



**BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THURSDAY, SEPTEMBER 16, 2010**

The regular meeting of the Brownstown Township Downtown Development Authority was held on Thursday, September 16, 2010 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 12:00 p.m. by Chairperson Rybski and began with the Pledge of Allegiance.

PRESENT: Rybski, Bielecki, Khan, Skotanis, Varady, and Vidusic. Also in attendance were Economic Development Manager DiSanto, DDA Attorney Young, and Township Assessor Iott.

ABSENT AND EXCUSED: DiMilia and Linko

ABSENT: Willis

MINUTE APPROVAL:

Motion of Skotanis, supported by Bielecki, to approve the Downtown Development Authority minutes of July 15, 2010 with corrections as discussed to note the proper members that were in attendance. All present voting aye.

AGENDA APPROVAL: Motion of Vidusic, supported by Bielecki, to approve the Downtown Development Authority agenda of September 16, 2010 as submitted. All present voting aye.

PUBLIC COMMENT: None

OLD BUSINESS:

FAÇADE IMPROVEMENT PROGRAM APPROVAL: Motion of Vidusic, supported by Khan, to approve and begin the Façade Improvement Program as presented. All present voting aye.

PROJECT UPDATES: DiSanto provided updates on the following projects:

PETERS ROAD – The road is paved and restoration work has begun.

CAPITAL PARK – The playground equipment is being installed and is about 80% complete with project completion expected by the end of next week.

STREET PATCHING – The second halves of the roadways have been started and project is about 80% completed as well.

BEECH DALY ROAD – This road project is 50% done and the road is now being shaped for pavement.

NATIONAL WINE & SPIRITS – all the cleanup of the property is complete; next is the barrier and preventative environmental requirements will be put in the next 30 days.

NEWSLETTER – The 2nd edition draft of the newsletter should be available soon and forwarded to members for review.

BIKE PATH - Design is 95% complete but we are now just waiting for responses from Wayne County and the Railroad. There is still hope that the project can begin this year.

E-LIGHT - The DCC received a grant for the installation of E-Lights in downriver cities and other locations within the Township are being considered to install additional lights.

NEW BUSINESS

WOLFE DRAIN CLEANING PROPOSAL: Motion of Vidusic, supported by Bielecki, to approve the Wolfe Drain Cleaning Project Proposal as presented with the DDA contributing 75% of the remaining cost after Wayne County and Brownstown contributions and contingent upon review and report by DDA Attorney Young. All present voting aye.

DDA PROJECT COORDINATOR – CONTRACT EXTENSION: Motion of Khan, supported by Varady, to approve and extend the employment contract for part-time DDA Project Coordinator Kaitlyn Campbell through February 28, 2011 at a rate of \$12.00 per hour, for up to thirty hours per week, with no fringe benefits. All present voting aye.

SIDOCK GROUP – EVENT BARN CONTRACT APPROVAL: Motion of Skotanis, supported by Vidusic, to approve Sidock Architects/Wilkie & Zanley to provide architectural design services and complete construction documents for the Township Campus Event Barn at a cost not to exceed \$85,000 with funds to come from Account #248.729.9758. Ayes: Khan, Rybski, Skotanis, Varady, and Vidusic. Nays: Bielecki. Absent and excused: DiMilia and Linko. Absent: Willis. Motion carried.

TELEGRAPH ROAD – SIDEWALK INSTALLATION: Motion of Vidusic, supported by Bielecki, to approve C & L Enterprises, Inc., Shelby Township, MI to install five foot sidewalks along Telegraph Road from Cedar Ridge to Apollo Villa and down Apollo Villa from Telegraph to Capital Park for an amount not to exceed \$13,000 with funds to come from #248.729.9785. All present voting aye.

DDA ATTORNEY YOUNG – JULY AND AUGUST 2010 INVOICES: Motion of Vidusic, supported by Khan, to approve to pay DDA Attorney Young for July 2010 invoice in the amount of \$2,889 and August 2010 invoice in the amount of \$2,862 with funds to come from Account #248.729.810. All present voting aye.

Motion of Vidusic, supported by Varady, to convene to a Closed Session at 12:52 p.m. for the purpose of discussion of Sibley Road Property Purchase. Roll call vote: Rybski, aye; Skotanis, aye; Varady, aye; Vidusic, aye; Bielecki, aye; and Khan, aye. Absent and excused: DiMilia and Linko. Absent: Willis. Motion carried.

Motion of Vidusic, supported by Bielecki, to reconvene the regular DDA meeting from Closed Session at 1:09 p.m. All present voting aye.

Motion of Vidusic, supported by Khan, to approve and instruct DDA Attorney Young and Economic Development Manager DiSanto to proceed with negotiations for the purchase of the Sibley Road property as discussed in Closed Session. All present voting aye.

Motion of Vidusic, supported by Varady, to adjourn the Downtown Development Authority meeting at 1:11 p.m. All present voting aye.

DDA091610/smk