



**BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY**  
**WEDNESDAY, August 5, 2015**

The regular meeting of the Brownstown Township Downtown Development Authority was held on Wednesday, August 5, 2015 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 4:08 p.m. by Chairperson Vidusic and began with the Pledge of Allegiance.

**ROLL CALL:**

**PRESENT:** Bielecki, DiMilia, Linko, Smith and Vidusic.

Also in attendance were: Economic Development Manager DiSanto, Downtown Development Authority Assistant Directors Trussell and Gustafsson and DDA Attorney Young.

**EXCUSED:** Ferguson, Goleniak, Khan and Skotanis

**MINUTE APPROVAL:** Motion by DiMilia, supported by Linko, to approve the Downtown Development Authority meeting minutes of June 18, 2015 as submitted. All present voting aye.

**AGENDA APPROVAL:** Motion by Smith, supported by Bielecki, to amend the August 5, 2015 agenda: move item 5) Closed session – Purchase of property to item 7); replace item 5) with Retention Letter and Terms of Service for Patrick Berardo, Attorney; move agenda item 6a) Assistant Directors Employment Evaluation to closed session as requested by Assistant Directors Trussell and Gustafsson; replace item 6) with Reports. All present voting aye.

**PUBLIC COMMENT:** None

**RETENTION LETTER AND TERMS OF SERVICE FOR PATRICK BERARDO**

Attorney Young asked the DDA Board to approve the retention letter and terms of agreement for Patrick Berardo to work with Wayne County on behalf of the DDA at an hourly rate of \$275. Vote to occur following closed session.

**REPORTS**

Events Update

Assistant Director Trussell gave an update on the following events:

\*Farmers Market – Part 2 of Kids Day was held at the Farmers Market on August 4, 2015. This was one of the most successful theme days. Thank you to Home Depot for donating the kits for the free workshop. Kids could build pencil boxes, race cars, flower pots and much more using real tools. Thank you to Mary Gregory who volunteers her time and effort in making this day a success. Also, thank you to Just Bouncin for providing a bouncy house and face painting by Angie and Margarita.

The next theme day is August 18<sup>th</sup>. PAWS, the Detroit Tiger Mascot, will be at the Market from 3:30 pm to 5:30 pm for photos.

Senior Day will be on August 25<sup>th</sup>. The Senior Alliance and Elmcroft Senior Living of Brownstown will have booths at the Market.

\*Business Expo and Taste of Brownstown – The annual Business Expo will be held on Tuesday, September 15<sup>th</sup>. Something new this year will be holding the Expo in conjunction with the Farmers Market. The Market will be on the lawn of the Event Center and the Expo will be on the inside. Applications will be sent out next week to the businesses that have been present at our past expos.

**REPORTS  
(Continued)**

\*Henry Ford Health Center – Brownstown Family Fair – The Henry Ford Health Center held their first annual Family Fair on August 1st, 2015. They had an expo with local area businesses. They had a great turnout and it was a successful way to show off their facility.

\*Zagster Bikes – The Zagster bikes were installed on July 7<sup>th</sup>. The bikes are being well received. The cost for the bike rental is: \$50/year, \$15/month, or \$5/day.

June 2015 Financial Reports

Motion by Bielecki, supported by DiMilia, to approve the June 2015 Check Disbursement Report which includes \$11,278.32 from account 248 and \$44,005.54 from account 469, which totals \$55,283.86. All present voting aye.

Economic Development Update

Economic Development Manager DiSanto gave the following updates:

\*Ashley Capital will be developing Building #4 and Building #9 for a combined use of 600,000 sq. ft. It will be approximately a \$60-70 million investment and 400 new employees for a large aftermarket auto producer and a large logistics company.

\*Del Webb is starting Phase 3 next week. This is the last phase to be developed.

\*Dr. R. Haladjian's new 10,000 sq. ft. medical office building (which will be located next door to her current office) will be starting with a pre-con meeting scheduled for next Tuesday, August 11th, 2015.

\*Redwood and Peninsula Ridge are progressing. Approximately, 10 units have already been reserved.

\*Children's Montessori on Allen Road has a tentative opening date of September 1st, 2015.

**CLOSED SESSION – PURPOSE TO DISCUSS ASSISTANT DIRECTORS EMPLOYMENT EVALUATION PER 15.268 SEC. 8(a) AND ATTORNEY OPINION ON WAYNE COUNTY AUDIT OF DDA FINANCIAL AGREEMENT**

Motion by Bielecki, supported by DiMilia, to adjourn the regular meeting to convene to closed session discussion. Roll Call Vote: Bielecki, DiMilia, Linko, Smith and Vidusic voting aye. Regular meeting adjourned at 4:22 p.m.

Motion by Linko, supported by Bielecki, to reconvene the regular meeting at 5:12 p.m. All present voting aye.

Motion by Bielecki, supported by Linko, for the DDA Attorney to carry out directives from the DDA Board and retain the services of Patrick Berardo at an hourly rate of \$275 to assist DDA on the issues discussed in closed session. All present voting aye.

**DDA ATTORNEY YOUNG**

Motion by DiMilia, supported by Smith, to approve to pay DDA Attorney Young's bill for June 30, 2015 in the amount of \$3,933. All present voting aye.

Motion by Linko, supported by Bielecki, to adjourn the Downtown Development Authority meeting at 5:15 p.m. All present voting aye.