



BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
August 4, 2010

A Work Session of the Brownstown Township Downtown Development Authority was held on Wednesday, August 4, 2010 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 4:00 p.m. by Chairperson Rybski and began with the Pledge of Allegiance.

PRESENT: Rybski, Bielecki, Skotanis, Varady, Willis, and Economic Development Manager DiSanto, and DDA Project Coordinator Campbell.

ABSENT AND EXCUSED: DiMilia, Khan, and Linko

2011 DDA BUDGET DISCUSSION: DiSanto gave a synopsis of where the DDA is today and why the budget is not completed. A recent audit raised questions about the current decreased value of the Town Center property and if a deficit spending plan, which the law requires, will need to be prepared. Treadwell & Associates will be providing a new certified appraisal of the property within the next 30 days. Once the appraisal is received a determination can then be made on how to move forward. The auditors also asked if the employee wages the DDA contributes toward are a qualified expense and recommended an Agreement for Services between the Township and the DDA that clarifies the expenditures and creates a binding contract in case of future audits be drafted and approved.

Project information for consideration on the “350” Project and also the Idea Exchange was provided for members to review.

PROJECT UPDATES: The Township Board concurred with the Capital Park project on Monday and it is now moving forward with the asphalt paving of the path. Construction has begun on both Peters and Beech Daly Roads. Bike Path 2nd revision has been submitted to Wayne County for approval. The Street Patching contract has been awarded and streets have been marked. Construction should start within the next two weeks. Solar bids for the panels and the energy audit are due in by August 13th. The newsletter had problems with delivery in some areas and the final bundle should be out in the mail soon. A list was prepared and given to Joe Hoshaw yesterday to start on the next newsletter which will go out in September. The LED Street Signs will be going in on Monday at Dix and Carter; Dix and Telegraph; and West and Telegraph Roads. DiSanto just received the Demographic Study this week and will e-mail members the link for review. The Township Campus Plan is moving forward and with a phasing plan and schedule to be ready by the next meeting. The entire project is leaning toward using recycled, sustainable materials that will be as maintenance free and as long-lasting as possible. The Township Board recently approved the paving of Emit Road with the project expected to be completed by September.

Motion of Varady, supported by Skotanis, to adjourn the Downtown Development Authority Work Session at 4:22 p.m. All present voting aye.

smk/DDAws