



BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
September 7, 2011

A Work Session of the Brownstown Township Downtown Development Authority was held on Wednesday, September 7, 2011, in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 4:00 p.m. by Chairperson Rybski and began with the Pledge of Allegiance.

PRESENT: Rybski, Bielecki, DiMilia, Skotanis, Varady, Vidusic and Willis. Also in attendance were Supervisor Linko, Economic Development Manager DiSanto and DDA Assistant Director Campbell.

ABSENT AND EXCUSED: Khan

MEDIA UPGRADE DISCUSSION: Campbell reviewed the summary of the four proposals that were received. Members seemed most comfortable with the VTP proposal. It is self-contained and accessible from the office PC's. It appears to be simple to operate and easy to schedule. Campbell will confirm what other fees, if any, are not included in the proposal, such as monthly fees.

Members questioned what the disadvantages were for each system. Campbell responded for each proposal. She will set up a demonstration and obtain an opinion from several of the recording clerks that would be using the system before the next meeting. The upgrade will be placed on the agenda for approval at the next meeting.

BUSINESS SUPPORT PROGRAMS SUBCOMMITTEE MEETING: Members discussed checking for any outstanding obligations or requirements on properties that are applying for a facade grant. The subcommittee meeting will be scheduled for 11:00 AM on Thursday, September 15, 2011.

CORRIDOR BEAUTIFICATION PLAN: DiSanto gave an overview of the joint proposal from Wade Trim and LSL Planning for the Telegraph Road Corridor Improvement Project. Since both companies are already consultants for the Township, the proposal utilizes each of their strengths and Township knowledge. Members seem to want to move in the direction of implementing improvements at the West/Telegraph and Dix/Telegraph intersections since construction will affect other areas.

PROJECT UPDATES:

CAMPUS IMPROVEMENTS: The new storage building should be completed within 10 days. The MDEQ permits should be available before the end of next week. The Bike Path is approximately 35% complete; currently the work is progressing along Allen Road. The Solar Panel Project is at about 90% complete – the energy retro-fit is at about 75% and we are still waiting for the solar meters and the roof on the Pavilion. Phase 1 should be completed by mid-October.

FORMER BORDER PATROL BUILDING: Hopefully the demolition of the Border Patrol building can be done at the same time the old bus garage is removed.

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BANNER SPLICE PROGRAM – There is only one banner splice left.

PUBLIC COMMENT: (none)

Motion of DiMilia, supported by Varady, to adjourn the Downtown Development Authority Work Session at 5:25 p.m. All present voting aye.

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