



**BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THURSDAY, JANUARY 19, 2012**

The regular meeting of the Brownstown Township Downtown Development Authority was held on Thursday, January 19, 2012 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 12:00 p.m. by Chairperson Rybski.

ROLL CALL:

PRESENT: Rybski, DiMilia, Skotanis, Varady, and Linko. Also in attendance were Economic Development Manager DiSanto, Downtown Development Authority Assistant Director Campbell and DDA Attorney Young.

ABSENT AND EXCUSED: Bielecki, Khan and Willis

MINUTE APPROVAL: Motion of Vidusic, supported by Varady, to approve the Downtown Development Authority meeting minutes of December 15, 2011, Special Work Session minutes of January 4, 2012 and Joint Work Session of January 4, 2012 as submitted. All present voting aye.

AGENDA APPROVAL: Motion of Vidusic supported by DiMilia, to approve the Downtown Development Authority agenda for January 19, 2012 as submitted. All present voting aye.

PUBLIC COMMENT: No public comments.

NEW BUSINESS:

CONTRACT FOR DDA ASSISTANT DIRECTORS – Recommendation:

Motion of DiMilia, supported by Skotanis, to approve the hiring of both recommended DDA Assistant applicants with their combined employee contracts not to exceed \$112,580.28. All present voting aye.

FY 2012 BUDGET ADJUSTMENTS: Motion of Skotanis, supported by Vidusic, to approve the submitted 'Budget Set 3' proposal with the increased amounts of; \$16,000 in the line item for DDA Assistant Advisor contract and the increased line item amount for fringe benefits of \$52,580.28. All present voting aye.

SITE CLEARING BIDS FOR PHASE TWO EAST - Recommendation: Motion of Vidusic supported by Varady, to award the Phase Two East – Land Clearing/Tree Preservation to Sole Construction of Wyandotte, Michigan in an amount not to exceed \$33,620.00. All present voting aye.

PHASE TWO EAST CONSTRUCTION – Set Bid Opening: Motion of DiMilia supported by Varady, to accept the recommendation of DiSanto to obtain three sealed bids, to be publicly read, from J.S. Vig Construction, O'Neal Construction and Sole Construction, qualified contractors. All present voting aye.

Member Linko was excused at 12:45pm.

WOODHAVEN-BROWNSTOWN AGREEMENT – For Traffic Light at Struin & Van Horn Roads: Motion of Vidusic supported by Varady, to accept the intergovernmental

agreement, between the Woodhaven-Brownstown School District, Brownstown Township and the DDA. All present voting aye.

REVIEW OF BID FOR TRAFFIC LIGHT AT STRUIN & VAN HORN ROADS: Motion of Vidusic supported by Varady, to accept the recommendation DiSanto and the proposal of Rauhorn Electric, with the DDA obligation not to exceed the initial contribution of \$50,000 and the entire project not to exceed \$115,000. All present voting aye.

DDA ATTORNEY YOUNG – AUGUST INVOICE: Motion of Varady, supported by DiMilia, to approve to pay DDA Attorney Young for December 2011 invoice in the amount of \$3,555.00 with funds to come from Account #248.729.810. All present voting aye.

Motion of Vidusic, supported by Varady, to adjourn the Downtown Development Authority meeting at 1:05 p.m. All present voting aye.

DDA011912/tlb