



**BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THURSDAY, FEBRUARY 16, 2012**

The regular meeting of the Brownstown Township Downtown Development Authority was held on Thursday, February 16, 2012 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 12:05 p.m. by Chairperson Rybski.

ROLL CALL:

PRESENT: DiMilia, Skotanis, Varady, Rybski, Linko, Vidusic and Khan. Also in attendance were Economic Development Manager DiSanto, Downtown Development Authority Assistant Directors Campbell, Trussell, Gustafsson and DDA Attorney Young.

ABSENT AND EXCUSED: Bielecki and Willis

MINUTE APPROVAL: Motion of Vidusic supported by Varady, to approve the Downtown Development Authority meeting minutes of January 19, 2012 and corrected Special Work Session minutes of January 4, 2012 as submitted. All present voting aye.

AGENDA APPROVAL: Motion of Khan supported by DiMilia, to approve the Downtown Development Authority agenda for February 16, 2012 with the addition of item 5e.) Discussion of DDA Board Elections. All present voting aye.

PUBLIC COMMENT: No public comments.

NEW BUSINESS:

RECREATION CAMPUS – Electrical Design Proposal – Phase Two

Motion of Skotanis supported by Vidusic, to award the contract to Rauhorn Electric in an amount not to exceed \$26,000.00 from account number 248.729.975.91 (Phase II Recreational Plan). All present voting aye.

RECREATION CAMPUS – Dog Park Security: Motion of DiMilia supported by Varady, to table this item until the next DDA Work Session. All present voting aye.

MICHIGAN FARMERS MARKET ASSOCIATION CONFERENCE: Motion of Skotanis supported by Varady, to approve the Assistant DDA Director Trussell's attendance, conference cost to be paid from account 248.729.974.100 and travel expenses to be reimbursed from account 248.729.860. All present voting aye.

INITIAL VISIONING DISCUSSION: DDA Assistant Director Gustafsson held an interactive discussion amongst the board members covering two topics; 1.) Possibility of developing an updated mission statement for the Brownstown Township DDA and 2.) Defining the strengths of Brownstown Township's DDA, currently and five years into the future.

DISCUSSION OF DDA BOARD ELECTIONS: Members discussed amending the by-laws to have a set time when election of officers is to be held. Attorney Young will email a draft to the board members for review by Monday, February 20, 2012.

PUBLIC COMMENT: Open at 1:06 p.m. closed at 1:13 p.m.

PUBLIC COMMENT: Open at 1:18 p.m. closed at 1:23 p.m.

DDA ATTORNEY YOUNG – JANUARY INVOICE: Motion of Varady, supported by DiMilia, to approve to pay DDA Attorney Young for January 2012 invoice in the amount of \$3,969.00 with funds to come from Account #248.729.810. All present voting aye.

Motion of DiMilia supported by Vidusic, to adjourn the Downtown Development Authority meeting at 1:42 p.m. All present voting aye.

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