



**BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THURSDAY, June 21, 2012**

The regular meeting of the Brownstown Township Downtown Development Authority was held on Thursday, June 21, 2012 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 12:00 p.m. by Chairperson Rybski and began with the Pledge of Allegiance.

ROLL CALL:

PRESENT: Bielecki, Skotanis, Varady, Rybski, Linko, Willis and Khan. Also in attendance were Economic Development Manager DiSanto, Downtown Development Authority Assistant Directors Trussell and Gustafsson and DDA Attorney Young.

ABSENT & EXCUSED: Vidusic & DiMilia

MINUTE APPROVAL: Motion of Willis, supported by Khan to approve the Downtown Development Authority meeting of May 2, 2012 work session minutes and May 17, 2012 regular DDA meeting minutes as submitted. All present voting aye.

AGENDA APPROVAL: Motion of Willis, supported by Khan to approve the Downtown Development Authority agenda for June 21, 2012 with the Item 5c being changed to Budget Subcommittee – Set Date for Review. All present voting aye.

NEW BUSINESS:

DRAIN RELOCATION: Motion of Willis, supported by Varady to extend the contract with Sole Building Company for the drain relocation project, under the existing bond, in an amount not to exceed \$295,000 with funds from account #248.729.975.910 (Phase II Recreational Campus Plan). All present voting aye.

CONTRACT EXTENSION – Telegraph Road Township Monument Sign: Motion of Skotanis, supported by Varady to extend the contract with Sole Building Company for the replacement of the Telegraph Road Township monument sign, under the existing bond, in an amount not to exceed \$89,000 with funds from account #248.729.975.910 (Phase II Recreational Campus Plan). All present voting aye.

BUDGET SUBCOMMITTEE – Set Date for Budget Review: The board members will correspond via email to coordinate a date for the Budget Sub-committee to meet.

COST ESTIMATE SUMMARY – BIKEPATH/BIKELANE: Motion of Bielecki, supported by Khan to authorize Assistant Director Gustafsson to solicit proposals for the design of the Phase III Bike path. All present voting aye.

DDA TAGLINE: Motion of Willis, supported by Khan to approve *“Building Community & Supporting Business through Growth, Progress & Tradition”* as the new Brownstown Township DDA tagline. All present voting aye.

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TOWN CENTER MARKET STUDY: The board members will continue to review the conclusions/recommendations and demographics presented to them on June 6, 2012 by Melina Duggal of RCLCO in preparation for her return on July 19, 2012 with her presentation of the Town Center Financial Analysis.

DDA ATTORNEY YOUNG – MAY INVOICE: Motion of Willis, supported by Varady, to approve to pay DDA Attorney Young for May 2012 invoice in the amount of \$3897 with funds from account number 248.729.810. All present voting aye.

Motion of Khan, supported by Bielecki to adjourn the Downtown Development Authority meeting at 1:12 p.m. All present voting aye.

DDA062112/tlb