



BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THURSDAY, November 19, 2015

The regular meeting of the Brownstown Township Downtown Development Authority was held on Thursday, November 19, 2015 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 12:06 p.m. by Chairperson Vidusic and began with the Pledge of Allegiance.

ROLL CALL:

PRESENT: Bielecki, Ferguson, Khan, Linko, Skotanis, Smith and Vidusic

Also in attendance were: Downtown Development Authority Assistant Directors Trussell and Gustafsson and DDA Attorney Young

EXCUSED: DiMilia and Goleniak

MINUTE APPROVAL: Motion by Smith, supported by Ferguson, to approve the Downtown Development Authority meeting minutes of November 4, 2015 as submitted. All present voting aye.

AGENDA APPROVAL: Motion by Bielecki, supported by Ferguson, to approve the Downtown Development Authority agenda for November 19, 2015 as submitted. All present voting aye.

PUBLIC COMMENT: None

NEW BUSINESS

Closed Session – Discuss DDA Attorney’s Opinion Letter Re: Wayne County Settlement Agreement Language

Motion by Skotanis, supported by Smith, to adjourn the regular meeting to convene to closed session discussion. Roll Call Vote: Bielecki, Ferguson, Khan, Linko, Skotanis, Smith and Vidusic voting aye. Regular meeting adjourned at 12:09 p.m.

Motion by Smith, supported by Khan, to reconvene the regular meeting at 12:49 p.m. All present voting aye. Ferguson excused after reconvening.

Motion by Bielecki, supported by Khan, Resolution 2015-28, Approving Intergovernmental Agreement between the Charter County of Wayne, The Charter Township of Brownstown and the Charter Township of Brownstown Downtown Development Authority. All present voting aye.

REPORTS

Telegraph Road Development Plan/Market Analysis

Assistant Director Gustafsson presented an outline of the approach/process to prepare the Development Plan for the Telegraph Road Corridor. There are three economic development/marketing consulting firms that will be submitting market analysis proposals, including their scope of services and fees. A recommendation will be presented to the DDA in January 2016.

REPORTS (CONTINUED)

October 2015 Financial Reports

Motion by Bielecki, supported by Skotanis, to approve the October 2015 Check Disbursement Report for account 248 in the amount of \$52,993.83. All present voting aye.

Events Update

Assistant Director Trussell gave an update on the following events:

*Brownstown DDA Pitch Competition – The InnovateHER2016 Pitch Competition was held on Wednesday, November 18, 2015 at 7:00 p.m. at the Event Center. There was a wide array of competitors from a medical chair system to new ideas for packing lunches. The winner was DeAnna Gilbert of Integrity Pure & Natural – natural skincare products. DeAnna will go on to the regional competition and then, hopefully, on to the national competition in Washington D.C. Thank you to the following judges: Supervisor Linko, Southern Wayne County Regional Chamber President Sandy Mull, Tracy Garland from Henry Ford Brownstown and Assistant Director Vern Gustafsson.

*Small Business Saturday – Small business Saturday will be November 28, 2015. Yard signs will be delivered to local businesses to promote their business and shopping locally.

Economic Development Update – No report at this time.

DDA ATTORNEY YOUNG

Motion by Skotanis, supported by Smith, to approve to pay DDA Attorney Young's bill for October 31, 2015 in the amount of \$5,175. All present voting aye.

Motion by Khan, supported by Smith, to adjourn the Downtown Development Authority meeting at 12:55 p.m. All present voting aye.

DDA11192015/bmo