



BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THURSDAY, November 20, 2014

The regular meeting of the Brownstown Township Downtown Development Authority was held on Thursday, November 20, 2014 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 12:05 p.m. by Chairperson Vidusic and began with the Pledge of Allegiance.

ROLL CALL:

PRESENT: Bielecki, DiMilia, Goleniak, Linko, Skotanis, Smith, and Vidusic.

Also in attendance were: Downtown Development Authority Assistant Directors Trussell and Gustafsson and DDA Attorney Young.

EXCUSED: Ferguson, and Khan

MINUTE APPROVAL: Motion by Bielecki, supported by Smith, to approve the Downtown Development Authority meeting minutes of October 16, 2014 as submitted. All present voting aye.

AGENDA APPROVAL: Motion by DiMilia, supported by Goleniak, to approve the Downtown Development Authority agenda for November 20, 2014 as submitted. All present voting aye.

PUBLIC COMMENT: None

PRESENTATION BY DAVID ZANLEY AND CAITLIN WHITE, SIDOCK ARCHITECTS – KEEP MICHIGAN BEAUTIFUL AWARD 2014

David Zanley and Caitlin White, from Sidock Architects, presented the 2014 President's Award to the DDA Board for "Outstanding Contribution to Beautification to Brownstown Township Recreation Campus" in recognition of the Events Center, Wall of Honor, Splash Park Building, Clock Tower, and Marque.

ZAGSTER BIKE SHARE AGREEMENT

Assistant Director Trussell presented two documents to the DDA Board. The first was an example of a Services Agreement between NuPath Community Credit Union and Zagster. The second document was the Grant of License between NuPath Community Credit Union and Brownstown Township. The bikes will be installed in the Spring of 2015. There will be no cost to Brownstown Township.

Motion by Bielecki, supported by DiMilia, to recommend the Township Board approve the license agreement between Brownstown Township and NuPath Community Credit Union. All present voting aye.

REPORTS

OCTOBER 2014 FINANCIAL REPORTS

Motion by Bielecki, supported by Goleniak, to approve the October 2014 Check Disbursement Reports for accounts 248 and 469 for a total amount of \$207,690.40. All present voting aye.

DDA PROJECTS UPDATE

Assistant Director Trussell gave an update on the Expense/Revenue Reports (January to October 2014) for the Recreation Campus facilities and programs.

SMALL BUSINESS SATURDAY INITIATIVE

The DDA is promoting Small Business Saturday on November 29, 2014. There are 20 local businesses participating. Yard signs will be delivered to participating businesses the week of Thanksgiving. It is a great way to support and promote Brownstown small businesses.

2015 DDA BUDGET

Assistant Director Gustafsson recommended the DDA Board approve the 2015 DDA Budget as presented and forward the 2015 DDA Budget to the Township Board for their review and approval at their December 1, 2014 meeting. Motion by Skotanis, supported by Goleniak.

Roll Call Vote:

Ayes: Bielecki, DiMilia, Goleniak, Linko, Skotanis, Smith, and Vidusic

Nays: None

Motion Carried.

DDA ATTORNEY YOUNG

Motion by Skotanis, supported by Smith, to approve to pay DDA Attorney Young's bill for October 2014 in the total amount of \$5,850. All present voting aye.

Motion by DiMilia, supported by Goleniak, to adjourn the Downtown Development Authority meeting at 12:31 p.m. All present voting aye.