



**BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY  
THURSDAY, JULY 11, 2013**

A meeting of the Brownstown Township Downtown Development Authority was held on Thursday, July 11, 2013, in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 4:00 p.m. by Chairperson Rybski and began with the Pledge of Allegiance.

**ROLL CALL:**

**PRESENT:** Bielecki, , Skotanis, Linko, Rybski and Varady

Also in attendance were Economic Development Manager DiSanto, Downtown Development Authority Assistant Director Gustafsson and Trussell and Attorney Young

**ABSENT:** DiMilia, Khan, Vidusic and Willis

**MINUTE APPROVAL:** Motion of Bielecki, supported by Varady to approve the Downtown Development Authority meeting minutes of May 21 and June 5, 2013 with the following correction of the June 5 minutes:

**TELEGRAPH MONUMENT SIGN AND CLOCK TOWER SIGN:**

Trussell presented the viable bids for the Telegraph Monument and Clock Tower signs. Three additional bids were submitted. Her recommendation is Townsend Sign for the following reasons: product is manufactured and assembled in the United States, it includes the preferred software package and their timeline is better. Motion of DiMilia, supported by Vidusic to accept the bid of Townsend Sign Company to supply signs for the Monument and the Clock Tower for a total cost of \$134,780.00 with \$80,522.00 from CDBG and \$54,258.00 from DDA funds. ~~All present voting aye.~~

~~-Ayes: DiMilia, Khan, Rybski, Varady and Vidusic Nays: Bielecki Motion carried~~

**AGENDA APPROVAL:** Motion of Bielecki, supported by Varady to approve the Downtown Development Authority agenda for July 11, 2013, with the addition of item 5c – Redwood Discussion. All present voting aye. Motion carried.

**PUBLIC COMMENT:** Public comment was held from 4:05-4:09 p.m.

**NEW BUSINESS:**

**FACILITATOR AGREEMENT – WAYNE COUNTY:**

Attorney Young gave a brief review of the Facilitator proposal.

Motion of Bielecki, supported by Varady, to retain James Rashid, Judicial Resource Services, PC, for a fee not to exceed \$4,000.00 to preside over the mediation with Wayne County to resolve the remaining issues on the DDA/Wayne County audit.

**ICE BOX SPORTS CENTER – PUBLIC/PRIVATE PARTNERSHIP:**

Recreation Director Maxe and Johno Norian of the Ice Box Sports Center presented a conceptual proposal for the installation of equipment at The Ice Box Sports Center to provide a public/private partnership for programming additional recreation opportunities through the Recreation Department. Members were encouraged to forward any additional concerns or questions not mentioned during the meeting to Recreation Director Maxe.

Motion of Skotanis, supported by Varady, to have a preliminary agreement drafted by Attorney Young for a Public/Private partnership between The Ice Box Sports Center and Brownstown Township for the installation and maintenance of equipment and time-share agreement for recreation programming. All present voting aye.

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**REDWOOD DISCUSSION:**

Young and Gustafsson gave a brief description of the Redwood site plan review process and the next steps.

**DDA ATTORNEY YOUNG – INVOICE:** Motion of Bielecki, supported by Varady, to approve to payment of professional services to DDA Attorney Young for the May and June invoices in the amount of \$9,792.00, including expenses with funds from account number 248.729.810. All present voting aye. Motion carried.

Motion of Bielecki supported by Skotanis to adjourn the Downtown Development Authority meeting at 5:08 p.m. All present voting aye.

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