



**BROWNSTOWN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
THURSDAY, APRIL 15, 2010**

The regular meeting of the Brownstown Township Downtown Development Authority was held on Thursday, April 15, 2010 in the Township Hall, 21313 Telegraph Road, Brownstown, Michigan 48183. The meeting was called to order at 12:00 p.m. by Chairperson Rybski and began with the Pledge of Allegiance.

PRESENT: Rybski, Bielecki, Khan, Matrone, Varady, Vidusic, and Wright. Also in attendance were Economic Development Manager DiSanto, DDA Attorney Young, and Township Assessor Iott.

ABSENT & EXCUSED: DiMilia and Willis

MINUTE APPROVAL: Motion of Matrone, supported by Vidusic, to approve the Downtown Development Authority minutes of March 18, 2010 as submitted. All present voting aye.

AGENDA APPROVAL: Motion of Vidusic, supported by Bielecki, to approve the Downtown Development Authority agenda of April 15, 2010 with the addition of Item #7 – Closed Session: for the purpose of discussion of CoPart Litigation and Taylor/Delozier Property Purchase. All present voting aye.

PUBLIC COMMENT: No public comments were received.

OLD BUSINESS

PROJECT UPDATES: DiSanto provided the following project updates to members:

TOWNSHIP CAMPUS: Wade Trim Associates should have the final Township Campus redevelopment plan prepared in time for the next work session. Design and development will be next once the final plan is approved. Some financial institutions have been contacted regarding financing options for the project and should be coming forward for your consideration soon.

BIKE PATH: Hennessey Engineers are about 95% complete with the Bike Path. The legal documents have been drafted for about thirty easements that we are obtaining and should be sent to Wayne County for approval in the very near future. The construction documents for the bridge over the Blakely Drain have been sent to the DEQ for approval.

FAÇADE GRANT: A revised packet for the Façade Grant Program was finally received last week and Caitlyn has put the finishing touches to it. It will be placed on the next work session agenda for discussion.

HISTORICAL HOUSE: The Historical House repairs look really, really nice. DiSanto spoke with Mike from Fine Finishings yesterday and there a just a few more items to be completed. The Historical Society is holding an open house and garage sale on May 7th and 8th and is looking for donations which can be left on the porch. Members were encouraged to stop in and check out the finished work.

BROWNFIELD – NATIONAL WINE & SPIRITS: The Brownfield Plan for National Wine and Spirits has been approved by the State and is now waiting for MNDR approval. They had a number of questions which were responded to last week.

STREET PATCHING: DiSanto had a meeting on Tuesday with Wayne County regarding Beech Daly paving and the Street Patching project. The final set of construction documents are prepared and we are just waiting for the permit.

NEWSLETTER: DiSanto and Caitlyn have been supplying photographs and past information to Joe Hoshaw for the DDA Newsletter. A draft should be ready by the next work session. A spreadsheet of projects done in the last ten years was also submitted which will also be used for the audit being conducted by Wayne County.

MARKET STUDY: DiSanto is still reviewing the Market Study with Caitlyn and the subcommittee and he hopes to present the final for approval soon.

An Energy Audit is being conducted of Township facilities and a Township Board work session is being held on April 28th to discuss the audit and DDA members are encouraged to attend. It is expected that the suggested changes will be submitted as a project for the DDA to consider. Call for project packages were requested from Township Department Managers and are being prepared.

DDA Attorney Young has submitted the documents as requested by Wayne County for their audit and no further communication or response has been received.

DDA ATTORNEY YOUNG – MARCH INVOICE: Motion of Vidusic, supported by DiMilia, to approve payment to DDA Attorney Young for March 2010 invoice in the amount of \$4,869.00 with funds to come from Account #248.729.810. All voting aye.

CLOSED SESSION: Motion of Matrone, supported by Bielecki, to convene the Downtown Development Authority meeting to a closed session at 12:15 p.m. for the purpose of CoPart Pending Litigation and Taylor / Delozier Property Purchase discussion. Roll call vote: Rybski, aye; Varady, aye; Vidusic, aye; Wright, aye; Bielecki, aye; Khan, aye; and Matrone, aye. Motion carried.

Motion of Matrone, supported by Vidusic, to reconvene the Downtown Development Authority meeting from closed session at 12:35 p.m. Roll call vote: Bielecki, aye; Kahn, aye; Matrone, aye; Rybski, aye; Varady, aye; Vidusic, aye; and Wright, aye. Motion carried.

Motion of Matrone, supported by Vidusic, to direct DDA Attorney Young to pursue the direction as discussed and agreed upon in closed session for both items. All present voting aye.

Motion of Vidusic, supported by DiMilia, to adjourn the Downtown Development Authority meeting at 12:36 p.m. All present voting aye.

DDA/smk