



## **BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY WEDNESDAY, OCTOBER 2, 2013**

A meeting of the Brownstown Township Downtown Development Authority was held on Wednesday, October 2, 2013, in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 4:04 p.m. by Chairperson Rybski and began with the Pledge of Allegiance.

### **ROLL CALL:**

**PRESENT:** DiMilia, Kaufman-Eddy, Skotanis, Rybski, Linko, Vidusic, and Ferguson

Also in attendance were Downtown Development Authority Assistant Directors Gustafsson and Trussell

**EXCUSED:** Bielecki and Khan

### **INTRODUCTION**

Chairperson Rybski welcomed the two new board members to the DDA. Amy Kaufman-Eddy is the Administrator for Henry Ford Health Center-Brownstown. Larry Ferguson is a Funeral Director/Owner with Molnar Funeral Home.

### **PROJECT UPDATES**

Director Gustafsson provided an informational handout on Current Economic Conditions by the Federal Reserve District dated September 4, 2013.

### **REDWOOD**

Director Gustafsson gave a project update. This 21 acre project is located on the NW corner of Telegraph and West Roads. The Planning Commission has given Redwood conditional approval. On October 17, 2013 Redwood will go in front of the ZBA for variance requests. The project is looking to break ground this Fall with construction taking about one year. The Township is looking at wetland mitigation within the Community to create what is lost at this location. As the seller of the property, the Township is also working on lot split/combination for the site. Redwood recently submitted an additional earnest monies and to extend the due diligence period to December 19, 2013.

### **RECREATION CAMPUS**

Director Gustafsson gave an overview of the Phase 2 East and West. He presented a diagram of the percentage complete for the various developments within each phase. There has been significant progress. We will be using CDBG funds for the entry and drive approach improvements at the Community Center.

### **DEDICATION/RIBBON CUTTING CEREMONY**

Director Trussell has planned two separate dedication events. The first will be an Event Barn ribbon cutting ceremony scheduled for Monday, November 4<sup>th</sup> from 5:00 pm to 6:30 pm. The purpose of the ribbon cutting is to dedicate the building and to thank all of those involved in the process. The Open House is scheduled for Wednesday, December 4<sup>th</sup>, 2013 from 4:00 pm to 7:00 pm. The purpose of this event is to showcase the Event Barn to those who would be interested in renting the building. A plaque honoring the Fritz Family for the many contributions to Brownstown Township will be placed by flagpoles, near the wall of honor.

### **NEWSLETTER**

The Fall Newsletter will have the biographies of the two new DDA board members. It will also include: an announcement for the new DDA website, DDA video, a recreation campus update and an invitation to the Open House on December 4<sup>th</sup>, 2013. The newsletter will be mailed out mid-November.

### **EVENT UPDATE**

#### **PRAIRIE CREEK PARK GRAND OPENING**

The Prairie Creek Park Grand Opening on Saturday, September 21, 2013 was a success. There was a great turnout from the neighbors who are excited to have the park in their backyard.

#### **B2B NETWORKING BREAKFAST**

The networking breakfast has been postponed for a couple of months due to all the other scheduled events.

#### **BUSINESS EXPO**

The business expo will be held in the Event Barn in late January or early February 2014. Details are still being worked out.

#### **2014 BUDGET**

Director Gustafsson gave an update on the 2014 budget. The DDA is working with the Township accountant to verify all revenues and expenditures are accounted for. The budget will be presented to the DDA Board as soon as it is available.

Motion by Rybski supported by Skotanis to adjourn the Downtown Development Authority meeting at 4:26 p.m. All present voting aye.