVELOPMENT PROJECTS:** Equipment is starting to be moved into the new utility building. There are a few items left to complete which include repainting some steel beams and installing one hose bib and the gas meter for the heat. Maxe likes that all his equipment will be together in one location. He plans to use the building for winter storage of the Showmobile.

**WOODLAND HEIGHTS PARK DEVELOPMENT:** The reimbursement check from Wayne County for Woodland Heights Park Development Phase I was received recently. Phase II reimbursement will probably arrive sometime next year.

**TOWNSHIP CAMPUS DEVELOPMENT:** The bidding for Phase II of the Township Campus development, which includes the event barn, will be in the next 10 days. Maxe is working on a kitchen operation plan that is required by the Health Department to be submitted even though it will not be staffed. The existing picnic shelter is being renovated and the new stone pillars are looking really good even though it is taking a long time to complete.

**YOUTH T-BALL/SOFTBALL PROGRAM:** Basketball registration is this Monday, November 7<sup>th</sup> at 6:00 p.m. Maxe and Grady will take registrations at the Community Center and McCoy and Wright will be in the lobby at Carlson.

**OTHER BUSINESS:** December 1<sup>st</sup> is the annual Tree Lighting event and the next Recreation meeting will be held at the end of the event. Members were asked to arrive between 5:00 - 5:30 p.m. for set up. Maxe has scheduled and confirmed the Magician for the Breakfast with Santa event.

**ADJOURNMENT:** Meeting adjourned at 7:12 p.m.

smk