

**CHARTER TOWNSHIP OF BROWNSTOWN
PARKS AND RECREATION COMMISSION**

THURSDAY, MARCH 3, 2011

The regular meeting of the Charter Township of Brownstown Parks and Recreation Commission was held at the Brownstown Township Hall, 21313 Telegraph Road, on Thursday, March 3, 2011. The meeting was called to order by Chairman Bryan at 7:00 p.m.

PRESENT: Bryan, Barbee, McCoy, Oaks, St. Louis, and
Recreation Director Maxe

ABSENT AND EXCUSED: Grady and Wright

MINUTE APPROVAL: Motion of St. Louis, supported by Barbee, to approve the Parks and Recreation Commission minutes of February 3, 2011 as submitted. All present voting aye.

AGENDA APPROVAL: Motion of McCoy, supported by Oaks, to approve the Parks and Recreation Commission agenda of March 3, 2011 as submitted. All present voting aye.

INFORMATION ITEMS:

TOWNSHIP FEEDBACK: Maxe reported that the Township Board approved the contract for the Athletic Coordinator who will start at the end of the month. The Lawn Maintenance Bid, which came in at \$7,000 lower than last year from the same contractor, is on the next Township Board agenda for approval. The Athletic Equipment Bids are due to be returned next week and a recommendation will be prepared for the Township Board in April.

COMMUNITY CENTER UPDATE: Read and file.

PARK DEVELOPMENT PROJECTS:

WOODLAND HEIGHTS PARK DEVELOPMENT: Maxe is still waiting for the County approval copy so he can submit to bid for the Woodland Heights Phase I Park development and for reimbursement for Phase I invoice. The Phase II contract has been submitted to Wayne County for approval.

TOWNSHIP CAMPUS DEVELOPMENT: Work is continuing on the Township Campus redevelopment plan through the Downtown Development Authority. As the project moves along, Maxe will verbally update members on the status of required permits and phasing. Phase I has been let out to bid with an approximate start date in May. Maxe will be meeting next week with DiSanto and Wade Trim for Phase II.

2011 SPRING PROGRAMS: The 2011 Spring Program flyers are due back tomorrow from the printer. Newsletters have been mailed to residents and posted online. Program flyers will go out to the schools next week. The Spring Programs will begin during the week of April 18th.

Maxe received the aquatics program swim bill from the Gibraltar School District for the spring program. He has raised the program fees a little and enough registrations were received to accommodate the increase in price from the school. School Board member Boller has asked to

hold off action on this matter until he completes his review of the School Budget and program information and gets back with Maxe within a week or two.

OTHER BUSINESS:

T-BALL SOFTBALL REGISTRATION – MARCH 7 & 8: T-Ball/Softball registration will be held at 6:00 p.m. on Monday, March 7th and 8th. St. Louis will assist Maxe at the Community Center on Monday and Barbee will help on Tuesday. Bryan and McCoy will work at Hunter Elementary on Monday.

ADJOURNMENT: Meeting adjourned at 7:08 p.m.

smk/recmin030311