

**CHARTER TOWNSHIP OF BROWNSTOWN
PARKS AND RECREATION COMMISSION
THURSDAY, AUGUST 4, 2011**

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Community Center, 21311 Telegraph Road, on Thursday, August 4, 2011 following the 2011 T-Ball/Softball Awards. The meeting was called to order by Chairman Bryan at 7:15 p.m.

PRESENT: Bryan, Barbee, Grady, McCoy, Oaks, St. Louis, Wright, and Recreation Director Maxe

ABSENT AND EXCUSED: None

MINUTE APPROVAL: Motion of St. Louis, supported by Oaks, to approve the Parks and Recreation Commission minutes of July 7, 2011 as submitted. All voting aye.

AGENDA APPROVAL: Motion of McCoy, supported by Grady, to approve the Parks and Recreation Commission agenda of August 4, 2011 as submitted. All voting aye.

INFORMATION ITEMS:

TOWNSHIP FEEDBACK: Maxe is still working on loading all the data into the Recreation Management Software. Staff training has been scheduled and he expects the system to be in operation by August 15th.

COMMUNITY CENTER UPDATE: Read and file.

PARK DEVELOPMENT PROJECTS:

WOODLAND HEIGHTS PARK DEVELOPMENT: The Woodland Heights Park is pretty much done. The path is complete and the ground restoration is coming along nicely. An issue has come up with residents leaving plastic toys and personal effects behind their yards in the park. Maxe will be sending out a letter to have the residents remove them.

TOWNSHIP CAMPUS DEVELOPMENT: Phase I of the Township Campus development has commenced and a ground-breaking ceremony was held. Materials for the new maintenance building and dog park have been delivered. Water park plans are being developed. The DDA and Township Board have approved to replace the roof on the picnic shelter with the contractor to start the job next week. Maxe will schedule another meeting with members before Phase II goes out to bid.

YOUTH T-BALL/SOFTBALL PROGRAM

EXTREME HEAT POLICY: The 2011 T-Ball/Softball Program is now over. There were very few complaints this year but many questions were asked about playing games in the extreme heat we have been experiencing. A sample heat policy was attached for members review and feedback. Maxe will use their suggestions to prepare a new Heat Policy and return with it for final approval.

OTHER BUSINESS: None

ADJOURNMENT: Meeting adjourned at 7:32 p.m.

smk