



BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

January 4, ~~2011~~ 2012

A Special Meeting of the Brownstown Township Downtown Development Authority was held on Wednesday, January 4, 2012, in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 5:00 p.m. by Chairperson Rybski and began with the Pledge of Allegiance.

PRESENT: Rybski, Bielecki, Varady, Linko, Skotanis, DiMilia and Vidusic Also in attendance were Economic Development Manager DiSanto, Downtown Development Authority Assistant Director Hutchison and DDA Attorney Young.

ABSENT: Khan

AGENDA APPROVAL: Motion of Vidusic, supported by DiMilia, to approve the Downtown Development Authority agenda of January 4, 2012, with the notation that agenda item #2 will be discussed first. All present voting aye.

PUBLIC COMMENT: None

RECREATION CAMPUS PHASE 2b – Land Clearing Proposal review: The proposal for the preparation of the land for Phase 2b (approximately 7.5 acres between the drain and the Police Department) includes the protection of landmark trees and clearing the area of the small brush and items that need to be removed. Although the DDA has a policy to acquire three bids, DiSanto recommended that the policy be waived and the bid be awarded to Sole based on their performance on Phase 1 and the pavilion renovation. He also noted that these projects were completed within the budget. The members requested that additional bid(s) be acquired.

DDA ASSISTANT DIRECTOR – Offer recommendation: After reviewing all of the applications and interviewing six candidates for the DDA Assistant Director position, The Hiring Subcommittee, including Hutchison and DiSanto, recommend that the DDA make motions to amend the budget and further negotiate with two candidates to fill the position. Vidusic explained that the two candidates each possess different skill sets that could be more beneficial to the DDA than what was originally sought. Their salary requirements were low enough to consider hiring both if the budget were amended slightly. Motion of Bielecki, supported by DiMilia, to negotiate with both candidates for an “at will” contract for each of them. All present voting aye. Motion carried.

The Economic Development department is working with the Woodhaven/Brownstown school district on having a traffic signal installed on Van Horn Road at Struin.

~~Work session~~ Special meeting adjourned at 5:30 p.m.